CITY OF REEDSPORT

ADOPTED BUDGET

FOR

FISCAL YEAR 2017-018

CITY OF REEDSPORT
Fiscal Year 2017 – 018
Budget

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CITY OF REEDSPORT

CITY MANAGER'S OFFICE
451 Winchester Avenue
Reedsport, OR 97467-1597
Phone (541) 271-3603 | Fax (541) 271-2809

Sunday, December 10, 2017

BUDGET MESSAGE
FY 2017-018

INTRODUCTION

I am pleased to present the proposed FY 2017-2018 City of Reedsport budget for your consideration. The budget is balanced and was prepared based on this City's commitment to its elected officials and citizens of fiscal accountability and responsibility. This budget maintains the City's current operations without increasing utility rates or tax rates; however, programmatic sacrifices remain in place in order to balance this budget.

Each fiscal year budgetary management becomes even more difficult. The Oregon tax structure has created a taxable ceiling thereby limiting revenues available to the City's general fund and a local measure passed in 2010 has effectively capped utility rates. These factors would not be as difficult to manage in a burgeoning economy; however, the economic condition on the Oregon south coast has been slow, if at all, to improve. For all these reasons the City's revenues have been in decline for the greater part of a decade, while at the same time materials and labor costs continue to climb. Most notably impacted is the City's general fund.

The General fund supplies revenue for the Police Department, Fire Department, City Hall, Senior Center, City Parks and Library. The steady reduction in general fund revenues has forced the City to eliminate positions and reduce services available to the public. Management has attempted, where available and cost effective, to offset these reductions by offering online bill pay and other online services. The public seems to be generally understanding of these changes.

Over this next year these funds will be stretched even further as the County has given up the operation of the entire Douglas County library system leaving the Cities to assume the entire financial responsibly for this service. On top of this, employee costs continue to rise as the Oregon Public Employees Retirement System (PERS) is set to increase once again and health insurance costs continue to climb due to implications of federal policy changes. All these factors make budgeting for necessary improvements even more challenging.
Despite these challenges, this year's budget has been prepared to satisfy the legal requirements of the City of Reedsport Charter and the State of Oregon local budget law. The Proposed Budget is balanced and stays within all of the statutory property tax

limitations. It would be appropriate to view the Proposed Budget as the intersection of public policy, values, and available resources. It should be noted, that City Staff have once again had to forgo cost of living pay increases in order to maintain the current level of services and keep the budget balanced.

GENERAL FUND HIGHLIGHTS

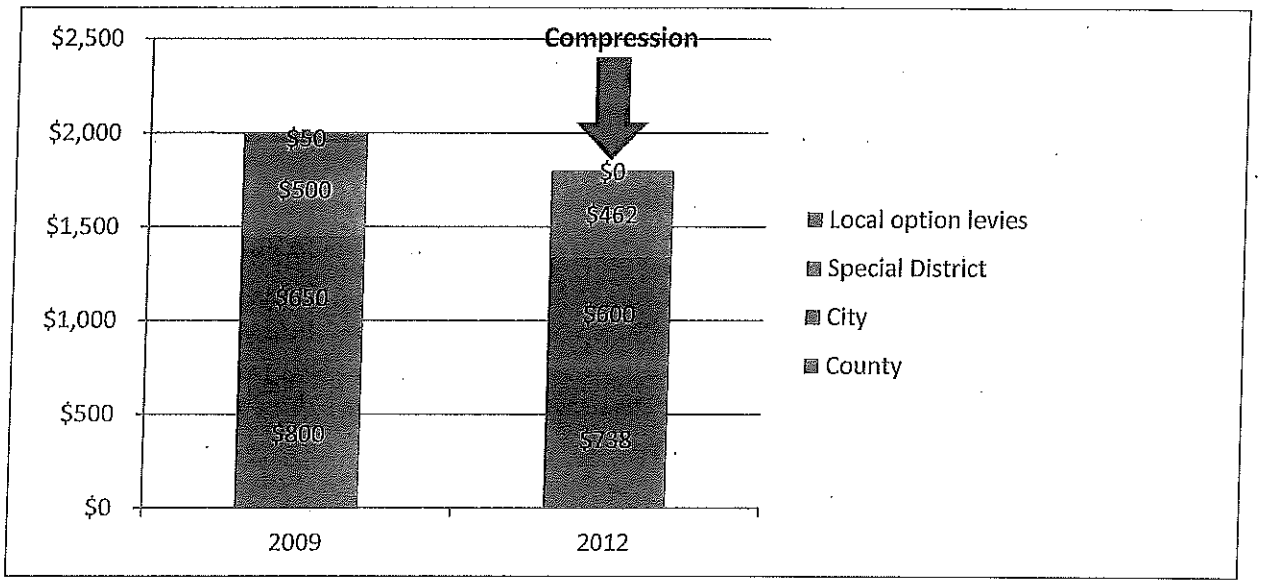
Background:

Like other jurisdictions in Oregon, the City of Reedsport relies on property taxes for most of its General Fund revenue. Until 1991-1992, Oregon had a pure levy-based property tax system. Each taxing district calculated its own tax levy based on its budget needs. County assessors estimated the real market values of all property in the state. Generally speaking, the full value of property was taxable; there was no separate definition of the assessed value. However, starting in 1991-1992, Measure 5 amended the Oregon Constitution and limited the total tax rate for non-school purposes to a maximum of $10.00 per $1,000 Taxable Real Market Value (TRMV).

EXAMPLE
$300,000 home = $3,000 limit on general government property taxes

The limit does not apply to any rates for voter approved bonded debt. Levy amounts derived from non-school tax rates that exceed $10.00/$1,000 TRMV are reduced through "compression," with the amount of tax revenue for each taxing jurisdiction reduced proportionate to its relative levy authority. The following is an example of compression.

EXAMPLE			
	2009	**2012**	**Difference**
RMV	$200,000	$180,000	**-$20,000**
Measure 5 limits	$2,000	$1,800	**-$200**
Local Taxes			
Local Option Levies	$50	$0	**-$50**
Special Districts	$500	$462	**-$38**
City	$650	$600	**-$50**
County	$800	$738	**-$62**



Measure 50 (M-50) changed the Oregon property tax system from a levy based system to a rate based system and virtually eliminated tax bases. The measure rolled back assessed values to 90 percent of their 1995-96 levels and established 1997-98 as the "base year" for maximum assessed levels (MAV).

2016-2017 Fiscal Year in Review:

The City's General Fund is the primary funding source for the City's Police & Fire Departments, Maintenance Department and City Hall. The largest contributor to the General Fund is the City's tax levy. Over the past 5-6 years, the City has seen significant declines in the revenues from taxes; however, this year we experienced a no net loss scenario where increasing property values actually offset losses.

This is both good and bad. Good in the sense that we do not have to budget for a loss in revenue but bad because we still have increasing expenses that will continue to eat into City operations and not allow us to begin the process of building back those positions that we consolidated or cut over the last few years. While it impacts all of the City staff and programs, City hall staff have taken the brunt of the cuts and now must accomplish much more daily than previously required and for the same pay. As an outcome, job satisfaction and morale have suffered. In an attempt to make the burden more manageable, City Hall is closed the first Wednesday of the month as a day to get caught up without the general public interactions. This has only been semi-successful as one day is usually not enough time to accomplish all that needs to be done. Recent employee turnover added to the stress at City Hall as staff also added employee trainer to the already long list of duties. It is only because of the high level of talent and dedication of City Hall staff that we are able to manage this tremendous workload.

Another issue that appeared this year was the County's defunding of the Reedsport Library. The City already contributes financially to the operation and maintenance of the City owned library building but as of May 30, 2017 the county left all responsibly for the

existence of the library system with the City. The City's decision to continue with a library came in the wake of a tax levy that failed to rally support Countywide but that voting records on the coast identified strong support for the a Reedsport library. Today, this program is only in existence because of the community who has given donations and volunteered time to keep the doors open.

Further uncertainty regarding the City's general funds surround the future is the US Forest Service lease with the City. Not only is the US Forest Service a major employer in town but the proceeds from the lease go to fund wages and other general fund dependent services. Without having a certified levee system there is no telling whether they will be able to stay in the City's building. As of the writing of this letter the City does not have a lease that extends beyond June of 2018.

Despite these issues, many of the general fund dependent departments managed to acquire grants and donations for new equipment and programs. Most notably the Police Department acquired almost one hundred thousand dollars for the purchase of three new police cars to help refresh the aging fleet of Ford Crown Victoria Interceptors. Never in the history of Reedsport has that department had three new vehicles at one time. Other programmatic gains for the Police Department include a grant for new AED defibrillators and donations for a new police dog and for the SRO program at the schools. The City's Planning Department authored a nearly one hundred thousand dollar grant for a Deans to Dunes trail plan to give residents and tourists a safe walking or biking trail to access area attractions. Lastly, the City Recorder applied for and received over one and a half million dollars in grants and donations for the redevelopment of the City's boat launch area. This project will provide motorized and non-motorized users of the City's waterfront safe access and parking to enjoy the sights, fishing opportunities or watersports on the Umpqua, Smith and Scofield Rivers.

2017-2018 Fiscal Year:

The rate of revenue decline experienced over the last half decade seems to finally be over and tax revenues seem to be in the beginning stages of recovery. Tax compression is still a major factor of revenue loss ($188,000 estimated for this fiscal year) however gains seem to now be keeping pace with losses leading to another year of no net losses. This could all change if the economy once again starts to decline or if another district is formed, such as a new library district. A library district is being discussed by library supporters which, if formed, would force compression numbers higher and bring more properties in under the tax compression ceiling than ever before. Just for reference, if a district were to be formed at a rate of $.44 per thousand, additional revenue losses for the City is estimated around $40,000-$60,000 annually, meaning even more program changes for the City.

The Reedsport library is one of the major unknown factors going into the next year. If a district is formed we will be impacted financially but if a district is not formed, it will be up to the City to maintain that service for the community. Right now the only thing that we

can afford to do is to keep our existing investment in the operation of the building (e.g., electric, internet, maintenance and janitorial) a hope that a nonprofit or volunteer group will adopt the actual functional part of the library. So far a community volunteer has been spearheading this effort but there is no telling how long this person is willing to continue with this challenge. Staff has added a contract employee to the budget for this year but without any general fund revenue commitment, rather the revenue line is purely grants and donations. Therefore, the library will continue to exist so long as people are willing to help contribute to its operation.

In order to budget in the black and still work towards our lofty goal of levee certification and maintaining all City functions and services, no cost of living increases have been budgeted and while this is a bargaining year for our represented departments, they will need to be understanding (as they have been) of the critical nature of our economic situation.

UTILITY FUND HIGHLIGHTS

While things have started to stabilize with the general fund, the revenues in the utility funds continue to decline at a rate of nearly 2% per year as personnel and chemical costs associated with these services continue to increase. This is attributed to the installation of water meters that allow consumers to regulate their bill based on usage. Water meters are a state requirement and eventually the City will be required to have an entirely metered system. Not having a metered system has prevented the City from taking advantage of much needed state grants and meters are beneficial from an operational standpoint because it help detect if a user has an issue like a leak so that consumption can be decreased thereby lowering the cost of the treatment plant operation. However, meters have not been popular with many in the community who deem them to be intrusive. Despite this, the City is asked by the public to install 10-15 meters a year.

When communities experience declines in revenue or higher demand for revenue based on the need for upgrading or improving their system, the City Council or Special District Boards simply adjust their rates through a public hearing process. This activity is never popular with the public but ultimately most are understanding of the need; however, a measure specific to Reedsport took away the elected officials ability to make these adjustments by requiring that all rate increases to be ratified by a public vote. Again, rate adjustments are never popular but are necessary to keep up on system expenses. The City has attempted to adjust rates via this process, even going so far as to propose a no net increase scenario by lowering one utility and increasing another, but still failed to gain public approval. Fortunately, the current water and sewer rates yield enough revenue to keep up with our debt obligations and basic service requirements but there will come a time very soon when expenses will outweigh our income and something will need to be done.

To assist with sustainability and savings the City began a policy of doing as many maintenance and repair projects in house as feasible. This is literally the only way we can

afford to conduct the maintenance projects necessary to maintain our utility systems. This City has begun to purchase the equipment necessary to continue to self perform utility projects and to date has replaced hundreds of feet of derelict utility piping.

One of the largest accomplishments for the utilities this year will be the conversion of the water treatment plant from ozone to ultra violet water disinfection. The City was mandated to convert to this new system or face a financial penalty from the State Health Department. The City has contracted with SHN Engineering for this project and should have the conversion completed by early summer 2017. While the City self performs many projects, it will not be able to install this system as the system has proprietary components that must be configured by a certified installer. The City does have the savings to complete this project and will also be able to install a new, less dangerous and more cost effective, chlorination system with it.

STORM WATER FUND HIGHLIGHTS

The City is farther into the levee certification process than any other City seeking levee certification in the state right now. This next fiscal year we will have successfully completed all of the engineering analysis necessary to have our levee certified; however, a number of issues were noted which will prevent the City from completing this project. Most notably, nearly a mile of the earthen levee will have to be raised by three to four feet and the sheet pile wall near Champion Park will need to be replaced with taller and deeper sheet pile. The estimated cost of required improvements is four point one million dollars. The City has asked the Oregon Legislature to assist with this costs based on the presence of Highway 101 and Highway 38 that would otherwise be under up to six feet of water during flood events should the system not exist. To date, no funding has been allotted by the state for the Reedsport levee system.

If the City is not able to rally funding from the state, a fuel tax passed last May could help fund the costs associated with the improvements; however, revenue estimates are only projected to be around sixty thousand dollars limiting potential debt service to several hundred thousand and not the several million that will be required for the improvements. Staff is hopeful that grants and stakeholders such as ODOT will get involved in this project, especially since the lowest parts of the levee are caused by ODOT roadway settlement. ODOT has yet to take responsibility for the issue but staff will continue to pursue ODOT as well as state and federal grants for the completion of the levee improvements resulting the final certification.

STREET FUND HIGHLIGHTS

Prior to 1991, the availability of gas tax revenues and franchise fees allowed the City to have an aggressive street maintenance program. These funding sources have significantly declined due to certain ballot measures. Since 2000 and prior to 2007, the City received grant funding from timber sales from Douglas County to assist with street maintenance. During that time period, the City received approximately $84,000 per year from the County

for street overlays, and maintenance of the in-street storm water drain systems. Douglas County is no longer receiving revenue from timber sales; therefore, the City no longer receives grant money from the County. This reduction in revenues has had a significant impact on the City's ability to maintain its streets.

In 2009, the state legislature adopted legislation to allow for a statewide gas tax as a means of assisting local governments with street maintenance. Cities such as Reedsport began to receive gas tax revenue from this legislation and it is now the singular means of funding for street improvements in the City. Due to the many areas of need and limited available funding, the City has found it most effective to only fix areas of critical need rather than funding entire street overlays if possible. Staff is also experimenting with road treatments such as chip sealing to prolong the lifespan of the asphalt in high traffic areas. The first area to have this treatment will be 22nd street next to the high school. This should add another five to seven years to the life of that section of roadway.

CLOSING

There are many things for this community to be excited about for the future, however, there are some items of concern. Levee certification should be first and foremost in the minds of the community. It is a piece of infrastructure that keeps our businesses, streets and homes from floods. It is as costly and important as our water and sewer system but receives less than a quarter of the revenues of those utilities. The City has been very fortunate to receive all of the grants that we have but the heaviest lift is going to be the improvements necessary for certification. There is no clear picture of how these funds will be generated but Staff will continue to work on funding opportunities until this project is finally complete.

The Fred Wahl Marine Construction, Bolon Island expansion project has increased the company's employment by over 25% over the last year. Since their expansion they have been able to increase production by more than 50%, generating up to three brand new vessels a year. These employees are now buying and even building homes here. To keep this company growing the City will continue to work with them on such matters as workforce development and product diversification. Diversification may be key to this company's future as the state moves to establish publicly owned shipyards decreasing the need for the private sector businesses.

The Jordan Cove project is still a possibility and could mean a substantial economic boost for this area especially during the years of construction and development. It is not known whether this project will happen but many in the community are still very hopeful.

The no net tax loss estimated for the next year is a positive indicator that things are slowly starting to get better economically; however, we are cautiously optimistic of the future especially with the threat of public competition with our region's largest employer and the potential for yet another taxing district. This year's budget is once again balanced at the expense of our employees who will again forgo cost of living pay increases in order to maintain the level of services that our citizens expect. With all of these factors and the

issues surrounding the continued operation of the Reedsport Library, the creation of this budget was simply complicated.

We all owe a great deal of thanks to the men and women of City who work day and night to keep the community safe, utilities running, promote economic development and serve our citizens. I would like to recognize by name Deanna Schafer and Jessica Terra who are the hinge pins of this organization and who give 150% to their jobs. There is no doubt that we would be crippled as an organization without their dedication.

Respectfully submitted,

Jonathan Wright
City Manager

CITY OF REEDSPORT
Fiscal Year 2017 - 018 Budget

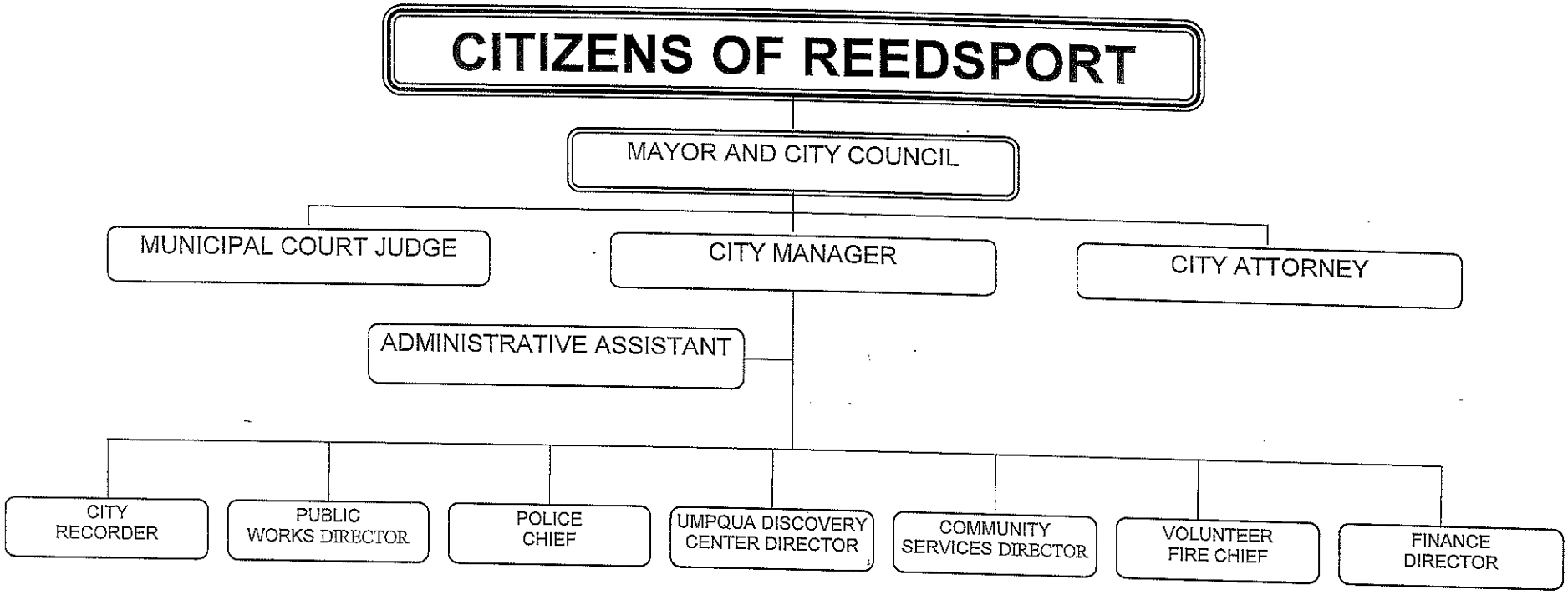
BUDGET COMMITTEE

COUNCIL MEMBERS	APPOINTED MEMBERS
Linda McCollum, - Mayor	Leon Bridge, Chair
Frank Barth, Jr. – Position #1	Rick Rockholt, Vice Chair
DeeDee Murphy - Position #2	Mark Bedard
Leslee Collier – Position #3	Leon Bridge
Diane Essig – Position #4	Ed Branson
Rich Patten - Position #5	Darlene Ash
Debbie Turner - Position #6	Vacant

CITY ADMINISTRATION

POSITION	NAME
Municipal Court Judge	Muenchrath Law Firm
City Attorney	Stephen Miller
City Prosecutor	Kate Dyer
City Manager	Jonathan Wright
Finance Director	Jessica Terra (Interim)
Administrative Assistant	Deanna Schafer
City Recorder	Deanna Schafer
Police Chief	Duane Wisehart
Police Sergeant	Tom Beck
Communications Supervisor	Charlene Lohf
Public Works Director	John Stokes
Umpqua Discovery Center Director	Diane Novak
Volunteer Fire Chief	Tom Anderson

CITY ORGANIZATION CHART



CITY OF REEDSPORT
Fiscal Year 2017 - 018 Budget

DUTIES OF THE BUDGET COMMITTEE AND CITY COUNCIL

The Budget Committee is made up of the Reedsport City Council and a like number of Reedsport citizens (electors) appointed by the City Council (ORS 294.305 et seq.). It is the duty of the Budget Committee to receive the proposed budget from the Budgeting Officer (the Reedsport City Manager), review the proposed budget, make revisions as desired, and approve the budget for presentation to the City Council.

The procedure is as follows:

1. The Budget Officer prepares the proposed budget.
2. The Budget Officer publishes the "Notice of Budget Committee Meeting."
3. The Budget Committee meets to receive the Budget Message and proposed budget.
4. The Budget Committee receives public comment(s) or question(s) on the proposed budget.
5. The Budget Committee announces the time of any subsequent meeting(s).
6. The Budget Committee approves the budget after deliberations.
7. The Budget Officer publishes the approved "Budget Summary" and "Notice of Budget Hearing."
8. The City Council holds the Budget Hearing.
9. The City Council adopts the Budget, makes Appropriations, and declares & categorizes taxes.
10. The County Tax Assessor certifies the taxes for collection.

Budget Committee meetings may be held as often as necessary. Subsequent meetings are announced in a previous public meeting.

FISCAL POWERS OF THE BUDGET COMMITTEE

The Budget Committee as a whole, or through majority action, has the power to:

1. Limit the amount of taxes that may be levied.
2. Establish a tentative maximum for the total permissible expenditures for each fund subject to revision by the City Council.

FISCAL POWERS OF THE CITY COUNCIL

Following public hearing on the approved budget, as approved by the Budget Committee, the

City Council may:

1. Reduce or eliminate any revenue source.
2. Reduce or eliminate any proposed expenditure.
3. Transfer revenues or expenditures within any fund or from the General Fund to any other fund.
4. Increase expenditures by no more than ten percent per fund over the approved budget (as approved by the Budget Committee).
5. Increase expenditures by more than ten percent per fund over the Budget Committee approved budget if a summary of a revised budget is again published and another public hearing is held.

BUDGET CALENDAR
FISCAL YEAR 2017 / 018 CYCLE

DATE	ACTION
January 5, 2017	Budget Officer distributed policy letter and Capital Improvement Plan forms to Department Heads.
January 5, 2017	Budget Officer distributed budget forms to Department Heads.
January 31, 2017	Budget Officer submit notice of the periodic Budget Committee Meeting on February 13, 2017. Legal notice not required. Post to web site and newspaper as city event.
January 31, 2017	Budget Officer submit notice of the periodic Reedsport Urban Renewal District Budget Committee Budget Committee Meeting on February 13, 2017. Legal notice not required. Post to web site and newspaper as city event.
February 10, 2017 (Fri)	Budget Officer distribute Budget Meeting Agenda and information packet.
February 10, 2017 (Fri)	Budget Officer distribute Reedsport Urban Renewal District Budget meeting agenda and information packet.
February 13, 2017 (Mon)	Reedsport Urban Renewal District Budget Committee periodic meeting convene. Receive citizen input (ask questions and comment).
February 13, 2017 (Mon)	Reedsport City Budget Committee periodic meeting convene. Receive citizen input (ask questions and comment).
February 14, 2017	Department Heads submit Fiscal Year 2017 / 018 Capital Improvement forms to Finance Officer.
February 14, 2017	Department Heads submit Fiscal Year 2017 / 018 budget requests to Finance Officer.

March 16, 2017	Budget Officer submit notice of the Budget Committee April 17, 2017 convening date with opportunity to receive citizen input meeting to newspaper of record (The Umpqua Post) for publishing. (Wednesday before publishing required.) Include notice of public hearing to receive state revenue sharing funds.
March 16, 2017	Budget Officer submit notice of the Reedsport Urban Renewal District Budget Committee April 17, 2017, convening date with opportunity to receive citizen input meeting to newspaper of record (The Umpqua Post) for publishing. (Wednesday before publishing required.)
March 16, 2017	Post notice on City web site for April 17, 2017 Budget Committee and Reedsport Urban Renewal District Budget Committee convening meetings. (10 day notice requirement)
April 05, 2017 (Wed)	Notice of April 17, 2017 Budget Committee convening meeting is published with opportunity to receive citizen input (12 days in advance; 5 - 30 days required), including notice of public hearing to receive state revenue sharing funds.
April 05, 2017 (Wed)	Notice of April 17, 2017 Reedsport Urban Renewal District Budget Committee convening meeting is published with opportunity to receive citizen input (12 days in advance; 5 - 30 days required)
April 12, 2017 (Wed)	Budget Officer distribute Proposed Fiscal Year 2017 / 018 Budget (required to be not more than 10 days before Budget Committee convenes; can be distributed at first meeting).
April 14, 2017 (Fri)	Budget Officer distribute Proposed Fiscal Year 2017 / 018 Reedsport Urban Renewal District Budget (required to be not more than 10 days before Budget Committee convenes; can be distributed at first meeting).
April 17, 2017 (Mon)	Reedsport Urban Renewal District Budget Committee convene (City Council Chambers). Receive Proposed Fiscal Year 2017 / 018 Budget, review, approve budget, set tax

	rate and amount. Receive citizen input (ask questions and comment).
April 17, 2017 (Mon)	Reedsport City Budget Committee convene (City Council Chambers). Receive Proposed Fiscal Year 2017 / 018 Budget and begin review. Budget Committee holds public hearing to receive state revenue sharing funds. Receive citizen input (ask questions and comment).
April 19, 2017 (Wed)	Submit notice of May 01, 2017 City Council public hearing to receive state revenue sharing funds to newspaper of record (The Umpqua Post) for publishing.
April 24, 2017 (Mon)	Budget Committee continued review of Proposed Fiscal Year 2017 / 018 Budget and Capital Improvement Plan, approve budget; set tax amount if discussion completed (City Council Chambers).
April 26, 2017 (Wed)	Notice published of May 01, 2017 City Council public hearing to receive state revenue sharing funds.
May 01, 2017 (Mon)	City Council hold public hearing to receive state revenue sharing funds (City Council Chambers) at City Council meeting. City Council adopt resolutions electing to receive state revenue sharing funds in Fiscal Year 2017 / 018.
May 08, 2017 (Mon) (Opt)	Budget Committee continued review of Proposed Fiscal Year 2017 / 018 Budget and Capital Improvement Plan, approve budget; set tax amount (City Council Chambers).
May 17, 2017 (Wed)	Budgeting Officer submit Reedsport Urban Renewal District budget summary and notice of June 05, 2017 public hearing to newspaper of record (The Umpqua Post) for publishing.
May 17, 2017 (Wed)	Budgeting Officer submit City of Reedsport budget summary and notice of June 07, 2017 public hearing to newspaper of record (The Umpqua Post) for publishing.
May 24, 2017 (Wed)	Publish budget summary and first and only notice of June 05, 2017 City of Reedsport budget public hearing of Approved Fiscal Year 2017 / 018 budget in advance of City

	Council public hearing (12 days in advance; 5 -25 required).
May 24, 2017 (Wed)	Publish Reedsport Urban Renewal District budget summary and first and only notice of June 05, 2017 Reedsport Urban Renewal District public hearing of Approved Fiscal Year 2017 / 018 Budget (12 days in advance; 5 -25 required).
June 05, 2017 (Mon)	Reedsport Urban Renewal District Agency conduct Public Hearing on Approved Fiscal Year 2017 / 018 Reedsport Urban Renewal District Budget as approved by Urban Renewal District Budget Committee (City Council Chambers).
June 05, 2017 (Mon)	Reedsport Urban Renewal District Agency adopt Fiscal Year 2017 / 018 Reedsport Urban Renewal District Budget, make appropriations by fund, impose taxes, and categorize taxes (City Council Chambers) (must be accomplished prior to June 30, 2017).
June 05, 2017 (Mon)	City Council conduct Public Hearing on Approved Fiscal Year 2017 / 018 Budget as approved by Budget Committee (City Council Chambers).
June 05, 2017 (Mon)	City Council adopt Fiscal Year 2017 / 018 Budget, make appropriations by fund, impose taxes, and categorize taxes (City Council Chambers) (must be accomplished prior to June 30, 2017).
June 15, 2017	Budget Officer submit certification Resolution to Oregon Department of Administrative Services, Office of Business Administration electing to receive state revenue sharing funds in Fiscal Year 2017 / 018 (must be accomplished any time after adoption, prior to July 29, 2017).
June 15, 2017	Budget Officer submit certification Resolution to Oregon Department of Administrative Services, Office of Business Administration certifying provision of four or more municipal services in order to receive state revenue sharing funds in Fiscal Year 2017 / 018 (must be accomplished any time after adoption, prior to July 29, 2017).

June 30, 2017	Finance Officer submit Fiscal Year 2017 / 2018 Levy and Appropriation Resolution to County Tax Assessor (must be accomplished prior to July 15, 2017).
October 30, 2017	Budget Officer submit notice of the periodic Budget Committee Meeting on November 13, 2017. Legal notice not required. Post to web site and newspaper as city event.
October 30, 2017	Budget Officer submit notice of the periodic Reedsport Urban Renewal District Budget Committee Budget Committee Meeting on November 13, 2017. Legal notice not required. Post to web site and newspaper as city event.
November 8, 2017 (Wed)	Budget Officer distribute Budget Meeting Agenda and information packet.
November 8, 2017 (Wed)	Budget Officer distribute Reedsport Urban Renewal District Budget meeting agenda and information packet.
November 13, 2017 (Mon)	Reedsport Urban Renewal District Budget Committee periodic meeting convene. Receive citizen input (ask questions and comment).
November 13, 2017 (Mon)	Reedsport City Budget Committee periodic meeting convene. Receive citizen input (ask questions and comment).

CITY OF REEDSPORT
Fiscal Year 2017 - 2018 Budget

POSITION CLASSIFICATIONS

Position Title	Range
Police Chief	23
Public Works Administrator	21
Public Works Director	21
Police Sergeant	20
Community Development Director	15
Finance Director	18
Umpqua Discovery Center Director	16
City Recorder	15
Administrative Assistant	15
Admin. Assist/Communications Supervisor	15
Umpqua Discovery Center Gift Shop Operator	10
Secretary	10
Wastewater Utility Lead Worker	17 Union
Wastewater Utility Operator	13 Union
Wastewater Worker I	10 Union
Water Utility Lead Worker	15 Union
Water Utility Operator	12 Union
Water Worker I	10 Union
Mechanic III	14 Union
Mechanic II	11 Union
Mechanic I	9 Union
Maintenance Lead Worker	14 Union
Maintenance Worker III	14 Union
Maintenance Worker II	12 Union
Maintenance Worker I	10 Union
Building Custodian & Parks Maintenance Worker	9 Union
Utility Billing Clerk/Finance Assistant	10 Union
Accounts Payable Clerk	10 Union
Accounts Receivable Clerk	10 Union
Front Counter Technician	10 Union
Municipal Court Clerk	10 Union
Planning Secretary	10 Union
Licensing & Permitting Technician	10 Union
Police Officer	Union
Communications Officer	Union

Amended 02/27/2017

CITY OF EDSPORT
Fiscal Year 2017 - 018
Budget
EMPLOYEE PAY PLAN

	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
Wage Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Cost of Living Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
RANGE							
1	$1,612.62	$1,688.71	$1,765.85	$1,848.20	$1,933.68	$2,024.37	$2,120.27
2	$1,688.71	$1,765.85	$1,848.20	$1,933.68	$2,024.37	$2,120.27	$2,218.26
3	$1,765.85	$1,848.20	$1,933.68	$2,024.37	$2,117.15	$2,218.26	$2,322.50
4	$1,848.20	$1,933.68	$2,024.37	$2,120.27	$2,218.26	$2,322.50	$2,431.96
5	$1,933.68	$2,024.37	$2,120.27	$2,218.26	$2,322.50	$2,431.96	$2,549.75
6	$2,024.37	$2,120.27	$2,218.26	$2,322.50	$2,431.96	$2,549.75	$2,671.71
7	$2,120.27	$2,218.26	$2,322.50	$2,431.96	$2,549.75	$2,671.71	$2,798.89
8	$2,218.26	$2,322.50	$2,431.96	$2,549.75	$2,671.71	$2,798.89	$2,934.40
9	$2,322.50	$2,431.96	$2,549.75	$2,671.71	$2,798.89	$2,934.40	$3,072.00
10	$2,431.96	$2,549.75	$2,671.71	$2,798.89	$2,934.40	$3,072.00	$3,220.02
11	$2,549.75	$2,671.71	$2,798.89	$2,934.40	$3,072.00	$3,220.02	$3,375.34
12	$2,671.71	$2,798.89	$2,934.40	$3,072.00	$3,220.02	$3,375.34	$3,534.83
13	$2,798.89	$2,934.40	$3,072.00	$3,220.02	$3,375.34	$3,534.83	$3,707.87
14	$2,934.40	$3,072.00	$3,220.02	$3,375.34	$3,534.83	$3,707.87	$3,885.08
15	$3,072.00	$3,220.02	$3,375.34	$3,534.83	$3,707.87	$3,885.08	$4,073.76
16	$3,220.02	$3,375.34	$3,534.83	$3,707.87	$3,885.08	$4,073.76	$4,271.82
17	$3,375.34	$3,534.83	$3,707.87	$3,885.08	$4,073.76	$4,271.82	$4,475.09
18	$3,534.83	$3,707.87	$3,885.08	$4,073.76	$4,271.82	$4,475.09	$4,696.08
19	$3,707.87	$3,885.08	$4,073.76	$4,271.82	$4,475.09	$4,696.08	$4,923.33
20	$3,885.08	$4,073.76	$4,271.82	$4,475.09	$4,696.08	$4,923.33	$5,163.09
21	$4,073.76	$4,271.82	$4,475.09	$4,696.08	$4,923.33	$5,163.09	$5,414.31
22	$4,271.82	$4,475.09	$4,696.08	$4,923.33	$5,163.09	$5,414.31	$5,677.00
23	$4,475.09	$4,696.08	$4,923.33	$5,163.09	$5,414.31	$5,677.00	$5,956.37
24	$4,696.08	$4,923.33	$5,144.32	$5,414.31	$5,677.00	$5,956.37	$6,248.24
25	$4,923.33	$5,144.32	$5,414.31	$5,677.00	$5,956.37	$6,248.24	$6,554.71
26	$5,163.09	$5,414.31	$5,677.00	$5,956.37	$6,248.24	$6,554.71	$6,876.82
27	$5,414.31	$5,677.00	$5,956.37	$6,248.24	$6,554.71	$6,876.82	$7,213.52
28	$5,677.00	$5,956.37	$6,248.24	$6,554.71	$6,876.82	$7,213.52	$7,564.81
29	$5,956.37	$6,248.24	$6,554.71	$6,876.82	$7,213.52	$7,564.81	$7,936.96
30	$6,248.24	$6,554.71	$6,876.82	$7,213.52	$7,564.81	$7,936.96	$8,309.20

CITY OF REEDSPORT
FISCAL YEAR 2017 - 018
EMPLOYEE PAY PLAN

IAM UNION	monthly	monthly	monthly	monthly	monthly	monthly	monthly
RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
Wage Increase	0.00	0	0	0	0	0	0
Cost of Living Increase	0.00	0	0	0	0	0	0
Total Increase	0.00	0	0	0	0	0	0
Bldg. Custodian/Parks Worker (Range 9)	2,389.86	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	$3,161.09
Mechanic I (Range 9)	2,389.86	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	$3,161.09
Utility Billing Clerk (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Accounts Payable Clerk (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Accounts Receivable Clerk (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Wastewater Worker I (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Water Worker I (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Maintenance Worker I (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Licensing and Permitting Tech (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Planning Secretary (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Front County Technician (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Court Clerk (Range 10)	2,502.48	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	$3,313.40
Mechanic II (Range 11)	2,623.69	2,749.19	2,880.05	3,019.50	3,161.09	3,313.40	$3,473.23
Water Utility Operator (Range 12)	2,749.19	2,880.05	3,019.50	3,161.09	3,313.40	3,473.23	$3,637.34
Maintenance Worker II (Range 12)	2,749.19	2,880.05	3,019.50	3,161.09	3,313.40	3,473.23	$3,637.34
Wastewater Utility Operator (Range 13)	2,880.05	3,019.50	3,161.09	3,313.40	3,473.23	3,637.34	$3,815.40
Maintenance Worker III (Range 14)	3,019.50	3,161.09	3,313.40	3,473.23	3,637.34	3,815.40	$3,997.75
Mechanic III (Range 15)	3,161.09	3,313.40	3,473.23	3,637.34	3,815.40	3,997.75	$4,191.90
Water Utility Leadworker (Range 15)	3,161.09	3,313.40	3,473.23	3,637.34	3,815.40	3,997.75	$4,191.90
Maintenance Lead Worker (Range 15)	3,161.09	3,313.40	3,473.23	3,637.34	3,815.40	3,997.75	$4,191.90
Wastewater Lead Worker (Range 17)	3,473.23	3,637.34	3,815.40	3,997.75	4,191.90	4,395.70	$4,604.87

TEAMSTERS UNION	**monthly**	**monthly**	**monthly**	**monthly**	**monthly**	**monthly**	**monthly**
	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
Wage Increase	0.00	0.00	0	0	0	0	0
Cost of Living Increase	0.00	0.00	0	0	0	0	0
Total Increase	0.00	0.00	0	0	0	0	0
Communications Officer	**2,586.67**	**2717.18**	**2855.49**	**2998.27**	**3146.62**	**3307.24**	**$3,465.99**
Wage Increase	0.00	0	0	0	0	0	-
Cost of Living Increase	0.00	0	0	0	0	0	-
TOTAL INCREASE	0.00	0	0	0	0	0	-
Patrol Officer	3,284.93	3445.55	3618.44	3800.26	3992.11	4189.54	4,390.64

CITY OF REEDSPORT
Fiscal Year 2017-18
Budget

NUMBER OF FULL TIME EQUIVALENT (FTE) EMPLOYEES

Fund No.	Departmental Unit	Fund/Deptartmental Unit Name	FTEs
001	100	City Council	0.00
001	101	City Manager	1.40
001	102	Finance	0.99
001	104	Legal Services	0.00
001	105	Municipal Court	0.55
001	106	Community Development	0.55
001	107	City Recorder	0.40
001	108	Community Building / City Hall	0.00
001	110	Non-Departmental	0.00
001	200	Police	13.52
001	205	Special Police Operations	0.80
001	210	Municipal Jail	0.00
001	220	Fire	0.00
001	230	Building Inspection	0.30
001	240	Animal Control	0.00
001	410	Public Services	1.63
001	430	Library	0.00
001	440	Senior Center	0.00
001	450	Dial A Ride	0.00
002	502	Streets	0.77
003	503	Water Utility	4.60
004	504	Wastewater Utility	4.78
005	505	Stormwater Utility	0.32
007	507	Bicycle / Footpath	0.00
010	510	Water SPWF Loan Debt	0.00
011	511	Water Filtration Debt / Reserve	0.00
012	512	Wastewater DEQ Loan / Reserve	0.00
013	513	Wastewater IFA Loan	0.00
014	514	Fire Equipment	0.00
016	516	Dunes NRA Lease	0.60
017	517	Riverfront	1.00
018	518	Library Renovation	0.00
020	520	System Development - Water	0.00
021	521	System Development - Wastewater	0.00
022	522	System Development - Stormwater	0.00
024	524	Wastewater Enterprise Capital Improvement	0.00
025	525	General Capital Improvement	0.00
026	526	Capital Equipment - Street	0.00
027	527	Capital Improvement - Stormwater	0.00
029	529	Water Enterprise Capital Improvement	0.00
034	534	Dial A Ride	0.19
035	535	Animal Shelter	0.00
036	536	Library	0.05
		Total FTE	32.45

CITY OF REEDSPORT
SALARIES PAID FROM MORE THAN ONE SOURCE

POSITION	CHARGED TO (Departmental Unit)	%
Administrative Assistant	City Manager	40.00%
	City Recorder	40.00%
	Water Utility	10.00%
	Wastewater Utility	10.00%
	Total Salary	100.00%
Community Develop. Director	Finance	40.00%
Interim Finance Director	Community Development	30.00%
Front Office Manager	Building Inspection	10.00%
	Water Utility	10.00%
	Wastewater Utility	10.00%
	Total Salary	100.00%
Public Works Director	Public Services	8.00%
	Streets	10.00%
	Water Utility	35.00%
	Wastewater Utility	35.00%
	Stormwater Utility	10.00%
	Dunes NRA	2.00%
	Total Salary	100.00%
Utility Billing Clerk	Finance	40.00%
Finance Assistant	Water Utility	30.00%
Accounts Payable Clerk	Wastewater Utility	30.00%
	Total Salary	100.00%
Court Clerk	Finance	10.00%
Accounts Receivable Clerk	Municipal Court	25.00%
License & Permit Tech.	Community Development	5.00%
Front Counter Technician	Building Inspection	20.00%
UDC Assistant	Water Utility	20.00%
	Wastewater Utility	20.00%
	Total Salary	100.00%
Court Clerk	Finance	15.00%
Accounts Payable Clerk	Court	40.00%
Front Counter Technician	Community Development	25.00%
Planning Secretary	Water Utility	10.00%
	Wastewater Utility	10.00%
	Total Salary	100.00%

CITY OF REEDSPORT
SALARIES PAID FROM MORE THAN ONE SOURCE

POSITION	CHARGED TO (Departmental Unit)	%
Maintenance Worker	Public Services	22.00%
	Library	2.00%
	Streets	30.00%
	Water Utility	12.00%
	Wastewater Utility	12.00%
	Stormwater Utility	20.00%
	Dunes NRA	2.00%
	Total Salary	100.00%
Mechanic III	Public Services	31.00%
	Dial A Ride	1.00%
	Streets	22.00%
	Water Utility	22.00%
	Wastewater Utility	22.00%
	Stormwater Utility	02.00%
	Total Salary	100.00%
Maintenance Lead Worker	Public Services	40.00%
	Streets	15.00%
	Water Utility	15.00%
	Wastewater Utility	15.00%
	Dunes NRA	15.00%
	Total Salary	100.00%
Building Maintenance Custodian	Public Services	62.00%
	Library	3.00%
	Dunes NRA	35.00%
	Total Salary	100.00%
Communication Officer Supervisor/Admin. Assistant	Police Department	82.00%
	Dial A Ride	18.00%
	Total Salary	100.00%
SRO/ Patrol Officer	School Resource Officer Program	80.00%
	Police Department	20.00%
	Total Salary	100.00%

CITY OF REEDSPORT
Fiscal Year 2017-018
INTEREST DISTRIBUTION

FUND	2017-018
General (001)	$7,500
Street (Gas Tax) (002)	$450
Water Utility (003)	$550
Wastewater Utility (004)	$1,500
Stormwater Utility (005)	$300
Bicycle & Footpath (007)	$200
Wastewater DEQ Debt Fund (012)	$4,500
Wastewater IFA Debt Fund (013)	$350
Fire Equipment Fund (014)	$600
Dunes NRA Lease (016)	$600
Riverfront (017)	$300
Water SDC (020)	$400
Wastewater SDC (021)	$750
Stormwater SDC (022)	$40
Wastewater Enterprise Capital Improve. (024)	$10,000
General Capital Improvement (025)	$2,000
Street Capital (026)	$3,185
Storm Capital (027)	$1,000
Water Capital (029)	$8,000
Dial-A-Ride (034)	$150
Animal Shelter (035)	$100
Library (036)	$150
TOTAL	**$42,625**

CITY OF REEDSPORT

Fiscal Year 2017-2018 Budget

FROM FUND		INTER-FUND TRANSFERS	TO FUND		
FUND #	ACCOUNT NUMBER	AMOUNT	FUND #	ACCOUNT NUMBER	AMOUNT
001	001-110-922000	242,500	027	027-000-451200	242,500
001	001-110-923002	12,500	017	017-000-451200	12,500
001	001-110-923040	37,500	025	025-000-451200	37,500
001	001-110-923050	40,000	025	025-000-451340	40,000
001	001-110-924500	25,000	025	025-000-451250	25,000
001	001-110-925000	15,000	014	014-000-451200	15,000
001	001-110-925200	12,500	036	036-000-451200	12,500
001	001-110-925300	600	036	036-000-451300	600
001	001-240-922000	20,650	035	035-000-451200	20,650
001	001-450-922000	25,000	034	034-000-451000	25,000
		431,250			**431,250**
002	002-502-921000	11,250	001	001-000-451100	11,250
002	002-502-921500	1,250	001	001-000-451080	1,250
002	002-502-923010	5,000	026	026-000451240	5,000
002	002-502-923040	2,500	026	026-000-451220	2,500
002	002-502-924230	87,000	026	026-000-451210	87,000
002	002-502-924240	10,000	027	027-000-451225	10,000
002	002-502-924255	103,650	027	027-000-451220	103,650
		220,650			**220,650**
003	003-503-921000	41,900	001	001-000-451100	41,900
003	003-503-921100	3,000	001	001-000-451110	3,000
003	003-503-921500	1,250	001	001-000-451080	1,250
003	003-503-922000	5,000	025	025-000-451260	5,000
003	003-503-923000	170,000	029	029-000-451300	170,000
003	003-503-923040	2,500	029	029-000-451260	2,500
		223,650			**223,650**
004	004-504-921000	71,000	001	001-000-451100	71,000
004	004-504-921100	3,000	001	001-000-451110	3,000
004	004-504-921400	4,000	001	001-000-451010	4,000
004	004-504-921500	1,250	001	001-000-451080	1,250
004	004-504-922000	5,000	025	025-000-451270	5,000
004	004-504-923040	2,500	024	024-000-451220	2,500
004	004-504-924250	10,000	027	027-000-451226	10,000
004	004-504-925200	473,400	012	012-000-451610	473,400
004	004-504-925250	100,000	012	012-000-451620	100,000
004	004-504-925300	154,260	013	013-000-451610	154,260
004	004-504-926000	329,000	024	012-000-451600	329,000
		1,153,410			**1,153,410**
005	005-505-921000	1,850	001	001-000-451100	1,850
005	005-505-924250	40,000	027	027-000-451210	40,000
		41,850			**41,850**
010	010-510-911300	6,260	003	003-000-417060	6,260
		6,260			**6,260**
014	014-000-925800	5,000	001	001-000-451150	5,000
		5,000			**5,000**
016	016-000-921000	4,700	001	001-000-451100	4,700
		4,700			**4,700**
TOTALS		$ 2,086,770.00			$ 2,086,770.00

CITY OF REEDSPORT
Fiscal Year 2017-2018 Budget

Property Tax Calculation

FISCAL YEAR	TOTAL ASSESSED VALUE			TAXES IMPOSED		
	Amount Assessed	Amount of Change	Percent of Change	Amount Imposed	Amount of Change	Percent of Change
2006 - 007	$199,773,922	$5,313,800	0.0273	$1,204,454	$37,386.00	0.0320
2007 - 008	$208,394,003	$8,620,081	0.0431	$1,263,133	$58,679.00	0.0487
2008 - 009	$217,138,127	$8,744,124	0.0420	$1,312,641	$49,508.00	0.0392
2009-2010	$223,224,746	$6,086,619	0.0280	$1,342,751	$30,110.00	0.0229
2010-2011	$228,482,047	$5,257,301	0.0236	$1,365,103	$22,352.00	0.0166
2011-2012	$231,048,248	$2,566,201	0.0112	$1,366,024	$921.00	0.0007
2012-2013	$233,091,873	$2,043,625	0.0088	$1,314,430	($51,594.00)	-0.0378
2013-2014	$235,149,330	$2,057,457	0.0088	$1,313,049	($1,381.00)	-0.0011
2014-2015	$236,995,031	$1,845,701	0.0078	$1,303,098	($9,951.00)	-0.0076
2015 2016	$242,123,717	$5,128,686	0.0216	$1,332,053	$28,955.00	0.0222
2016 2017	$244,489,011	$2,365,294	0.0098	$1,343,963	$11,910.00	0.0089

Actual Assessed Value for 2016-2017	$244,489,011
Estimated value of growth for 2017-2018	1.007
Estimated Assessed Value for 2017-2018	$246,200,434
City of Reedsport Permanent Tax Levy Rate	6.1882
Estimated taxes to be imposed	$1,523,538
Estimated loss due to compression	$180,000
Adjusted estimated taxes to be imposed in 2017-2018	$1,343,538
Assumed discounts and delinquent taxes (D&D) rate	11.0%
Estimated amount of D&D for 2017-2018	$147,789
Property Taxes Budgeted , less D&D	$1,195,748

One of the major changes to the budget law, in the Post-Ballot Measure time, is that the Budget Committee can either approve the amount of taxes to be imposed or approve the permanent tax levy rate (ORS 294.406 and 294.435.).

The Douglas County Tax Assessor recommends that the Budget Committee approve the permanent tax levy rate which is $6.1882/$1000 of assessed value

CITY OF REEDSPORT
Fiscal Year 2017-018 Budget
FUND & DEPARTMENTAL UNIT LISTING

FUND #	DEPARTMENTAL UNIT #	DEPARTMENTAL UNIT
001	100	Council
001	101	City Manager
001	102	Finance
001	104	Legal Services
001	105	Municipal Court
001	106	Community Development
001	107	City Recorder
001	108	Community Building / City Hall
001	110	Non-Departmental
001	200	Police
001	205	Special Police Operations
001	210	Municipal Jail
001	220	Fire
001	230	Building Inspection
001	240	Animal Control
001	410	Public Services
001	430	Library
001	440	Senior Center
001	450	Dial A Ride
002	502	Streets
003	503	Water Utility
004	504	Wastewater Utility
005	505	Stormwater Utility
007	507	Bicycle / Footpath
010	510	Water SPWF Debt
011	511	Water Filtration Debt / Reserve
012	512	Wastewater DEQ Debt Service Fund
013	513	Wastewater IFA Debt Service Fund
014	514	Fire Equipment
016	516	Dunes NRA Lease
017	517	Riverfront Fund
018	518	Library Renovation Fund
020	520	System Development – Water
021	521	System Development – Wastewater
022	522	System Development - Stormwater
024	524	Wastewater Enterprise Capital Fund
025	525	General Capital Improvement Fund
026	526	Street Capital Fund
027	527	Storm Capital Fund
029	529	Water Enterprise Capital Fund
034	524	Dial-A-Ride Fund
035	535	Animal Shelter Fund
036	536	Library Fund

CITY OF DSPORT
FISCAL YEAR 2017 - 018 Budget

BUDGET SUMMARY - ALL CITY FUNDS

FUND	Beginning Balance	Transfers In	Property Tax	Fees/Permits fines other fees	Gifts donations Grants	Regular Income	Total Available	Transfers Out	Personal Services	Materials & Services	Capital Outlays	Debt Service	Reserve	Contingency	Unapprop	Total Expenditures
General (001)	965,000	149,450	1,195,000	329,200	96,800	698,290	$ 3,433,740.00	431,250	$1,661,545	908,945	22,000	0	0	100,000	310,000	$ 3,433,740.00
Street (002)	110,000	0	0	97,400	0	237,800	$ 445,200.00	220,650	59,320	125,230	25,000	0	0	15,000	0	$ 445,200.00
Water (003)	100,000	6,260	0	779,000	1,050	3,550	$ 889,860.00	223,650	337,350	307,700	8,030	0	0	13,130	0	$ 889,860.00
Wastewater (004)	320,000	0	0	1,823,000	500	5,500	$ 2,149,000.00	1,153,410	362,865	437,725	145,000	0	0	50,000	0	$ 2,149,000.00
Storm Water (005)	55,000	0		72,000	100	500	$ 127,600.00	41,850	24,915	38,885	20,000	0	0	1,950	0	$ 127,600.00
Bicycle/Footpath (007)	41,500	0		2,400	0	200	$ 44,100.00	0	0	0	44,100	0	0	0	0	$ 44,100.00
Water SPWF. Debt Fund (010)	6,260	0	0	0	0	0	$ 6,260.00	6,260	0	0	0	0		0	0	$ 6,260.00
Water Filt. Debt Res. (011)	0	0			0	0	$ -	0	0	0	0	0	0	0	0	$ -
Wastewater DEQ Debt Res. (012)	815,000	573,400	0	0	0	4,500	$ 1,392,900.00	0	0	0	0	573,400	430,000	0	389,500	$ 1,392,900.00
Wastewater OECDD Debt (013)	102,180	154,260			0	350	$ 256,790.00	0	0	0	0	154,260	0	0	102,530	$ 256,790.00
Fire Equipment (014)	165,000	15,000	0	12,000	0	600	$ 192,600.00	5,000	0	6,000	181,600	0	0	0	0	$ 192,600.00
Dunes NRA (016)	110,000	0	0	95,000	0	1,200,800	$ 1,405,800.00	4,700	37,830	23,490	1,279,780	60,000	0	0	0	$ 1,405,800.00
Riverfront (017)	40,000	12,500	0	36,000	200	69,650	$ 158,350.00	0	81,530	76,820	0	0	0	0	0	$ 158,350.00
Library Renovation (018)	0	0			0	0	$ -	0	0	0	0	0	0	0	0	$ -
Sys Dev-Water (020)	72,600	0	0	0	0	400	$ 73,000.00	0	0	0	73,000	0	0	0	0	$ 73,000.00
Sys Dev-Wastewater (021)	135,250	0			0	750	$ 136,000.00	0	0	0	136,000	0	0	0	0	$ 136,000.00
Sys Dev-Storm Water (022)	6,100	0			0	40	$ 6,140.00	0	0	0	6,140	0	0	0	0	$ 6,140.00
Capital Wastewater (024)	2,000,000	331,500	0	0	0	10,000	$ 2,341,500.00	0	0	0	2,341,500	0	0	0	0	$ 2,341,500.00
General Cap. Imp. (025)	420,000	125,000	0	500	1,287,000	2,000	$ 1,834,500.00	0	0	0	1,710,500	0	0	0	124,000	$ 1,834,500.00
Capital Street (026)	525,000	94,500	0	0	50,000	3,185	$ 672,685.00	0	0	0	672,685	0	0	0	0	$ 672,685.00
Capital Storm (027)	200,000	406,150	0	0	0	1,000	$ 607,150.00	0	0	0	607,150	0	0	0	0	$ 607,150.00
Capital Water (029)	1,225,000	172,500	0	0	0	8,000	$ 1,405,500.00	0	0	0	1,405,500	0	0	0	0	$ 1,405,500.00
Dial-A-Ride (034)	0	21,180	0	20,050	3,000	150	$ 44,380.00	0	14,700	18,500	11,180	0	0	0	0	$ 44,380.00
Animal Shelter (035)	0	20,650	0	5,000	1,000	100	$ 26,750.00	0	0	10,650	0	16,100	0	0	0	$ 26,750.00
Library (036)	0	16,920	0	250	25,000	150	$ 42,320.00	0	2,920	39,400	0	0	0	0	0	$ 42,320.00
TOTALS	$7,413,890	$2,099,270	$1,195,000	$3,271,800	$1,464,650	$2,247,515	$17,692,125	$2,086,770	$2,582,975	$1,993,345	$8,689,165	$803,760	$430,000	$180,080	$926,030	$17,692,125

City of Reedsport
General Fund
001

Organization and Mission

This fund is established to account for resources devoted to financing the general services that the City performs for its citizens. General tax revenues and other sources of revenue used to finance the fundamental operations of the City are included in this fund. The fund is charged with all costs of operating the government for which a separate fund has not been established.

For accounting purposes there are 17 individual departmental units in the General Fund:

City
Council
City Manager
Finance
Legal Services
Municipal Court
Community Development
City Recorder
Community Building/City Hall
Non-Departmental
Police
School Resource Officer
Municipal Jail
Fire
Building Inspection
Public Services
Senior Center

FY 16-17 Year in Review

Each departmental unit narrative will indicate specific highlights from the last year.

FY 17-18 Budget Highlights and Challenges

Each year is proving to be more difficult to balance General Fund than the previous year. The continued economic downturn has played a role with decreasing revenues and increasing cost in personnel services and materials. The major funding source for the General Fund is personal and real property taxes. A decline in property tax revenue has been trending for several years with the increase of compression loss due to the economic down turn as shown on the table below. However, in spite of the increased compression costs, property tax revenues are anticipated to be slightly increased in the 17/18 FY budget due to an increase in assessed property values, which are offsetting losses.

Fiscal Year	Property Tax Loss due to compression
2008-2009	$31,061
2010-2011	$48,800

City of Reedsport
General Fund
001

2011-2012	$63,769
2012-2013	$128,008
2013-2014	$142,123
2014-2015	$163,499
2015-2016	$166,274
2016-2017	$168,998

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-16 Actual	2016-17 Adopted	**2017-18 Adopted**
Beginning Fund Balance	853,500	850,000	965,000
I - REVENUE	2,252,080	2,236,505	2,468,740
Total	$3,105,580	$3,086,505	$3,433,740
II- EXPENDITURES			
a. Personnel	1,684,190	1,604,680	1,661,545
b. Materials & Services	846,585	916,725	908,945
c. Debt Service	-0-	-0-	-0-
d. Capital Outlay	30,055	24,500	22,000
e. Transfers Out	159,750	130,600	431,250
Subtotal	$2,720,580	$2,711,730	$3,023,740
III- RESERVES			
a. Balance	-0-	-0-	-0-
b. Contingency	75,000	100,000	100,000
c. Unapp. End. Fund Bal.	310,000	310,000	310,000
Subtotal	$385,000	$410,000	$410,000
Total Expenditures and Reserves	**$3,105,580**	**$3,086,505**	**$3,433,740**

2017-2018 Proposed General Fund Expenditures by Departmental Unit

Departmental Unit	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2017-18 Proposed	% of Change	% of General Fund
City Council	1,553	4,532	10,300	10,300	10,300	0.0%	0.300%
City Manager	137,500	139,299	154,700	151,320	153,495	1.4%	4.470%
Finance	120,900	117,338	124,730	76,620	81,640	4.0%	2.378%
Legal Services	11,932	17,867	35,000	35,000	35,000	0.0%	1.019%
Municipal Court	106,550	98,916	123,065	114,590	114,870	0.2%	3.345%
Community Developmen	13,233	14,827	20,195	43,500	40,690	-13.9%	1.185%
City Recorder	29,647	30,481	30,930	30,000	32,195	7.1%	0.938%
Community Building	23,503	20,471	24,025	22,750	23,450	2.9%	0.683%
Non-Departmental	275,241	401,833	478,400	498,390	781,900	59.3%	22.771%
Police Department	1,027,205	1,033,374	1,260,490	$1,209,475	$1,283,130	5.8%	37.368%
Special Police Operation	0	0	65,000	71,735	73,815	3.2%	2.150%
Municipal Jail	3,305	3,850	7,750	7,750	7,750	0.0%	0.226%
Fire	93,089	95,689	116,350	116,550	122,960	5.5%	3.581%
Building Inspection	34,402	28,021	40,335	33,345	45,480	30.1%	1.325%
Animal Control	4,942	4,224	22,550	22,550	20,650	-8.4%	0.601%
Public Services	112,548	120,509	139,155	153,700	156,710	2.2%	4.564%
Library	7,842	8,929	11,340	18,190	0	-160.4%	0.000%
Senior Center	14,296	15,305	16,670	16,745	18,525	10.7%	0.539%
Dial A Ride	24,171	20,858	39,595	43,995	21,180	-57.6%	0.617%
Contingency	0	0	75,000	100,000	100,000	0.0%	2.912%
Unappr.End.Fund Bal.	0	0	310,000	310,000	310,000	0.0%	9.028%
Total Appropriations	2,041,859	2,176,323	3,105,580	3,086,505	3,433,740	11.3%	
Fund Bal. June 30	$1,007,417	1,077,886					

GENERAL FUND - 001
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 1,010,944	$ 1,084,020	$ 850,000	001 000 411100	BEGINNING FUND BALANCE	-	$ 965,000	$ 965,000
$ 1,205,416	$ 1,239,349	$ 1,180,000	001 000 412250	CURRENT PROPERTY TAX	-	$ 1,195,000	$ 1,195,000
$ 76,958	$ 70,577	$ 60,000	001 000 412500	DELINQUENT PROPERTY TAX	-	$ 60,000	$ 60,000
$ 106,812	$ 117,122	$ 105,000	001 000 413100	P.U.D. FRANCHISE	-	$ 105,000	$ 105,000
$ 5,462	$ 4,921	$ 5,000	001 000 413200	TELEPHONE FRANCHISE	-	$ 3,000	$ 3,000
$ 41,671	$ 45,715	$ 40,000	001 000 413300	CABLE TV FRANCHISE	-	$ 40,000	$ 40,000
$ 10,085	$ 11,133	$ 10,000	001 000 413350	FIBER FRANCHISE FEES	-	$ 10,000	$ 10,000
$ 7,376	$ 12,506	$ 10,000	001 000 413400	GARBAGE FRANCHISE	-	$ 10,000	$ 10,000
$ 3,533	$ 5,958	$ 3,500	001 000 414100	POLICE SERVICES	-	$ 4,000	$ 4,000
$ 268	$ 600	$ -	001 000 414110	MUNICIPAL JAIL FEES	-	$ -	$ -
$ 899	$ -	$ -	001 000 414200	FIRE SERVICES	-	$ -	$ -
$ 800	$ 1,280	$ 1,000	001 000 414300	ANIMAL CONTROL SERVICES	-	$ -	$ -
$ 910	$ 1,000	$ 1,000	001 000 414400	CAMPING FEES	-	$ 1,000	$ 1,000
$ 61,448	$ 63,957	$ 63,305	001 000 414500	AMBULANCE DISPATCH	-	$ 64,890	$ 64,890
$ 2,931	$ 3,293	$ 3,000	001 000 414700	DIAL-A-RIDE FEES	-	$ -	$ -
$ 5,007	$ 7,582	$ 5,250	001 000 415100	INTEREST	-	$ 7,500	$ 7,500
$ 220	$ 274	$ 200	001 000 415150	OTHER INTEREST	-	$ 300	$ 300
$ 2,331	$ 1,584	$ 1,200	001 000 415200	LEASE - RENT	-	$ 1,500	$ 1,500
$ 7,551	$ 7,341	$ 7,400	001 000 415210	SENIOR CENTER RENTAL	-	$ 7,400	$ 7,400
$ 2,100	$ 1,975	$ 1,000	001 000 415220	USE OF COMM BLDG	-	$ 1,000	$ 1,000
$ 425	$ 275	$ 200	001 000 415230	USE OF SENIOR CENTER	-	$ 200	$ 200
$ 186,576	$ 189,748	$ 230,000	001 000 415250	TRANSIENT ROOM TAX	-	$ 205,000	$ 205,000
$ -	$ -	$ -	001 000 415350	LAND SALES	-	$ -	$ -
$ -	$ -	$ -	001 000 415370	TIMBER SALES	-	$ 225,000	$ 225,000
$ 9,575	$ 19,615	$ 18,000	001 000 415400	BUSINESS LICENSES	-	$ 20,000	$ 20,000
$ -	$ 600	$ 300	001 000 415420	MARIJUANA FEES	-	$ 500	$ 500
$ 6,155	$ 4,296	$ 2,000	001 000 415440	MISC. PLANNING FEES	-	$ 3,000	$ 3,000

GENERAL FUND - 001
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ -	$ 5,000	001 000 415447	ENGINEER FEE REIMBURSEMENT	-	$ 1,000	$ 1,000
$ 4,188	$ 5,926	$ 4,500	001 000 415449	PLAN CHECK FEES	-	$ 5,000	$ 5,000
$ 7,507	$ 10,407	$ 8,800	001 000 415450	BUILDING PERMITS	-	$ 8,800	$ 8,800
$ 5,651	$ 8,546	$ 7,700	001 000 415451	ELECTRICAL PERMITS	-	$ 8,000	$ 8,000
$ 1,916	$ 2,837	$ 2,200	001 000 415452	PLUMBING PERMITS	-	$ 2,500	$ 2,500
$ 2,885	$ 5,215	$ 3,300	001 000 415453	MECHANICAL PERMITS	-	$ 3,500	$ 3,500
$ -	$ -	$ -	001 000 415454	MOBILE HOME PERMITS	-	$ -	$ -
$ 1,474	$ 2,161	$ 3,000	001 000 415455	BUILDING SURCHARGES	-	$ 2,750	$ 2,750
$ 682	$ 1,008	$ 1,100	001 000 415456	ELECTRICAL SURCHARGES	-	$ 1,000	$ 1,000
$ -	$ 112	$ -	001 000 415457	BUILD/ELEC PERMIT FINES	-	$ -	$ -
$ 122,777	$ 104,312	$ 100,000	001 000 415500	COURT FINES AND FORFEITUR	-	$ 100,000	$ 100,000
$ 15,943	$ 4,728	$ -	001 000 415650	SALARY REIMBURSEMENTS	-	$ -	$ -
$ 17,868	$ 1,936	$ 5,000	001 000 415660	INSURANCE REIMBURSEMENTS	-	$ 5,000	$ 5,000
$ 500	$ 750	$ 500	001 000 415800	DONATIONS	-	$ 500	$ 500
$ 5,163	$ 7,280	$ 5,000	001 000 415810	ANIMAL CONTROL DONATIONS	-	$ -	$ -
$ 300	$ 300	$ 300	001 000 415830	POLICE VOLUNTEER DONATIONS	-	$ 300	$ 300
$ 319	$ 207	$ -	001 000 415850	LIBRARY COPIER FEES	-	$ -	$ -
$ 612	$ 1,000	$ 500	001 000 415860	DIAL A RIDE DONATIONS	-	$ -	$ -
$ 12,227	$ 18,871	$ 10,000	001 000 415900	MISCELLANEOUS	-	$ 10,000	$ 10,000
$ 1,950	$ 150	$ -	001 000 415910	POLICE ADMIN. FEES	-	$ 150	$ 150
$ -	$ -	$ -	001 000 415915	DRUG DOG DONATIONS & GRANTS	-	$ 8,000	$ 8,000
$ 700	$ 600	$ -	001 000 415920	NUISANCE ABATEMENT	-	$ -	$ -
$ 207	$ 728	$ 500	001 000 415930	POLICE REIMBURSEMENT	-	$ 500	$ 500
$ 59,783	$ 59,610	$ 45,000	001 000 421100	LIQUOR TAX	-	$ 50,000	$ 50,000
$ 5,540	$ 5,476	$ 4,500	001 000 421200	CIGARETTE TAX	-	$ 4,500	$ 4,500
$ -	$ -	$ -	001 000 421300	STATE MARIJUANA TAX REVENUES	-	$ 3,500	$ 3,500
$ 23,496	$ 30,916	$ 24,000	001 000 421350	STATE TRANSIENT FUNDS	-	$ -	$ -

GENERAL FUND - 001
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 241	$ -	$ -	001 000 421370	ODOT TRUCK INSPECTION	-	$ -	$ -
$ 43,272	$ 40,795	$ 40,000	001 000 422000	STATE REVENUE SHARING	-	$ 40,000	$ 40,000
$ 4,500	$ -	$ -	001 000 423000	DLCD COASTAL MAINT. GRANT	-	$ -	$ -
$ -	$ -	$ -	001 000 423020	DLCD TECHNICAL ASSIST	-	$ 5,000	$ 5,000
$ 5,900	$ 6,100	$ 6,000	001 000 423400	STATE MARINE GRANT	-	$ 6,000	$ 6,000
$ 13,509	$ 14,201	$ 12,000	001 000 423430	BOAT DOCK FEES	-	$ 12,000	$ 12,000
$ -	$ 15,298	$ 60,000	001 000 423530	SCHOOL RESOURCE OFF. GRANT	-	$ 60,000	$ 60,000
$ 650	$ 9,069	$ 9,000	001 000 423540	MISC. POLICE GRANTS	-	$ 10,000	$ 10,000
$ -	$ -	$ 5,000	001 000 423550	CERT PROGRAM GRANT	-	$ 5,000	$ 5,000
$ -	$ -	$ 6,200	001 000 423600	C GILES HUNT GRANT-Library	-	$ -	$ -
$ 300	$ 1,923	$ 2,000	001 000 423660	MISC GRANTS/DONATIONS	-	$ 2,000	$ 2,000
$ -	$ -	$ 600	001 000 451000	FUND 018 TRANSFER	-	$ -	$ -
$ -	$ 5,000	$ 4,000	001 000 451010	FUND 004 GSD ADMIN	-	$ 4,000	$ 4,000
$ -	$ 3,750	$ 3,750	001 000 451080	TRANSFER EDUCATION BENEFIT	-	$ 3,750	$ 3,750
$ 130,700	$ 130,700	$ 130,700	001 000 451100	ADMINISTRATIVE TRANSFER	-	$ 130,700	$ 130,700
$ 6,000	$ 6,000	$ 6,000	001 000 451110	FUND 003/004 DISPATCH	-	$ 6,000	$ 6,000
$ 2,000	$ 2,007	$ 3,000	001 000 451150	FUND 014 MVA SERVICES		$ 5,000	$ 5,000
$ 3,254,209	**$ 3,402,639**	**$ 3,116,505**		**TOTAL GENERAL FUND REVENUES**		**$ 3,433,740**	**$ 3,433,740**

City of Reedsport
City Council
001-100

Organization and Mission

The City Council consists of a Mayor and six Councilors elected from the City at large. Councilors are assigned numbered positions one through six and serve a term of four years. Three Councilors are elected at each biennial general election. At each biennial general election a Mayor is elected for a term of two years. The Mayor serves as the political head of the City Government. Additional officers of the City are a City Recorder, a City Attorney, a City Manager, and at the discretion of the Council, a Municipal Judge and whatever other officers the Council deems necessary. The Municipal Judge, the City Attorney, and the City Manager are appointed by the Council. Other additional officers are appointed by and responsible to the City Manager. The Council, as needs dictate, may appoint one or more pro tem Municipal Judges to serve such term as the Council provides. They also appoint members to the Planning Commission, Parks and Beautification Committee, Budget Committee, Traffic Safety Committee, Dangerous Building Abatement Board of Appeals, Umpqua Experience Steering Committee, and Reedsport Branch Library Advisory Board. They serve as the board of the Urban Renewal Agency and appoint members to the Urban Renewal District Advisory Committee as well as serve on both the City and Urban Renewal Agency Budget Committees.

FY 16-17 Year in Review

The May 2016 election passed a measure for a seasonal .03 cent tax on gasoline that will be used for street and levee repairs.

FY 17-18 Budget Highlights and Challenges

The issue of repairs of the City's levee is still a primary concern, one that can hinder development of the downtown area and put current business owners at risk of high premiums for flood insurance.

The good news is that although it is not anticipated that there will be an increase in property tax income there are no anticipated decreases as has been the trend for the last few years.

- The Council departmental unit budget includes funding for Municipal Code updates.
- The budget includes funds available for Mayor and Councilor training courses.

City of Reedsport
City Council
001-100

Performance Measurements

Task	FY 16-17	FY 17-18 (Est)
Council meetings	12	12
Work sessions	12	12
Special meetings	4	4

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
I - EXPENDITURES			
a. Materials & Services	4,010	10,300	10,300
Total	$4,010	$10,300	$10,300

GENERAL FUND - 001
Departmental Unit 100- City Council

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 2,711	$ 1,872	$ 4,700	001 100 613300	LEGAL FEES, ADVERTISING	-	$ 4,700	$ 4,700
$ -	$ -	$ -	001 100 614300	OFFICE EQUIP/MAINT	-	$ -	$ -
$ 810	$ 730	$ 2,500	001 100 614500	CONFERENCE /TRAINING	-	$ 2,500	$ 2,500
$ 589	$ 1,279	$ 2,500	001 100 614560	TRAVEL/SUBSISTENCE	-	$ 2,500	$ 2,500
$ 327	$ 32	$ 500	001 100 614900	OTHER SUPPLIES, COSTS	-	$ 500	$ 500
$ 95	$ 97	$ 100	001 100 615590	DUES & FEES	-	$ 100	$ 100
$ 4,532	$ 4,010	$ 10,300		TOTAL MATERIALS & SRVCS		$ 10,300	$ 10,300
$ 4,532	**$ 4,010**	**$ 10,300**		**TOTAL CITY COUNCIL EXPENSES**		**$ 10,300**	**$ 10,300**

City of Reedsport
City Manager's Office
001-101

PERSONNEL ASSIGNED TO THE FUND
1.40 FTE

City Manager..... 1.00
Administrative Assistant..... 0.40

Organization and Mission

The City Manager is appointed by the City Council. The City Manager's office provides the City with a chief executive officer and support staff for that officer. The City Manager is responsible for implementing policy adopted by the City Council and for the general supervision, selection, and hiring of all City department heads. The City Manager supervises City contracts and purchases, and is responsible for preparing and submitting to the budget committee the annual budget estimates and such reports as that body requests. The City Manager supervises the operation of all public utilities owned and exercises general supervision over all City property.

FY 16-17 Year in Review

The challenges keep getting larger for the City. While tax revenues are finally starting to stabilize, thereby helping to balance general fund revenues, the community challenges continue to increase. A House Bill proposed by the Oregon Public Ports Association will undermine job creation in coastal Douglas County. House Bill 2902 will authorize port districts to operate businesses in competition with Reedsport areas burgeoning ship building industry. This bill has the potential to completely shut down the private shipyards of Oregon, potentially costing this region hundreds of local jobs only recently created.

The Reedsport levee project advanced significantly during this year thanks to grants from the Infrastructure Finance Authority and the Federal Emergency Management Agency (FEMA) making Reedsport the front runner in Oregon. Only limited assessment remains before all reports are complete and ready to turn in to FEMA for final accreditation; however, issues noted by these assessments will have to be corrected first. The estimated cost of these improvements is over four million dollars making the levee certification project an even longer term project than once thought.

Halfway through this year the City was notified of the closure of the Library System in Douglas County. The Reedsport branch is operated by the County but the building and everything in it, besides the books, are owned and maintained by the City. The community has indicated considerable support for the continuation of the library system here in Reedsport putting the challenge of how to maintain this service on the City. To date the library has remained open, post County discontinuation, based on the efforts of volunteers and donations. We hope to be able to continue with this service for the next year but are taking a month by month approach.

City of Reedsport
City Manager's Office
001-101

FY 17-18 Budget Highlights and Challenges

Special areas of emphasis in FY 17-18 include the pursuit of the following goals:

- Work towards alternative funding sources for the necessary improvement of the City's levee system.
- Successfully complete an overhaul of the City's water treatment facility to ensure compliance with Health Department regulations.
- Continue to work with the Urban Renewal District to identify the next steps and funding needs for the Oregon Main Street Program.
- Work with ODOT on pedestrian improvements in the area of 20th Street and Highway 101.
- Continue working with the finance department on developing and implementing cost savings and revenue producing measures.
- Look for opportunities to fund the Levee Loop Trail.
- Continue to work on ways to continue to have a library in Coastal Douglas County.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 2016 Actual	2016 - 2017 Adopted	**2017 - 2018 Adopted**
I- EXPENDITURES			
a. Personnel	135,463	144,820	146,995
b. Materials & Services	3,969	6,500	6,500
Total	$139,432	$151,320	$153,495

GENERAL FUND - 001
Departmental Unit 101- City Manager

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 75,000	$ 75,000	$ 75,000	001 101 511000	CITY MANAGER, SALARY	1.00	$ 75,000	$ 75,000
$ 22,285	$ 21,331	$ 19,025	001 101 511190	RECORDER/ADMIN ASSISTANT	0.40	$ 19,555	$ 19,555
$ 7,273	$ 7,256	$ 7,250	001 101 531010	SOCIAL SECURITY	-	$ 7,250	$ 7,250
$ 6,396	$ 5,209	$ 14,935	001 101 531020	P E R S	-	$ 16,000	$ 16,000
$ 1,197	$ 869	$ 1,260	001 101 531210	WORKMEN'S COMP	-	$ 1,830	$ 1,830
$ 23,992	$ 25,799	$ 27,350	001 101 531220	HEALTH INSURANCE	-	$ 27,360	$ 27,360
$ 136,144	$ 135,463	$ 144,820		TOTAL PERSONAL SERVICES	1.40	$ 146,995	$ 146,995
				MATERIALS & SERVICES			
$ 900	$ 900	$ 900	001 101 612251	PAGER/CELL PHONE	-	$ 900	$ 900
$ -	$ -	$ 100	001 101 614540	BOOKS & PERIODICALS	-	$ 100	$ 100
$ 586	$ 1,147	$ 1,500	001 101 614560	TRAVEL/SUBSISTENCE	-	$ 1,500	$ 1,500
$ -	$ 35	$ 1,500	001 101 614570	TRAINING/CONFERENCES	-	$ 1,500	$ 1,500
$ 1,207	$ 1,005	$ 1,500	001 101 615590	DUES & FEES	-	$ 1,500	$ 1,500
$ 462	$ 881	$ 1,000	001 101 617300	AUTOMOBILE OPERATION	-	$ 1,000	$ 1,000
$ 3,155	$ 3,969	$ 6,500		TOTAL MATERIALS & SERVICES		$ 6,500	$ 6,500
$ 139,299	**$ 139,432**	**$ 151,320**		**TOTAL CITY MANAGER EXPENSES**		**$ 153,495**	**$ 153,495**

City of Reedsport
Finance Department
001- 102

PERSONNEL ASSIGNED TO THE FUND
.82 FTE

Finance Director.....0.40
Clerk, Parttime 0.09
UB Clerk/Finance Assistant 0.40
Counter Tech/UDC Assistant 0.10

Organization and Mission

The Finance Departmental unit conducts financial operations for the City. The Financial Officer is in charge of financial operations for the City and acts as the Treasurer. The Finance Department manages monthly water and wastewater billings, provides some oversight of the payroll for 33 employees, performs accounts payable, Municipal Court fines and forfeitures, investments, purchasing, fixed assets and inventory, business license fees, building permit fees, audit preparation, budget development and management of federal, state, and locally mandated financial reports, transient room tax management and reporting, insurance management, staff and Council financial reports, computer maintenance and trouble shooting, accounts receivable, bonded debt management, banking and special finance projects. The Department is responsible for the development of financial policies and implementation of sound business practices.

It is the goal of the Finance Department to provide outstanding customer service for both external customers and internal customers. Reliability, accuracy, courtesy and timeliness are characteristic each staff person strives to meet.

FY 16-17 Year in Review

The Finance Department has had yet another busy year in the 2016-17 FY, one filled with more changes. Half of the year operated under the two-person front office staff structure, with the remaining half supplemented by part-time employees. The Interim Finance Director worked closely this year with the contracted Municipal Finance Consultant in preparing documentation for the City's annual audit and produced a balanced budget for the Fiscal Year 2017/2018.

A kiosk was added at the front counter in order to offset the Front Counter staff's increased duties. This allows customers paying by credit card or e-check to process their own payments, freeing staff up to assist other customers or work on other projects and tasks. As well, new technologies were added at the front counter to increase efficiency.

The hours of operation at City Hall were reduced, consistent with the reduction of staff. City Hall is now closed from 8-9am, 12-1pm, and every first Wednesday of the month, all day. This

eliminates the need for staff coverage during the lunch hour, allows time to get the utility bills out at the first of the month and other mailings, as well as, time for cash balancing each morning.

Mid-year the Finance Department again advertised the Utility Billing Clerk position, as the newest member of City Hall provided a resignation letter in December of 2016. This left the office short-handed and scrambling to retrain a new employee. As a result of this and foreseeing the upcoming retirement of the City's Court Clerk, a part-time position was opened up. The intent is for the part-time person to train in the Court Clerk position and eventually move into that job full-time, after the Court Clerk retires. This will hopefully provide for a smooth transition.

FY 17-18 Budget Highlights and Challenges

Customer service continues as the Number 1 goal for the finance staff as they explore avenues to provide this service without additional cost to the City budget. The ongoing process of identifying cost saving measures is another financial challenge. As a result, finance positions sometimes change to take on additional tasks which will reduce personnel costs. An aggressive collection of all unpaid accounts is continually pursued. The finance department will look to create a liening process for unpaid utility bills in the new fiscal year. Along with this process, many other needed updates to the Utility Billing portion of the Municipal Code need updating. This is a major project in the upcoming fiscal year.

Other changes in the department will include stream-lining some of the Accounts Payable processes by looking to methods of electronic payment for many of the City's recurring bills and charges.

The Municipal Court will work to better utilize the existing court system and its reporting functions.

Workload Statistics

Task	FY 15-16
Payroll Checks	285
Direct Deposits	891
A/P Check	1,520
Investment Portfolio	$6,707,000

City of Reedsport
Finance Department
001- 102

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	**2016 - 017 Adopted**	**2017 - 018 Adopted**
I- EXPENDITURES			
a. Personnel	122,970	54,720	62,240
b. Materials & Services	240	21,900	19,400
Total	$123,210	$76,620	$81,640

GENERAL FUND - 001
Departmental Unit 102- Finance

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 51,337	$ 60,468	$ 19,800	001 102 511100	PLANNING/FINANCE DIRECTOR	0.40	$ 20,510	$ 20,510
$ -	$ -	$ -	001 102 511160	CLERK, PARTTIME	0.09	$ 3,380	$ 3,380
$ -	$ -	$ -	001 102 511170	UB CLERK/FINANCE ASSIST	0.40	$ 12,600	$ 12,600
$ 27,948	$ 26,973	$ 14,500	001 102 511180	COUNTER TECH/UDC ASSIST	0.10	$ 3,980	$ 3,980
$ 5,931	$ 6,564	$ 2,600	001 102 531010	SOCIAL SECURITY	-	$ 3,100	$ 3,100
$ 8,824	$ 9,585	$ 5,400	001 102 531020	P E R S	-	$ 6,600	$ 6,600
$ 176	$ 146	$ 120	001 102 531210	WORKMEN'S COMP	-	$ 110	$ 110
$ 22,996	$ 19,233	$ 12,300	001 102 531220	HEALTH INSURANCE	-	$ 11,960	$ 11,960
$ 117,213	$ 122,970	$ 54,720		TOTAL PERSONAL SERVICES	0.99	$ 62,240	$ 62,240
				MATERIALS & SERVICES			
$ -	$ -	$ 100	001 102 614540	BOOKS & PERIODICALS	-	$ 100	$ 100
$ -	$ 240	$ 800	001 102 614560	TRAVEL/SUBSISTENCE	-	$ 800	$ 800
$ 125	$ -	$ 800	001 102 614570	TRAINING/CONFERENCES	-	$ 800	$ 800
$ -	$ -	$ 200	001 102 615590	DUES & FEES	-	$ 200	$ 200
$ -	$ -	$ 20,000	001 102 623530	CONTRACTED SERVICES	-	$ 17,500	$ 17,500
$ 125	$ 240	$ 21,900		TOTAL MATERIALS & SRVCS		$ 19,400	$ 19,400
$ 117,338	**$ 123,210**	**$ 76,620**		**TOTAL FINANCE EXPENSES**		**$ 81,640**	**$ 81,640**

City of Reedsport
Legal Services
001-104

Organization and Mission

The City Attorney is responsible for advising the City on questions of law, reviewing all ordinances, resolutions, contracts and other legal documents of the City.

Outside legal counsel is used only where there is a conflict of interest involved with the City Attorney or where the City is involved in a specialized area such as personnel matters, land use issues, or labor issues.

The category listed as other legal services and litigation includes costs for services outside the scope of the regular City Attorney duties.

FY 16-17 Year in Review

As budget challenges continue to negatively impact the General Fund, the Budget Committee had recognized and recommended several cost savings measures, including the elimination of the Legal Services monthly retainer. Per rulings by the IRS and the Oregon Dept. of Revenue, contract employees must maintain responsibility for their own materials and services. Therefore, this budget eliminated the expenditures for supplies, conferences and travel, books and periodicals, and dues and fees.

An hourly contract was negotiated and signed in December 2012 which replaced the monthly retainer contract for the City Attorney.

FY 17-18 Budget Highlights and Challenges

An estimated $25,000 is budgeted for these services with an additional $10,000 budgeted if Outside Counsel services is required.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
I- EXPENDITURES a. Materials & Services	$7,865	$35,000	$35,000

GENERAL FUND - 001
Departmental Unit 104- Legal Services

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 10,956	$ 7,865	$ 25,000	001 104 613400	CITY ATTORNEY RETAINER	-	$ 25,000	$ 25,000
$ 6,911	$ -	$ 10,000	001 104 623400	OUTSIDE COUNSEL	-	$ 10,000	$ 10,000
$ 17,867	$ 7,865	$ 35,000		TOTAL MATERIALS & SRVCS		$ 35,000	$ 35,000
$ 17,867	**$ 7,865**	**$ 35,000**		**TOTAL LEGAL SERVICES EXPENSES**		**$ 35,000**	**$ 35,000**

City of Reedsport
Municipal Court
001-105

PERSONNEL ASSIGNED TO THE FUND
0.55 FTE

Court Clerk	0.30
Counter Technician	0.25
Municipal Court Judge	Contracted Service
Prosecuting Attorney	Contracted Service

Organization and Mission

The Municipal Judge, a contracted position, provides the City with a Chief Judicial Officer (Judicial Branch). This court is not a court of record. The Municipal Court administers all court cases within the City of Reedsport municipal jurisdiction, which include violations and crimes through and including all levels of misdemeanors.

The City Prosecutor is the chief prosecuting attorney for the City, which involves reviewing, negotiating and/or trying criminal cases filed in the Municipal Court or appeals there from.

Most of the expenditures in this departmental unit are dictated by the number and type of cases that come before the court.

State Fine Assessments and Douglas County Assessments constitute a substantial portion of each citation or criminal complaint; therefore, the number and type of citations has a direct impact on this and other associated line items.

FY 16-17 Year in Review

Due to a decrease in traffic violations, Municipal Court reduced court days to the third Monday of each month in 2015. Court fine revenues appear to have leveled in the 16/17 fiscal year.

An additional payment service was been offered to clients. Online payments are now available and electronic checks or credit cards are accepted through the online portal.

FY 17-18 Budget Highlights and Challenges

Projected revenues are budgeted consistent with the current year budget as court fine revenues are not yet showing an increase, but with the Police Department at full staff this figure should begin to increase in future fiscal years.

City of Reedsport
Municipal Court
001-105

Expenses associated with County fine assessments have increased in the current year, so the line item was subsequently increased in the upcoming fiscal year.

In an effort to minimize the gap between stagnant revenues and higher expenses, Municipal Court staff continues to improve account collection process.

The most notable change in this Fund is an increase in Personnel costs. A part-time Court Clerk has been hired and will cross-train with the City's long-time Court Clerk, who anticipates retirement in early 2018. Due to a reduction in staff in recent years, management identified the need to provide ample time for training of a new Court Clerk allowing for a smooth transition as one employee leaves.

Workload Statistics

Task	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17 (to date)
DUII	14	25	11	4	6
Juvenile cases	1	0	0	2	0
City Ordinance Violations	8	35	52	16	1
Traffic violations	595	829	738	460	496
Criminal cases	114	91	103	136	68

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
I- EXPENDITURES			
a. Personnel	31,555	28,990	30,270
b. Materials & Services	57,263	85,600	84,600
Total	$88,818	$114,590	$114,870

GENERAL FUND - 001
Departmental Unit 105- Municipal Court

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ -	$ -	$ -		CLERK, PARTTIME	0.30	$ 9,020	$ 9,020
$ 21,665	$ 20,664	$ 18,480	001 105 511180	COUNTER TECH/UDC ASSIST	0.25	$ 9,950	$ 9,950
$ 1,654	$ 1,581	$ 1,420	001 105 531010	SOCIAL SECURITY	-	$ 1,450	$ 1,450
$ 2,410	$ 2,438	$ 2,950	001 105 531020	P E R S	-	$ 3,150	$ 3,150
$ 40	$ 41	$ 40	001 105 531210	WORKMEN'S COMP	-	$ 50	$ 50
$ 7,346	$ 6,831	$ 6,100	001 105 531220	HEALTH INSURANCE	-	$ 6,650	$ 6,650
$ 33,115	$ 31,555	$ 28,990		TOTAL PERSONAL SERVICES	0.55	$ 30,270	$ 30,270
				MATERIALS & SERVICES			
$ -	$ -	$ 500	001 105 613380	JURY & WITNESS FEES	-	$ 500	$ 500
$ 11,312	$ 7,200	$ 16,000	001 105 613390	TRIAL EXPENSE	-	$ 16,000	$ 16,000
$ 16,200	$ 16,200	$ 16,500	001 105 613401	PROSECUTOR'S RETAINER	-	$ 18,000	$ 18,000
$ 17,345	$ 15,387	$ 30,000	001 105 613520	STATE FINE ASSESSMENT	-	$ 25,000	$ 25,000
$ 5,457	$ 5,086	$ 4,500	001 105 613530	DOUGLAS CO. FINE ASSESSMENT	-	$ 7,000	$ 7,000
$ 1,068	$ 1,185	$ 2,000	001 105 614330	COMPUTER OPERATIONS	-	$ 2,000	$ 2,000
$ 14	$ 160	$ 150	001 105 614540	BOOKS & PERIODICALS	-	$ 150	$ 150
$ -	$ -	$ 250	001 105 614560	TRAVEL/SUBSISTENCE	-	$ 250	$ 250
$ -	$ -	$ 250	001 105 614570	TRAINING/CONFERENCES	-	$ 250	$ 250
$ 279	$ 20	$ 350	001 105 614900	OTHER SUPPLIES, COSTS	-	$ 350	$ 350
$ -	$ -	$ 100	001 105 615590	DUES & FEES	-	$ 100	$ 100
$ 14,125	$ 12,025	$ 15,000	001 105 623530	MUNICIPAL JUDGE SERVICES	-	$ 15,000	$ 15,000
$ 65,801	$ 57,263	$ 85,600		TOTAL MATERIALS & SERVICES		$ 84,600	$ 84,600
$ 98,916	**$ 88,818**	**$ 114,590**		**TOTAL MUNICIPAL COURT EXPENSES**		**$ 114,870**	**$ 114,870**

City of Reedsport
Planning Department
001-106

PERSONNEL ASSIGNED TO THE FUND
0.55 FTE

Community Development Director 0.35
Clerk, Parttime 0.15
Counter Tech/UDC Assistant 0.05

Organization and Mission

The Planning Department exists as a resource for developers, property owners, business owners, citizens and other city departments, and provides information to the public about Comprehensive Plan policies, population growth, development trends and land use. The Planning Department provides professional support for the Planning Commission and City Council; coordinates land use reviews to ensure compliance with the state wide planning goals and city development codes.

Under State law the City is required to have a Planning program. The City Manager will continue to act as Planning Director with the Community Development Specialist's time allocated at 0.35 of a full time employee (FTE) and 0.10 of the Public Assistance Clerk's time allocated at 0.10 FTE for the 2016-2017 fiscal year.

FY 16-17 Year in Review

- The Department processed a total of ten (10) land use applications. The development activities were generally balanced between residential and commercial activities and consisted of variances, conditional use permits, zone changes, and the annual legislative amendments cycle.
- The text amendment to the Reedsport Land Usage Ordinance triggered many changes, including a new beekeeping ordinance, provisions for short-term and vacation rentals, limitations to the height and size of residential accessory structures, and minor changes to signs, extensions, and marijuana uses. in
- The City secured two grants. The first was a $100,000 Transportation & Growth Management (TGM) grant in order to create a Deans to Dunes Trail Plan. The other project is in partnership with DLCD and DOGAMI. This project is two part, the first will be to identify a Tsunami Hazard zone and development provisions associated with the zone, as well as, a Beat the Wave map that can be utilized by residents in planning for a tsunami event. These projects will start in late 2017 and continue into FY 17/18.

City of Reedsport
Planning Department
001-106

- Staff participated in the Spring and Fall Coastal Planners Network meetings; however, the annual grant that is typically provided through this program was again not provided in 2016/17.
- Also, as a result of those cuts, the annual Coastal Management Grant offered to small cities was not offered in the 2015-16 fiscal year and is not expected to be offered in the 2016-17 fiscal year either. This grant was in the amount of $4,500 and helped with the costs of providing Planning services to citizens.

FY 17-18 Budget Highlights and Challenges

Planning applications are still on the rise, in comparison with previous years. Staff is optimistic that this is a good economic sign of what is to come for Reedsport. The increase in applications also means an increase in revenues, which will help to off-set the elimination of the Annual Planning Grant from the Oregon Coastal Management Program.

The Planning Department is comprised of a Planning Director, a Planning Secretary, and with some assistance from the Counter Technician.

In the 2017-18 fiscal year Planning Staff anticipates improvements to the Department and will pursue the following goals:

Goals:

- Continue providing excellent customer service, including regular pre-applications with customers regarding potential land use actions, updating forms, handouts, and applications.
- Improve the Community Development section of the City's website by adding updated maps, guiding documents, FAQs, applications, handouts, and meeting information.
- Crosstrain with front counter staff on general planning questions, requirements, and scheduling of pre-application meetings.
- Continue improvements and implementation to the new software for tracking and processing business licenses, building permits, and land use applications.
- Implement a filing system for historical records of building permits and land use applications, in order to decrease staff time spent on research projects and fulfilling public record requests.
- Continue training and education of staff on the GIS software.
- Work with the Public Works Department to update and improve the accuracy of the utility maps in the GIS.
- Attend conferences and trainings.

City of Reedsport
Planning Department
001-106

- Apply for planning and community development grants. Particularly, grants that will help to update the Reedsport Land Usage Ordinance and grants to begin implementing the Reedsport Levee Loop Trail Master Plan.
- Apply for the DLCD Technical Assistance grant.

Workload Statistics

Type of Application	FY 13-14	FY 14-15	FY 15-16
Rezoning	0	2	0
Street vacations	0	0	1
Subdivisions	0	0	0
Partitions	0	0	0
Property line adjustments	1	0	4
Variance	4	3	2
Minor Variance	1	4	0
Floodplain Variance	0	0	0
Floodplain Review	0	0	0
Conditional Use Permit	2	0	5
Estuary permit	0	0	0
Significant Natural Resource	0	0	0
Text Amendment	0	2	1
Comprehensive Plan Amendment	0	1	1
Planning Commission Interpret.	1	0	0
Appeals	0	0	0
Annexations	0	0	0
Total	**9**	**12**	**14**

Sign Permits	5	3	5
Business License Reviews	38	27	35
Land Use Reviews	23	19	28
Total	**66**	**49**	**70**

City of Reedsport
Planning Department
001-106

Budget Summary

CATEGORY	2015-16 Actual	2016-17 Adopted	**2017-18 Adopted**
I- EXPENDITURES			
a. Personnel	16,793	38,350	37,040
b. Materials & Services	523	5,150	3,650
c. Capital Outlay	-0-	-0-	-0-
Total	$17,316	$43,500	$40,690

GENERAL FUND - 001
Departmental Unit 106-Community Development

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ -	$ -	$ 17,500	001 106 511100	PLANNING/FINANCE DIRECTOR	0.35	$ 15,380	$ 15,380
$ -	$ 1,193	$ -	001 106 511150	CLERK, PARTTIME	0.15	$ 5,640	$ 5,640
$ 8,764	$ 10,591	$ 6,150	001 106 511180	COUNTER TECH/UDC ASSIST	0.05	$ 1,990	$ 1,990
$ 922	$ 115	$ 500	001 106 521500	OVERTIME	-	$ 500	$ 500
$ 740	$ 909	$ 1,850	001 106 531010	SOCIAL SECURITY	-	$ 2,160	$ 2,160
$ 570	$ 574	$ 3,800	001 106 531020	P E R S	-	$ 4,600	$ 4,600
$ 147	$ 20	$ 200	001 106 531210	WORKMEN'S COMP	-	$ 100	$ 100
$ 2,835	$ 3,392	$ 8,350	001 106 531220	HEALTH INSURANCE	-	$ 6,670	$ 6,670
$ 13,978	$ 16,792	$ 38,350		TOTAL PERSONAL SERVICES	0.55	$ 37,040	$ 37,040
				MATERIALS & SERVICES			
$ 554	$ 444	$ 1,000	001 106 613300	LEGAL ADVERTISING	-	$ 1,000	$ 1,000
$ 46	$ -	$ 300	001 106 614560	TRAVEL/SUBSISTENCE	-	$ 300	$ 300
$ 50	$ -	$ 700	001 106 614570	TRAINING/CONFERENCES	-	$ 700	$ 700
$ -	$ 9	$ 100	001 106 614900	OTHER SUPPLIES, COSTS	-	$ 100	$ 100
$ -	$ 50	$ 50	001 106 615590	DUES & FEES	-	$ 50	$ 50
$ -	$ -	$ -	001 106 623500	DLCD TECH. ASSISTANCE	-	$ -	$ -
$ 200	$ 20	$ 500	001 106 623540	P.COMMISSION TRAINING	-	$ 500	$ 500
$ -	$ -	$ 2,500	001 106 623580	REIMBURSED ENGINEERING SERVICE	-	$ 1,000	$ 1,000
$ 849	$ 523	$ 5,150		TOTAL MATERIALS & SERVICES		$ 3,650	$ 3,650
$ 14,827	**$ 17,316**	**$ 43,500**		**TOTAL COMMUNITY DEV. EXPENSES**		**$ 40,690**	**$ 40,690**

City of Reedsport
City Recorder Department
001-107

PERSONNEL ASSIGNED TO THE FUND
0.40 FTE

City Recorder 0.40

Organization and Mission

The City Recorder Department was established in fiscal year 1998-1999 as part of the Finance Department reorganization. The City Recorder co-signs all orders on the treasury with the Mayor in accordance to the City Charter. This allows for the process of "separation of duties" as it relates to financial expenditures within our municipal organization as consistently recommended by the auditors. This department has taken on a more active role in the administration of the Human Resources Department, Urban Renewal District and Risk Management including assuming the duties of Payroll clerk and benefits administration.

The City Recorder's Office is comprised of one employee allocated less than half time. (.40 FTE)

FY 16-17 Year in Review

Noteworthy accomplishments in 2016-2017 included:

- Continuing Municipal Code updates.
- Several Resolutions and Ordinances were drafted, reviewed and amended.
- Continues to update the City Website.
- A ballot measure passed in the May primary election that created a tax on the sale of gas.
- The Mayor and three City Council positions were on the November general election ballot and all incumbents were re-elected.
- Serve as the City Election official.

FY 17-18 Budget Highlights and Challenges

Special areas of emphasis in FY 17-18 include the continued pursuit of the following goals:

Goals

- Continue updating the City website and Municipal Code.
- Continued organizing City files and storage of documentation.

City of Reedsport
City Recorder Department
001-107

Performance Measurements

Task	FY 16-17
Ordinances prepared for adoption	6
Resolutions prepared for adoption	20
Council Agenda Packets	16
Urban Renewal Agency Agenda Packets	1
Urban Renewal Advisory Board	1
Meeting Minutes Prepared:	
- City Council	16
- Urban Renewal Budget Committee	1
- Urban Renewal Advisory Board	1
Licenses Issues:	
- Business	317
- Liquor Licenses	16
-Special Event Liquor Licenses	15
-Event Permits/Parade Permits	9

Budget Summary

CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
I- EXPENDITURES			
a. Personnel	28,151	28,670	30,865
b. Materials & Services	127	1,330	1,330
Total	$28,278	$30,000	$32,195

GENERAL FUND - 001
Departmental Unit 107-City Recorder

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 20,502	$ 19,424	$ 19,025	001 107 511085	RECORDER/ADMIN ASSISTANT	0.40	$ 19,555	$ 19,555
$ 1,445	$ 1,434	$ 1,460	001 107 531010	SOCIAL SECURITY	-	$ 1,500	$ 1,500
$ 1,634	$ 1,041	$ 1,785	001 107 531020	P E R S	-	$ 3,200	$ 3,200
$ 47	$ 35	$ 40	001 107 531210	WORKMEN'S COMP	-	$ 60	$ 60
$ 6,031	$ 6,218	$ 6,360	001 107 531220	HEALTH INSURANCE	-	$ 6,550	$ 6,550
$ 29,659	$ 28,151	$ 28,670		TOTAL PERSONAL SERVICES	0.40	$ 30,865	$ 30,865
				MATERIALS & SERVICES			
$ -	$ 77	$ 500	001 107 613300	LEGAL FEES, ADVERTISING	-	$ 500	$ 500
$ -	$ -	$ -	001 107 614540	BOOKS & PERIODICALS	-	$ -	$ -
$ 472	$ -	$ 350	001 107 614560	TRAVEL/SUBSISTENCE	-	$ 350	$ 350
$ 300	$ -	$ 350	001 107 614570	TRAINING/CONFERENCES	-	$ 350	$ 350
$ -	$ -	$ 80	001 107 614900	OTHER SUPPLIES, COSTS	-	$ 80	$ 80
$ 50	$ 50	$ 50	001 107 615590	DUES & FEES	-	$ 50	$ 50
$ 822	$ 127	$ 1,330		TOTAL MATERIALS & SERVICES		$ 1,330	$ 1,330
$ 30,481	**$ 28,278**	**$ 30,000**		**TOTAL CITY RECORDER EXPENSES**		**$ 32,195**	**$ 32,195**

City of Reedsport
Community Building/City Hall
001-108

Organization and Mission

This fund is used for disbursement of funds provide for the general services conducted on within the Community Building and City Hall.

The Community Building's main gym and meeting room is available for a charge to all non-profit organizations and private citizens. The gym is open for 24-hour "walk-in" recreation if the facilities are not rented. By policy, the Community Building is not rented to individuals or businesses where a "for-profit" use is intended with the exception of fitness or exercise programs.

FY 16-17 Year in Review

The normal maintenance of the community building and city hall building are paid with funds in this budget. The custodian personnel costs were moved to Departmental Unit 410 Public Services and personnel costs for clerk have been moved to Departmental Unit 102 Finance.

FY 17-18 Budget Highlights and Challenges

The Community Building part of the building is frequently used for community events. The gym is available for residents to use in the evenings and weekends by checking out a key with the police department if there are no prior reservations made for the building. The after school sports programs are utilizing the facility for basketball and also softball/baseball practice (when whether does not permit for outside play) every year.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 – 017 Adopted	**2017 - 018 Adopted**
I- EXPENDITURES			
a. Materials & Services	21,068	22,750	23,450
Total	$21,068	$22,750	$23,450

GENERAL FUND - 001
Departmental Unit 108-Community Bldg/City Hall

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 651	$ 1,014	$ 1,000	001 108 612070	GARBAGE DISPOSAL	-	$ 1,200	$ 1,200
$ 387	$ 469	$ 400	001 108 612080	WATER	-	$ 400	$ 400
$ 72	$ 72	$ 100	001 108 612085	STORMWATER	-	$ 100	$ 100
$ 582	$ 530	$ 650	001 108 612090	WASTEWATER	-	$ 650	$ 650
$ 7,791	$ 8,248	$ 8,300	001 108 612100	ELECTRICITY	-	$ 8,800	$ 8,800
$ 2,967	$ 3,629	$ -	001 108 612250	TELEPHONE	-	$ -	$ -
$ 390	$ 350	$ 500	001 108 614200	REFUND OF COMM BLDG USE F	-	$ 500	$ 500
$ 4,546	$ 4,367	$ 6,000	001 108 614250	BUILDING MAINT, SUPPLIES	-	$ 6,000	$ 6,000
$ 3,085	$ 2,388	$ 2,800	001 108 614300	OFFICE EQUIP/MAINT	-	$ 2,800	$ 2,800
$ -	$ -	$ 3,000	001 108 614335	NETWORK COMMUNICATIONS	-	$ 3,000	$ 3,000
$ 20,471	$ 21,068	$ 22,750	001 108 614335	MATERIALS & SERVICES	-	$ 23,450	$ 23,450
$ 20,471	**$ 21,068**	**$ 22,750**		**TOTAL COMMUNITY BLDG. EXPENSES**		**$ 23,450**	**$ 23,450**

City of Reedsport
Non- Departmental Fund
001- 110

Organization and Mission

The Non-Departmental category is used for expenditures that do not pertain to any particular General Fund departmental unit, that pertain to all departments equally, such as audit fees or insurance and expenditures are controlled by either the Finance Officer or City Manager.

FY 16-17 Year in Review

- Unemployment Insurance $12,000

  Local governments have the option of financing their unemployment insurance costs by paying the State of Oregon Employment Division either on a quarterly basis or by direct reimbursement when billed for an actual claim. The City is pays on a reimbursement method when claims are filed due to the low employee turnover. No claims have been paid this year. One claim was filed and paid in the 16/17 FY.

- Employee Recognition Program $5000

  In 1989, the City Council adopted an Employee Recognition program to improve employee morale and performance through both individual and group recognition. The Employee Recognition Committee hosted a Christmas luncheon for city employees.

- Educational Benefits Program $5000

  Fulltime, permanent employees of the City have the opportunity to participate in the educational tuition reimbursement program.

- Volunteer Program $500

  Through the involvement of citizens in City government and with a cooperative effort between volunteers and City staff, the Reedsport Volunteers program seek to improve the services provided to the City's citizens. The City receives over 10,000 hours of service each year through citizen volunteers. This is the equivalent of 5 full time employees. The dollar value of the volunteer hours received is over $167,000. The expenses for this program include the amount allocated for a luncheon and awards.

- Tourism Promotion $155,000

  The City acts as the collecting agency for the transient room tax which is collected at all City of Reedsport motels and campgrounds. Winchester Bay motels and campgrounds which

have voluntarily agreed to collect transient room tax also use the City as the collecting agency. Tourism in the area is increasing after the economic downturn in 2009.

- Materials & Services $355,790

  A wide range of services are paid through the Non-Departmental unit, such as fees to various organizations which all General Fund departments utilize; audit fees, postage and office supplies, city advertising for financial legal notices, computer maintenance and software, and General Fund liability/property/vehicle insurance.

- General Fund Transfers $131,000

  1. A transfer of $12,500 to the Riverfront Fund (017) ensured operations to the Umpqua Discovery Center.
  2. A transfer of $15,000 to the Fire Equipment Fund (014) continues to build reserves to fund fire equipment to service the citizens of Reedsport.
  3. A transfer of $45,000 was made to General Fund Capital Improvement Fund (025) to be utilized for maintenance and purchases of larger projects.
  4. A transfer to the General Capital Improvement Fund (025) of $17,500 was budgeted to contribute to the Boat Facilities Reserve which will accumulate funds to repave boat ramp parking lots and other capital projects as needed. The parking/launch fee initiated in 2010-2011 made this fiscal plan possible.
  5. For the second year, a transfer to the Stormwater Capital Fund (027) to help with engineering costs related to the levee is budget. This year the transfer is $41,000.

FY 17-18 Budget Highlights and Challenges

The total for Non Departmental for FY 2017-18 has increased from previous fiscal years. Several line item expenditures were adjusted according to expected changes in cost.

Computer services, postage, filing fees, and office supplies for General Fund departmental units are consolidated in this departmental unit (except for the Police Department).

The City acts as the collecting agency for the transient room tax which is collected at all City of Reedsport motels and campgrounds. The transient room tax funds are distributed per contract to Reedsport Winchester Bay Chamber of Commerce, Winchester Bay Merchants and the Umpqua Discovery Center.

City of Reedsport
Non- Departmental Fund
001- 110

The employee recognition program remains at $5,000 this year. City employees will not receive a cost of living increase again in FY 2017-18 and for this reason management proposes to offer some short term benefits in lieu of cost of living increases.

Educational benefits is a new program introduced two years ago in order to help with tuition or books for employees seeking to further their education. Reimbursement for educational costs will have several guidelines and criteria obligations by which employees must comply. This program is funded by General Fund and the utility funds.

General Fund Transfers $389,420

- A transfer of $242,500 to the Stormwater Capital Fund (027) is dedicated to levee improvement costs and is primarily the result of revenues project to be earned from the Crestview Timber Sale.
- A transfer of $12,500 to the Riverfront Fund (017) ensured operations to the Umpqua Discovery Center.
- A transfer of $15,000 to the Fire Equipment Fund (014) continues to build reserves to fund fire equipment to service the citizens of Reedsport.
- A transfer of $37,500 to General Capital Improvement Fund (025) to be utilized for miscellaneous capital costs.
- A transfer of $40,000 to the General Capital Improvement Fund (025) to be utilized for the purchase of one more police vehicle.
- A transfer to the General Capital Improvement Fund (025) of $25,000 was budgeted to contribute to the Boat Facilities Reserve which will accumulate funds to repave boat ramp parking lots and other capital projects associated with the boat launch expansion.
- A transfer of $16,320 to the Library Fund (036) to help supplement the cost of operations of the library, as it takes on its new reading room format and is under the control of the City with no assistance from Douglas County. This is approximately the same value of the utilities and minor services that the General Fund was already contributing to the library system.
- A transfer of $600 to the Library Fund (036) to recognize the funds remaining from the Library Renovation closeout that went unused in the 16/17 fiscal year.

It should be noted that because timber sale revenues will be transferred to the Stormwater Capital Fund in order to continue progress on levee certification, the costs associated with the timber sales were paid from the Stormwater Capital Fund in the 2016/17 FY. However, funds are available from the Non-Department Fund to make final payments related to the timber sale in the 2017/18 FY.

City of Reedsport
Non- Departmental Fund
001- 110

The amount budgeted as contingency remains at $100,000 this year. The Unappropriated-Ending Fund balance remains the same as in previous years. It is the combination of these two balances which provide for the General Fund Beginning Fund Balance for the next budget year.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-16 Actual	2016-17 Adopted	**2017-18 Adopted**
I- EXPENDITURES			
a. Personnel	-0-	12,000	12,000
b. Materials & Services	301,627	355,790	380,480
c. Capital Outlay	-0-	-0-	-0-
d. Transfers Out	159,750	130,600	389,420
Subtotal	$461,377	$498,390	$781,900
II- RESERVES			
a. Contingency	-0-	100,000	100,000
b. Unapp. End. Fund Bal.	-0-	310,000	310,000
c. Balance	1,075,506	-0-	-0-
Subtotal	$1,075,506	$410,000	$410,000
Total Expenditures and Reserves	$1,536,883	$908,390	$1,191,900

GENERAL FUND - 001
Departmental Unit 110-Non Departmental

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 402	$ -	$ 12,000	001 110 531500	UNEMPLOYMENT INS.	-	$ 12,000	$ 12,000
$ 402	$ -	$ 12,000	001 110 531500	PERSONAL SERVICES	-	$ 12,000	$ 12,000
			001 110 613300	MATERIALS & SERVICES			
$ 2,497	$ 3,302	$ 4,500	001 110 613300	LEGAL ADVERTISING	-	$ 4,500	$ 4,500
$ 18	$ 36	$ 350	001 110 613320	FILING FEES	-	$ 350	$ 350
$ 1,266	$ 1,729	$ 2,190	001 110 614000	POSTAGE	-	$ 1,900	$ 1,900
$ 1,455	$ 2,293	$ 4,000	001 110 614100	OFFICE SUPPLY	-	$ 3,000	$ 3,000
$ 2,399	$ 3,820	$ 10,000	001 110 614330	COMPUTER OPS-SOFTWARE	-	$ -	$ -
$ 3,013	$ 1,502	$ -	001 110 614335	NETWORK COMMUNICATIONS	-	$ -	$ -
$ 64,876	$ 73,047	$ 80,000	001 110 614390	BONDING & INSURANCE	-	$ 80,000	$ 80,000
$ -	$ -	$ -	001 110 614400	MISCELLANEOUS REFUNDS	-	$ 100	$ 100
$ -	$ 2,000	$ 5,000	001 110 614450	EDUCATIONAL BENEFITS	-	$ 5,000	$ 5,000
$ 549	$ 3,520	$ 5,000	001 110 614490	EMPLOYEE RECOGNITION	-	$ 5,000	$ 5,000
$ 448	$ 471	$ 500	001 110 614520	VOLUNTEER PROGRAM	-	$ 500	$ 500
$ 178,643	$ 175,163	$ 222,000	001 110 614580	TOURISM PROMOTION	-	$ 196,000	$ 196,000
$ 2,922	$ 3,385	$ 8,000	001 110 614970	OTHER SERVICES	-	$ 8,000	$ 8,000
$ (8)	$ (8)	$ -	001 110 614980	CASH SHORT & OVER	-	$ -	$ -
$ 791	$ 1,187	$ 1,300	001 110 615310	BANK FEES	-	$ 1,300	$ 1,300
$ 3,168	$ 3,199	$ 3,300	001 110 615510	LEAGUE OF OREGON CITIES	-	$ 3,390	$ 3,390
$ -	$ 250	$ 2,500	001 110 615520	S.C.D.C.	-	$ 2,500	$ 2,500
$ 586	$ -	$ 600	001 110 615540	L.G.P.I.	-	$ -	$ -
$ -	$ 250	$ 250	001 110 615550	LU ECONOMIC DEVELOP FORUM	-	$ 250	$ 250
$ 250	$ 250	$ 300	001 110 615570	CHAMBER OF COMMERCE	-	$ 300	$ 300
$ -	$ 2,500	$ 2,500	001 110 615600	SOUTH COAST MARKETING	-	$ 2,500	$ 2,500
$ -	$ 1,085	$ 2,000	001 110 615610	MISC GRANT/DONATION EXPENSES	-	$ 2,000	$ 2,000

GENERAL FUND - 001
Departmental Unit 110-Non Departmental

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 1,432	$ 20	$ 3,500	001 110 615620	NON-CAPITAL EXPENSES	-	$ 35,500	$ 35,500
$ 637	$ 1,191	$ 1,500	001 110 615640	PUBLIC LAND MGMT	-	$ 1,500	$ 1,500
$ -	$ 307	$ 1,000	001 110 617300	AUTOMOBILE MAINTENANCE	-	$ 1,000	$ 1,000
$ 860	$ 43	$ 1,000	001 110 617320	AUTOMOBILE FUEL	-	$ 1,000	$ 1,000
$ 6,835	$ 7,215	$ 9,500	001 110 621400	AUDIT FEES	-	$ 9,890	$ 9,890
$ -	$ -	$ -	001 110 622650	COMPUTER SOFTWARE	-	$ 6,000	$ 6,000
$ 10,043	$ 13,869	$ 15,000	001 110 623500	COMPUTER SERVICES-SUPPORT	-	$ 9,000	$ 9,000
$ 176,987	$ -	$ -	001 110 630000	ASSET DISPOSAL	-	$ -	$ -
$ 459,667	$ 301,627	$ 385,790		TOTAL MATERIALS & SERVICES		$ 380,480	$ 380,480
				INTER-FUND TRANSFERS			
$ -	$ 70,000	$ 41,000	001 110 922000	FUND 027 TRANSFER	-	$ 242,500	$ 242,500
$ 12,500	$ 12,500	$ 12,500	001 110 923002	FUND 017 TRANSFER	-	$ 12,500	$ 12,500
$ 74,000	$ 45,000	$ 45,000	001 110 923040	FUND 025 CAPITAL TRANSFER	-	$ 37,500	$ 37,500
$ -	$ -	$ -	001 110 923050	FUND 025/POLICE VEHICLES	-	$ 40,000	$ 40,000
$ 17,250	$ 17,250	$ 17,100	001 110 924500	FUND 025 DOCK RESERVES	-	$ 25,000	$ 25,000
$ 15,000	$ 15,000	$ 15,000	001 110 925000	FUND 014 TRANSFER	-	$ 15,000	$ 15,000
$ -	$ -	$ -	001 110 925200	FUND 036 TRANS/LIBRARY	-	$ 12,500	$ 16,320
$ -	$ -	$ -	001 110 925300	FUND 036/LIBRARY RENOVATION	-	$ 600	$ 600
$ 118,750	$ 159,750	$ 130,600		TOTAL INTER-FUND TRANSFERS		$ 385,600	$ 389,420
				CONTINGENCY			
$ -	$ -	$ 100,000	001 110 941000	CONTINGENCY	-	$ 100,000	$ 100,000
$ -	$ -	$ 100,000		TOTAL CONTINGENCY	-	$ 100,000	$ 100,000

GENERAL FUND - 001
Departmental Unit 110-Non Departmental

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				UNAPPROPRIATED			
$ -	$ -	$ 310,000	001 110 952000	UNAPPROP ENDING FUND BAL	-	$ 310,000	$ 310,000
$ -	$ -	$ 310,000		TOTAL UNAPPROPRIATED		$ 310,000	$ 310,000
$ 578,819	**$ 461,377**	**$ 938,390**		**TOTAL NON-DEPARTMENTAL EXPENSES**		**$ 1,188,080**	**$ 1,191,900**

City of Reedsport
Police Department
001-200

PERSONNEL ASSIGNED TO THE FUND
13.52 FTE

Sworn Law Enforcement Officers 8.20
Office and Dispatch personnel 5.32

Organization and Mission

The Reedsport Police Department is a 24-hour per day, 7 day per week, full time law enforcement agency. The Police Department's mission is to reduce victimization of our citizens, reduce the effect of crime on victims, and to maintain the quality of life in Reedsport. The Police Department facility houses a full time Communications Center and Municipal Jail. The administration of the Police Department is imparted by the Chief of Police, one Patrol Sergeant and one Administrative Assistant/Dispatch-Records Supervisor.

The department's Patrol/Investigations Section staffing is approved for seven sworn officers, one Patrol Sergeant and the Chief of Police. Sworn officers are responsible for deterring and detecting criminal activities, responding to calls for service, investigating criminal complaints, maintaining traffic safety through enforcement efforts, community problem solving through community orientated policing strategies, code enforcement, animal control, all aspects of corrections related to jail and inmate management, and emergency management planning. One officer is assigned as the School Resource Officer, assigned to the two local schools.

The department's Dispatch/Records Section is a secondary Public Safety Answering Point that provides dispatch services for the Police Department, 3 volunteer fire departments, and the Lower Umpqua Hospital Ambulance services. Dispatch/Records staff also functions as front counter clerks, records clerks, assist with required jail monitoring and matron duties, and provide general after hour city service for the community building and other city activities.

FY 16-17 Year in Review

The Police Department again had some personnel changes during this past year, losing an officer to another agency, and hiring/training two more. Of these newly hired officers, one was an officer in another state, requiring only testing for certification in Oregon, and one was required to attend the full 16 week police academy in Salem. Police vehicle issues continued to be a priority at the department. Using capital improvement funds via a "payback" method has enabled us to obtain one brand new police vehicle utilizing city funds. A Federal grant received from the USDA has allowed us to add three additional fully equipped vehicles, bringing our total of new cars this year to four. This has greatly impacted the reliability and lifespan of our patrol fleet. With these new cars, the department will have completed the task of having all of the patrol cars equipped with in-car mobile video recorders.

City of Reedsport
Police Department
001-200

FY 17-18 Budget Highlights and Challenges

Having made great improvements to our patrol fleet, the Police Department's biggest challenge for the upcoming year will be maintaining up to date technology and improvements to our facility. The staffing of the School Resource Officer (SRO) position has already shown positive rewards and outcomes, and we will be looking at ways to improve the program and its' benefits going forward and looking at the next full school year.

With recent phone system upgrades, the dispatch center is now better suited for utilizing headsets by the dispatchers. This will make for more uniform radio transmission and less lost communications and the need for repeated transmissions; especially important in times of emergencies or serious tactical events.

Performance Measurements

Tasks	**2016**	**2017**
Traffic Citations	413	522
Calls for service (criminal & non criminal)	1911	2150
Traffic crashes (injury and non-injury)	15	35
Number of Arrests	233	285

Police Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
I- EXPENDITURES			
a. Personnel	992,942	1,093,375	1,133,330
b. Materials & Services	93,152	116,100	129,800
c. Capital Outlay	10,000	-0-	20,000-
Total	$1,096,094	$1,209,475	$1,283,130

GENERAL FUND - 001
Departmental Unit 200-Police

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 63,339	$ 66,322	$ 66,580	001 200 511100	POLICE CHIEF SALARY	1.00	$ 71,485	$ 71,485
$ 60,951	$ 58,083	$ 59,100	001 200 511210	POLICE SGT SALARY	1.00	$ 61,945	$ 61,945
$ 159	$ -	$ -	001 200 511216	TRUCK INSPECTION SALARY	-	$ -	$ -
$ 263,473	$ 270,999	$ 290,000	001 200 511220	POLICE OFFICER SALARY	6.20	$ 296,500	$ 296,500
$ 44,570	$ 42,933	$ 39,335	001 200 511230	COMM SUPERVISOR SALARY	0.82	$ 40,100	$ 40,100
$ 104,229	$ 141,171	$ 154,350	001 200 511240	COMM OFFICER SALARY	4.00	$ 159,100	$ 159,100
$ 53,492	$ 42,839	$ 25,000	001 200 511245	PART TIME COMM. OFF. SALARY	0.50	$ 25,100	$ 25,100
$ 19,433	$ 17,649	$ 22,600	001 200 511270	CERTIFICATION PAY	-	$ 23,300	$ 23,300
$ 2,044	$ 1,700	$ 4,000	001 200 521500	OVERTIME-JUSTICE	-	$ 4,000	$ 4,000
$ 22,127	$ 20,376	$ 21,000	001 200 521510	OVERTIME-COVERAGE	-	$ 21,000	$ 21,000
$ -	$ -	$ -	001 200 521515	OT TRUCK INSPECTIONS	-	$ -	$ -
$ -	$ -	$ -	001 200 521530	OVERTIME-GRANT FUNDS	-	$ -	$ -
$ 15,416	$ 13,985	$ 16,100	001 200 521550	HOLIDAY PAY	-	$ 16,500	$ 16,500
$ 49,676	$ 51,401	$ 53,000	001 200 531010	SOCIAL SECURITY	-	$ 54,500	$ 54,500
$ 61,386	$ 55,457	$ 111,700	001 200 531020	P E R S	-	$ 120,200	$ 120,200
$ 16,181	$ 13,757	$ 18,900	001 200 531210	WORKMEN'S COMP	-	$ 21,100	$ 21,100
$ 161,780	$ 196,269	$ 211,710	001 200 531220	HEALTH INSURANCE	-	$ 218,500	$ 218,500
$ 938,255	$ 992,941	$ 1,093,375		TOTAL PERSONAL SERVICES	13.52	$ 1,133,330	$ 1,133,330
				MATERIALS & SERVICES			
$ 489	$ 828	$ 900	001 200 612070	GARBAGE DISPOSAL	-	$ 1,100	$ 1,100
$ 256	$ 247	$ 400	001 200 612080	WATER	-	$ 400	$ 400
$ 36	$ 36	$ 50	001 200 612085	STORMWATER	-	$ 50	$ 50
$ 1,048	$ 951	$ 1,200	001 200 612090	WASTEWATER	-	$ 1,200	$ 1,200

GENERAL FUND - 001
Departmental Unit 200-Police

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 5,701	$ 6,236	$ 7,000	001 200 612100	ELECTRICITY	-	$ 7,500	$ 7,500
$ 3,534	$ 4,408	$ 5,000	001 200 612250	TELEPHONE	-	$ -	$ -
$ 1,476	$ 1,695	$ 1,700	001 200 612251	PAGER/CELL PHONE	-	$ 1,750	$ 1,750
$ 89	$ 172	$ 1,000	001 200 613300	LEGAL FEES, ADVERTISING	-	$ 1,000	$ 1,000
$ 75	$ 402	$ 1,000	001 200 613410	OTHER LEGAL SERVICES	-	$ 1,000	$ 1,000
$ 1,448	$ 1,847	$ 1,500	001 200 614000	POSTAGE	-	$ 1,900	$ 1,900
$ 3,801	$ 2,344	$ 5,000	001 200 614100	OFFICE SUPPLY	-	$ 4,500	$ 4,500
$ -	$ 319	$ 500	001 200 614180	PHOTO SUPPLIES	-	$ 500	$ 500
$ -	$ -	$ -	001 200 614220	JANITORIAL SUPPLIES	-	$ 1,150	$ 1,150
$ 5,556	$ 1,424	$ 5,000	001 200 614250	BUILDING MAINT, SUPPLIES	-	$ 5,000	$ 5,000
$ 2,006	$ 1,746	$ 4,000	001 200 614300	OFFICE EQUIP MAINT	-	$ 4,000	$ 4,000
$ -	$ -	$ -	001 200 614333	COMPUTER SOFTWARE	-	$ 4,000	$ 4,000
$ 6,766	$ 5,367	$ 7,000	001 200 614335	NETWORK COMMUNICATIONS	-	$ 11,000	$ 11,000
$ 4,758	$ 6,263	$ 5,000	001 200 614350	RADIO OP/MAINT	-	$ 6,000	$ 6,000
$ 293	$ 117	$ 500	001 200 614540	BOOKS & PERIODICALS	-	$ 500	$ 500
$ 3,261	$ 3,969	$ 2,700	001 200 614560	TRAVEL/SUBSISTENCE	-	$ 3,000	$ 3,000
$ 2,860	$ 1,546	$ 4,200	001 200 614570	TRAINING/CONFERENCES	-	$ 4,000	$ 4,000
$ 299	$ 590	$ 1,000	001 200 614640	EQUIPMENT REIMBURSEMENT	-	$ 1,000	$ 1,000
$ 2,359	$ 4,092	$ 3,400	001 200 614660	AMMUNITION/FIREARMS	-	$ 3,400	$ 3,400
$ 3,920	$ 1,055	$ 2,000	001 200 614670	INVESTIGATION COSTS	-	$ 2,000	$ 2,000
$ 2,810	$ 1,037	$ 2,000	001 200 614680	PHYSICAL EXAMINATIONS	-	$ 2,000	$ 2,000
$ 6,226	$ 10,122	$ 7,250	001 200 614690	UNIFORMS/ EQUIPMENT	-	$ 6,000	$ 6,000
$ -	$ -	$ -	001 200 614700	BLACK GEAR & GYM MEMBERSHIPS	-	$ 1,350	$ 1,350
$ -	$ -	$ -	001 200 614730	DRUG DETECTION DOG EXPENSES	-	$ 2,500	$ 2,500
$ 460	$ 469	$ 2,000	001 200 614740	VOLUNTEER POLICE SUPPLIES	-	$ 1,500	$ 1,500
$ 290	$ 693	$ 800	001 200 614900	OTHER SUPPLIES	-	$ 800	$ 800
$ 741	$ 999	$ 1,000	001 200 615590	DUES & FEES	-	$ 1,200	$ 1,200

GENERAL FUND - 001
Departmental Unit 200-Police

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 598	$ 10,721	$ 9,000	001 200 615610	MISC GRANT EXPENSES	-	$ 10,000	$ 10,000
$ 44	$ -	$ -	001 200 615620	ODOT TRUCK INSP. SUPPLIES	-	$ -	$ -
$ 10,092	$ 10,241	$ 9,000	001 200 617300	VEHICLE MAINTENANCE	-	$ 9,000	$ 9,000
$ 15,376	$ 10,268	$ 22,000	001 200 617320	VEHICLE FUEL	-	$ 20,000	$ 20,000
$ -	$ -	$ -	001 200 623500	COMPUTER SERVICES	-	$ 6,000	$ 6,000
$ 2,950	$ 2,950	$ 3,000	001 200 623530	CONTRACTED SERVICES	-	$ 3,500	$ 3,500
$ 89,618	$ 93,152	$ 116,100		TOTAL MATERIALS & SERVICES		$ 129,800	$ 129,800
				CAPITAL OUTLAY			
$ -	$ -	$ -	001 200 722700	DRUG DETECTION DOG	-	$ 20,000	$ 20,000
$ -	$ -	$ -	001 200 725000	FUTURE PROJECT RESERVE	-	$ -	$ -
$ 5,500	$ 10,000	$ -	001 200 725300	VEHICLES	-	$ -	$ -
$ 5,500	$ 10,000	$ -		TOTAL CAPITAL OUTLAY		$ 20,000	$ 20,000
$ 1,033,373	**$ 1,096,094**	**$ 1,209,475**		**TOTAL POLICE EXPENSES**		**$ 1,283,130**	**$ 1,283,130**

City of Reedsport
Special Police Operations
001-205

PERSONNEL ASSIGNED TO THE FUND
.80 FTE

Sworn Law Enforcement Officers 0.80

ORGANIZATION AND MISSION

The Special Police Operations Fund provides (1) PTE School Resource Officer that provides services to the Reedsport School District #105 for the 9 month school year. The annual program exists through an intergovernmental agreement (IGA) between the City of Reedsport, Lower Umpqua Hospital and the Reedsport School District.

FY 16-17 Year in Review

The School Resource Officer programs is completing its' first full year of being in place. We have already seen rewards and positive outcomes of the program. Many crimes have been solved as a result of an officer being present daily on the both campuses. It seems that barriers have been broken and students are more willing to contact and speak with an officer that they are used to seeing around. Many cases have been initiated and handled because of the interactions between students and the officer.

FY 17-18 Budget Highlights and Challenges

The SRO position requires both ongoing training and frequent evaluation of the duties and responsibilities of the position. We are hoping to have the SRO even more involved in providing instruction on specific topics. Additionally, the SRO position will become further involved in campus security and disaster planning for both schools.

Special Police Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 2016 Actual	2016 - 2017 Adopted	**2017 - 018 Adopted**
I- EXPENDITURES			
a. Personnel	31,944	67,485	69,565
b. Materials & Services	-0-	4,250	4,250
Total	$31,944-	$71,735	$73,815

GENERAL FUND - 001
Departmental Unit 205-Special Police Ops

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ -	$ 21,619	$ 40,230	001 205 511225	SCHOOL RESOURCE OFFICER	0.80	$ 42,155	$ 42,155
$ -	$ -	$ -	001 205 511270	CERTIFICATION PAY	-	$ -	$ -
$ -	$ -	$ -	001 205 521500	OVERTIME-JUSTICE	-	$ -	$ -
$ -	$ 881	$ 1,600	001 205 521510	OVERTIME	-	$ 620	$ 620
$ -	$ 184	$ 1,400	001 205 521550	HOLIDAY PAY	-	$ 1,500	$ 1,500
$ -	$ 1,735	$ 3,080	001 205 531010	SOCIAL SECURITY	-	$ 3,905	$ 3,905
$ -	$ 2,137	$ 6,450	001 205 531020	P E R S	-	$ 7,100	$ 7,100
$ -	$ 15	$ 1,570	001 205 531210	WORKMAN'S COMP	-	$ 1,130	$ 1,130
$ -	$ 5,373	$ 13,155	001 205 531220	HEALTH INSURANCE	-	$ 13,155	$ 13,155
$ -	$ 31,944	$ 67,485		TOTAL PERSONAL SERVICES	0.80	$ 69,565	$ 69,565

GENERAL FUND - 001
Departmental Unit 205-Special Police Ops

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ -	$ 300	001 205 612251	PAGER/CELL PHONE	-	$ 300	$ 300
$ -	$ -	$ 300	001 205 614100	OFFICE SUPPLIES	-	$ 300	$ 300
$ -	$ -	$ -	001 205 614335	NETWORK COMMUNICATIONS	-	$ -	$ -
$ -	$ -	$ 800	001 205 614560	TRAVEL/SUBSISTENCE	-	$ 800	$ 800
$ -	$ -	$ 800	001 205 614570	TRAINING/CONFERENCES	-	$ 800	$ 800
$ -	$ -	$ 100	001 205 614660	AMMUNITION/FIREARMS	-	$ 100	$ 100
$ -	$ -	$ 250	001 205 614690	UNIFORMS/MAINTENANCE	-	$ 250	$ 250
$ -	$ -	$ 200	001 205 614900	OTHER SUPPLIES	-	$ 200	$ 200
$ -	$ -	$ 500	001 205 617300	AUTOMOBILE MAINTENANCE	-	$ 500	$ 500
$ -	$ -	$ 1,000	001 205 617320	VEHICLE FUEL	-	$ 1,000	$ 1,000
$ -	$ -	$ 4,250		TOTAL MATERIALS & SERVICES		$ 4,250	$ 4,250
$ -	**$ 31,944**	**$ 71,735**		**TOTAL SPECIAL POLICE OPS EXPENSES**		**$ 73,815**	**$ 73,815**

City of Reedsport
Municipal Jail
001-210

Organization and Mission

The Reedsport Police Department houses the Municipal Jail facility. The jail is a correctional facility which the State of Oregon considers a "full time jail". The facility contains 11 beds, along with facilities such as a kitchen, booking, dressing room, etc. The use of the Municipal Jail precludes the need to transport prisoners to the Douglas County Jail in Roseburg for Misdemeanor arrests.

The use of the Municipal Jail saves the City the cost of housing prisoners in the Douglas County Jail, which charges a per day lodging fee of nearly $100.00 a day, transportation costs, and the staff required to make the four hour transports while having an additional officer in the city available for calls. The Jail also makes it possible to utilize the Municipal Court for misdemeanor cases which reduces overtime costs by keeping officers in Reedsport for misdemeanor trials. The addition of a "special duty police reserve officer" this past year has helped decrease the costs and burden associated with transporting prisoner's top Douglas County.

The Douglas County Sheriff's Department, Oregon State Police and Oregon State Parole and Probation Department also use the Municipal jail as a temporary holding facility. Prisoners from other agencies who elect to serve their sentence in our jail are charged a Non-Jurisdictional fee of $60 per day. There is no fee assessed for prisoners from other agencies that are housed prior to arraignment or transport to another jail facility.

Manpower and related costs for jail operations include about 2 hours of dedicated officer time to book and release each prisoner and about 6 hours per day dedicated to inmate management when lodged here.

FY 16-17 Year in Review

This past year has been an uneventful year for the jail. There have been no significant incidents in the jail. Staff continues to work hard at finding efficiencies within the jail to reduce operational costs and manpower requirements. The department was able to replace the video surveillance cameras/monitoring system in the jail (and other parts of the building) this past year. This has allowed staff to better view the people in custody and use a zoom feature as well as remote viewing via smartphones, etc. This will allow staff to mitigate liability issues by being able to more easily access and view the jail areas.

City of Reedsport
Municipal Jail
001-210

FY 17-18 Budget Highlights and Challenges

The Police Department's desire is to remain compliant with all jail standards. Currently, the department enjoys positive jail inspections that allow the City to keep the jail open, functioning, and less prone to civil litigation. Jail door replacement will continue to be examined, as will grant opportunities available to modernize the facility.

The continuing challenge is the acquisition and implementation of a computerized jail booking program. Staff has researched costs and looked at the feasibility of acquiring a more automated and trustworthy computer booking system since the current system may soon approach capacity and was written by a former employee that is no longer available. The department is also looking at a possible agreement with Coos County P&P to house some of their clients in our facility on a fee basis.

Performance Measurements

The City of Reedsport has not experienced any law suits related to the jail nor received any inmate grievances during this past fiscal year. The inmate population has been reduced to control operational costs and manpower requirements.

No significant expenditures or revenue changes are expected currently, although we are looking at the venture with Coos County.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 – 018 Adopted**
I- EXPENDITURES			
a. Personnel	-0-	-0-	-0-
b. Materials & Services	4,570	5,750	5,750
c. Capital Outlay	2,000	2,000	2,000
Total	$6,570	$7,750	$7,750

GENERAL FUND - 001
Departmental Unit 210-Municipal Jail

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 3,280	$ 3,414	$ 5,000	001 210 614760	JAIL EXPENSES	-	$ 5,000	$ 5,000
$ 570	$ 1,155	$ 750	001 210 614900	OTHER SUPPLIES, COSTS	-	$ 750	$ 750
$ 3,850	$ 4,570	$ 5,750		TOTAL MATERIALS & SERVICES	-	$ 5,750	$ 5,750
				CAPITAL OUTLAY			
$ -	$ -	$ -	001 210 712500	BUILDING IMPROVEMENT	-	$ -	$ -
$ -	$ 2,000	$ 2,000	001 210 722300	JAIL EQUIPMENT	-	$ 2,000	$ 2,000
$ -	$ 2,000	$ 2,000		TOTAL CAPITAL OUTLAY	-	$ 2,000	$ 2,000
$ 3,850	**$ 6,570**	**$ 7,750**		**TOTAL MUNICIPAL JAIL EXPENSES**		**$ 7,750**	**$ 7,750**

City of Reedsport
Fire Department
001-220

PERSONNEL ASSIGNED TO THE FUND

Fire Chief ..... Contracted Service
Administration Officer ..... Contracted Service

Organization and Mission

Mission statement: "The Reedsport Volunteer Fire Department is dedicated to the preservation of life, property, and the environment. We will provide prompt and professional services to our community and to all visitors. As a team, we will strive to minimize losses and suffering through fire suppression, rescue, training, fire prevention and public information".

The Fire Department operates out of two Fire Stations and is headed by a Volunteer Fire Chief, supported by two Assistant Chiefs, an Admonition Officer, five Captains and 25 Firefighters, all of whom are Volunteers. Firefighters attend weekly training and respond quickly to fire alarms in the City. The RVFD also responds to requests for mutual aid from surrounding fire districts and jurisdictions. The Fire Department also assists Lower Umpqua Ambulance and Reedsport Police Department in motor vehicle accidents on city streets as well as State and County Police agencies on State and Federal highways in surrounding areas of Scottsburg, Gardiner, and Winchester Bay.

FY 16-17 Year in Review

The number of fire calls has remained relatively steady for the last five years. The firefighters responded to 125 calls for year 2016.There were 129 calls for year 2015. The average on scene time for calls within the City limits is approximately 3 ½ minutes. The stability in calls for service is directly attributed to the aggressive public education by our firefighters and their willingness to donate many hours of their time to pass along fire safety messages to the public.

FY 17-18 Budget Highlights and Challenges

Some future challenges include finding grant opportunities, fundraisers, and donations to fund the replacement of worn out equipment. We continue to aggressively recruit new firefighters, especially those who work in the City as the daytime availability of firefighters is low because a large number work outside the City.

A mutual aid contract between the RVFD and Siuslaw Valley Fire and Rescue was signed and will provide extra fire protection services as needed.

City of Reedsport
Fire Department
001-220

A new training prop resembling a residential home roof has been constructed. This prop resembles a sloped roof that firefighters can practice ventilation techniques

Workload Statistics

No.	Type	Hours/dollars
125	Emergency Calls	147/hours
39	Training Sessions	66 hours
12	Business Meetings	13 hours
12	Officer's Meetings	12 hours 7-9 Officers
3	N. Douglas and South Coast Fire Chiefs meetings	6
0	Oregon Volunteer Firefighters Association Conference	0
0	South West Oregon Firefighters Association Meetings	0
21	Specialty Training	47 hours 3-8 Firefighters
1	National Night Out	5 firefighters
4	Fire prevention week	12 hours 2-6 Firefighters
3	Tours of the Fire Station	3 hours 3 Firefighter

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	2017 - 018 **Adopted**
I- EXPENDITURES			
a. Personnel	2,771	5,350	6,400
b. Materials & Services	83,471	111.200	116,560
Total	$86,242	$116,550	$122,960

GENERAL FUND - 001
Departmental Unit 220-Fire Department

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 4,944	$ 2,476	$ 5,000	001 220 531210	WORKMEN'S COMP	-	$ 6,000	$ 6,000
$ 333	$ 295	$ 350	001 220 531220	LIFE INSURANCE	-	$ 400	$ 400
$ 5,277	$ 2,771	$ 5,350		TOTAL PERSONAL SERVICES		$ 6,400	$ 6,400
				MATERIALS & SERVICES			
$ 113	$ 280	$ 200	001 220 612070	GARBAGE DISPOSAL	-	$ 360	$ 360
$ 337	$ 372	$ 400	001 220 612080	WATER	-	$ 400	$ 400
$ 57	$ 131	$ 100	001 220 612085	STORMWATER	-	$ 100	$ 100
$ 753	$ 663	$ 700	001 220 612090	WASTEWATER	-	$ 700	$ 700
$ 4,820	$ 4,748	$ 5,000	001 220 612100	ELECTRICITY	-	$ 8,000	$ 8,000
$ 1,122	$ 1,182	$ 1,200	001 220 612250	TELEPHONE	-	$ -	$ -
$ 510	$ 218	$ 500	001 220 614100	OFFICE SUPPLY	-	$ 500	$ 500
$ 1,377	$ 1,089	$ 5,000	001 220 614250	BUILDING MAINT, SUPPLIES	-	$ 5,000	$ 5,000
$ 499	$ 499	$ 500	001 220 614330	COMPUTER OPERATION	-	$ 500	$ 500
$ 1,689	$ 1,734	$ 1,700	001 220 614335	NETWORK COMMUNICATIONS	-	$ 2,500	$ 2,500
$ 3,486	$ 3,491	$ 3,500	001 220 614350	RADIO OP/MAINT	-	$ 3,500	$ 3,500
$ 1,454	$ 1,190	$ 1,500	001 220 614380	MISC. EQUIP MAINT	-	$ 1,500	$ 1,500
$ 920	$ 1,072	$ 1,000	001 220 614550	FIREMAN TRAINING	-	$ 1,000	$ 1,000
$ -	$ -	$ 800	001 220 614560	TRAVEL/SUBSISTENCE	-	$ 800	$ 800
$ -	$ 56	$ 900	001 220 614570	FIRE CHIEF TRAIN/CONF	-	$ 900	$ 900
$ 1,362	$ 1,307	$ 1,400	001 220 614900	OTHER SUPPLIES	-	$ 1,400	$ 1,400
$ 5,241	$ 5,677	$ 6,000	001 220 614960	PROTECTIVE CLOTHING	-	$ 6,000	$ 6,000
$ 4,082	$ 3,897	$ 5,000	001 220 614965	FIRE HOSE	-	$ 5,000	$ 5,000
$ -	$ -	$ 200	001 220 614980	HAZ MAT COSTS	-	$ 200	$ 200

GENERAL FUND - 001
Departmental Unit 220-Fire Department

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 3,794	$ 3,855	$ 3,500	001 220 614990	SCBA BOTTLE REPLACE	-	$ 6,000	$ 6,000
$ 388	$ 231	$ 500	001 220 615590	DUES & FEES	-	$ 600	$ 600
$ 9,172	$ 3,387	$ 10,000	001 220 617300	VEHICLE OPERATION	-	$ 10,000	$ 10,000
$ 3,112	$ 2,148	$ 4,000	001 220 617320	AUTOMOBILE FUEL	-	$ 4,000	$ 4,000
$ -	$ 519	$ 600	001 220 623500	EMERGENCY MANAGEMENT	-	$ 600	$ 600
$ -	$ -	$ 5,000	001 220 623510	CERT PROGRAM REIMBURSE	-	$ 5,000	$ 5,000
$ 17,237	$ 17,237	$ 18,000	001 220 623530	CONTRACTED SERVICES	-	$ 20,000	$ 20,000
$ 28,888	$ 28,488	$ 34,000	001 220 624000	VOLUNTEER FIREFIGHTERS	-	$ 32,000	$ 32,000
$ 90,412	$ 83,471	$ 111,200		TOTAL MATERIALS & SERVICES		$ 116,560	$ 116,560
				CAPITAL OUTLAY			
$ -	$ -	$ -	001 220 712500	BUILDING IMPROVEMENTS	-	$ -	$ -
$ -	$ -	$ -	001 220 722700	PUBLIC SAFETY	-	$ -	$ -
$ -	$ -	$ -		TOTAL CAPITAL OUTLAY		$ -	$ -
$ 95,689	**$ 86,242**	**$ 116,550**		**TOTAL FIRE DEPARTMENT EXPENSES**		**$ 122,960**	**$ 122,960**

City of Reedsport
Building Inspection Department
001-230

PERSONNEL ASSIGNED TO THE FUND
0.10 FTE

Community Development Director 0.10
Counter Tech/UDC Assistant 0.20

Organization and Mission

The Building Inspection Department is committed to providing exceptional customer service through shared knowledge and expectations. It is their goal to provide prompt and accurate building permit plan review as well as professional and knowledgeable inspection services, while maintaining the highest quality and standards.

The City of Reedsport contracts with a building inspection company called Northwest Code Pros (formerly The Building Department, LLC). They provide inspection services for building, plumbing, mechanical and electrical work and are available twice a week for inspections.

The City provides this service in order to ensure applicable codes and City ordinances are followed. Construction activities include single and multi-family residential, commercial and industrial buildings, demolitions, home improvements, sign construction, plumbing, electrical, heating, ventilation, and air conditioning.

Building Inspection staff provide numerous technical inspections on a bi-weekly basis to our citizens. A typical construction project includes the following types of inspections: footing, foundation, fire-rated walls, framing, sheathing, plumbing rough-in and final, heating rough-in and final, fireplace rough-in and final, gas line air tests, insulation and building final. Other project inspections include: decks, porches, roofs, finished basements, siding, retaining walls, chimneys, garages.

The revenues generated through the permit process are shared between the Northwest Code Pros and the City. The City retains 25% of the permit fee for administrative services, such as accepting and processing applications, and any providing necessary correspondence. The remaining 75% is paid to Northwest Code Pros for plan reviews and ensuring compliance with the State Building Codes.

All permits are charged a state assessment fee of 12% of the permit total. This is a state fee and neither the City nor Building Department LLC receives any portion of this fee.

City of Reedsport
Building Inspection Department
001-230

FY 16-17 Year in Review

Three new home permits were issued again in the 16/17 FY, consistent with the previous year, and up from past years where in some instances no permits for new single-family dwellings were issued. This is likely the result of the moratorium on System Development Charges (SDCs).

Overall, permit numbers continue to increase. A trend is still visible with mechanical permits, which are popular due to rebates and incentives provided by the State and the local electrical utility for heat pump installations. Commercial permits have also increased, which is a good indicator of improving economics and may be triggered by the Main Street's Façade Improvement Program.

FY 17-18 Budget Highlights and Challenges

It is likely that the trend for issuing new home permits will continue in the new fiscal year, as the Department staff has had multiple conversations with clients purchasing undeveloped residential lands in the spring of 2017. No major trend changes have occurred since the 15/16 FY, so budgeted expenses have again remained relatively consistent to the previous year. The exception to this is with personnel costs. Due to the addition of a part-time person in the front office of City Hall, an increase to personnel costs is proposed and the FTE for the position is greater than previous years to better reflect actual staff time involved with this department. Staff time includes permit intake/issuance, client relations, coordination with reviewing departments, monthly coordination with County Assessor and State Fire Marshal, data input, record retention and archiving, and monthly permit reconciliation.

Workload Performance Measurements

Task	FY 13-14	FY 14-15	FY 15-16
Single family dwelling permits (remodels, additions, re-roofs, accessory structures, etc.)	32	26	23
New Single Family dwellings	2	3	3
Sign Permits	5	3	6
Plumbing Permits	16	18	24
Electrical Permits	77	75	88
Mechanical Permits	51	33	58
Demolition Permits	2	0	4
City Construction Permits	2	3	6

City of Reedsport
Building Inspection Department
001-230

Commercial project permits issued	19	13	20
New Commercial permits issued	1	0	0
Other (grading, fills, etc.)	0	0	2
Total permits	207	174	234

Budget Summary

CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
I- EXPENDITURES			
a. Personal Services	8,051	6,545	19,930
b. Materials & Services	27,942	26,800	25,550
Total	$35,994	$33,345	$45,480

GENERAL FUND - 001
Departmental Unit 230-Building Inspection

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ -	$ -	$ 2,500	001 230 511100	PLANNING/FINANCE DIRECTOR	0.10	$ 5,130	$ 5,130
$ -	$ 346	$ -	001 230 511150	SECRETARY, SALARY	-	$ -	$ -
$ 5,577	$ 5,284	$ 1,550	001 230 511180	COUNTER TECH/UDC ASSISTANT	0.20	$ 7,960	$ 7,960
$ 426	$ 430	$ 320	001 230 531010	SOCIAL SECURITY	-	$ 1,000	$ 1,000
$ 363	$ 283	$ 650	001 230 531020	P E R S	-	$ 2,100	$ 2,100
$ 87	$ 11	$ 25	001 230 531210	WORKMEN'S COMP	-	$ 40	$ 40
$ 1,804	$ 1,697	$ 1,500	001 230 531220	HEALTH INSURANCE	-	$ 3,700	$ 3,700
$ 8,257	$ 8,051	$ 6,545		TOTAL PERSONAL SERVICES	0.30	$ 19,930	$ 19,930
				MATERIALS & SERVICES			
$ 815	$ 771	$ 1,000	001 230 613510	STATE ASSESS, ELECT. PERMIT	-	$ 1,000	$ 1,000
$ 1,482	$ 2,381	$ 2,850	001 230 613520	STATE ASSESS, BLDG PERMIT	-	$ 2,750	$ 2,750
$ -	$ 560	$ 500	001 230 615000	NUISANCE ABATEMENT	-	$ 500	$ 500
$ -	$ -	$ 2,925	001 230 623440	PLAN CHECK FEES	-	$ 3,700	$ 3,700
$ 8,491	$ 11,378	$ 6,600	001 230 623450	BUILDING INSPECTION	-	$ 6,600	$ 6,600
$ 2,307	$ 3,944	$ 2,475	001 230 623460	MECHANICAL INSPECTION	-	$ 2,700	$ 2,700
$ 1,575	$ 2,989	$ 1,650	001 230 623470	PLUMBING INSPECTION	-	$ 2,000	$ 2,000
$ -	$ -	$ -	001 230 623480	EXCAVATION INSPECTION	-	$ -	$ -
$ 5,093	$ 5,920	$ 6,000	001 230 623490	ELECTRICAL INSPECTION	-	$ 6,000	$ 6,000
$ -	$ -	$ 300	001 230 623499	BUILD/ELEC PERMIT FINES	-	$ 300	$ 300
$ -	$ -	$ 2,500	001 230 623580	REIMBURSED ENGINEERING SERVICE	-	$ -	$ -
$ 19,764	$ 27,942	$ 26,800		TOTAL MATERIALS & SERVICES	-	$ 25,550	$ 25,550
$ 28,021	**$ 35,994**	**$ 33,345**		**TOTAL BUILDING INSPECTION EXPENSES**		**$ 45,480**	**$ 45,480**

City of Reedsport
Animal Shelter
001-240

Organization and Mission

This fund has been moved to Fund 035 and will operate as a stand-alone fund, supported by donations and fees. Please review Fund 035.

FY 16-17 Year in Review

Please review Fund 035.

FY 17-18 Budget Highlights and Challenges

Please review Fund 035.

Performance Measurements

Please review Fund 035.

Animal Shelter Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 – 018 Adopted**
I- EXPENDITURES			
a. Materials & Services	2,992	10,050	-0-
b. Capital Outlay	197	12,500	-0-
c. Interfund Transfers	-0-	-0-	20,650
Total	$3,189	$22,550	$20,650

GENERAL FUND - 001
Departmental Unit 240-Animal Control

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 192	$ 192	$ 250	001 240 612080	WATER	-	$ -	$ -
$ 36	$ 36	$ 50	001 240 612085	STORMWATER	-	$ -	$ -
$ 241	$ 304	$ 500	001 240 612090	WASTEWATER	-	$ -	$ -
$ 907	$ 1,146	$ 1,500	001 240 612100	ELECTRICITY	-	$ -	$ -
$ 185	$ 202	$ 270	001 240 612251	CELL PHONE	-	$ -	$ -
$ 239	$ 182	$ 750	001 240 614780	DOG FOOD	-	$ -	$ -
$ 526	$ 709	$ 5,230	001 240 614900	OTHER SUPPLIES	-	$ -	$ -
$ 899	$ 221	$ 1,500	001 240 623430	VETERINARY SERVICES	-	$ -	$ -
$ 3,224	$ 2,992	$ 10,050		TOTAL MATERIALS & SERVICES		$ -	$ -
				CAPITAL OUTLAY			
$ 1,000	$ 197	$ 12,500	001 240 712500	BUILDING IMPROVEMENT	-	$ -	$ -
$ 1,000	$ 197	$ 12,500		TOTAL CAPITAL OUTLAY		$ -	$ -
				INTER-FUND TRANSFERS			
$ -	$ -	$ -	001 240 922000	FUND 035 TRANSFER	-	$ 20,650	$ 20,650
$ -	$ -	$ -		TOTAL INTER-FUND TRANS		$ 20,650	$ 20,650
$ 4,224	**$ 3,189**	**$ 22,550**		**TOTAL ANIMAL CONTROL EXPENSES**		**$ 20,650**	**$ 20,650**

City of Reedsport
Public Services Division
001-410

PERSONNEL ASSIGNED TO THE FUND
1.66 FTE

Public Works Director	0.08
Maintenance Lead	0.30
Mechanic III	0.31
Maintenance Worker	0.32
Custodian	0.65

Organization and Mission

The Public Services Division is staffed by several full time employees (two maintenance and one custodian/parks worker) who split their time between streets, parks, buildings, water, sewer and storm drain. This division is funded from the General Fund. Further, the City mechanic and custodian General Fund hours are now accounted in the Public Services Division. In prior budgets, these two positions were allocated in FTE percentages to various General Fund departmental units. Lastly, the aforementioned 4 City staff members maintain the following:

- A fleet of 48 vehicles (Police, Fire, Public Works, etc.)
- Approximately 30 acres of 5 City parks (which does not include multiple common areas)
- Approximately 19 miles of City streets

FY 16-17 Year in Review

- The Custodian/Park Maintenance staff has been performing trash, cleaning and light maintenance at all City buildings as well as all parks. This position also assists with maintenance projects as time allows.
- Light equipment and a portable generator were procured and has increased efficiency and ability to produce work in the field.
- Mower purchased last fiscal year has been maintained and is serving the City well. Existing riding mower is being utilized to cover specific areas and being utilized as a secondary unit.
- Brush "hog" boom arm mower has been rebuilt due to failed drive shaft and hydraulic issues.
- Miscellaneous paving projects were completed throughout the City to improve and repair deteriorated/unsafe roadway conditions.
- Heavy trailer was purchased to assist City staff in moving heavy equipment, materials and assisting with hauling equipment to service appointments. This now saves the City funds as third party assistance is not required.
- City mechanic completed approximately 290 vehicle work orders for all City department vehicles.

City of Reedsport
Public Services Division
001-410

- Bicentennial Park has been and continues to be maintained for community use.
- Staff has assisted in multiple Main Street endeavors, specifically with engraved brick placement within the tree wells along Highway 38, banner placement, Christmas light rework and the Highway 101 Bicycle stop.
- Levee maintenance and upgrades to comply with United States Army Corps of Engineer standards and requirements.
- Researching materials, supplies and methods to ensure City maintenance is operating with the most efficient use of funds.
- Magnetic locks were installed at the restroom facility at Lions Park. To date, there has been less vandalism, and compromise to the facility as a result.
- City has finalized purchase of the Compton property which will expand the covered storage and work area for the City Public Works Department.

FY 17-18 Budget Highlights and Challenges

Goals

- Continue to re-pave and maintain City streets, parks and all buildings.
- Work and continue to improve and maintain interior drainage from surface and infrastructure.
- Continue to maintain City levee system in order to maintain City status in NFIP.
- Seek funding to implement park/City beautification program that utilizes community workers and volunteers
- Staff will continue to upgrade docks & boardwalks with boat parking fees and State Marine Board water grant.
- Staff continues to obtain grants for replacement docks and boat launch which is anticipated in 2017.
- As the City has experienced tools and equipment loss over the last two years, and probably prior, an automatic security gate will be installed as this was not able to be performed during the last fiscal year.
- Compton property will need to have electrical service installed, security cameras, some building repairs as well as site cleanup performed in order to occupy with vehicles and work space.

City of Reedsport
Public Services Division
001-410

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-16 Actual	2016-17 Adopted	2017-18 **Adopted**
I- EXPENDITURES			
a. Personnel	92,877	111,770	112,910
b. Materials & Services	32,094	41,930	43,800
Total	$124,971	$153,700	$156,710

GENERAL FUND - 001
Departmental Unit 410-Public Services

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 14,182	$ 14,152	$ 14,840	001 410 511390	MAINTENANCE LEAD, SALARY	0.30	$ 14,840	$ 14,840
$ 3,849	$ 4,690	$ 4,960	001 410 511410	PW DIRECTOR SALARY	0.08	$ 5,200	$ 5,200
$ 13,934	$ 13,912	$ 15,480	001 410 511420	MECHANIC SALARY	0.31	$ 15,595	$ 15,595
$ 5,037	$ 5,037	$ 5,285	001 410 511440	MAINT. WORKER/DOCKS	0.10	$ 5,285	$ 5,285
$ 6,926	$ 5,868	$ 7,555	001 410 511450	MAINT. WORKER SALARY	0.22	$ 7,610	$ 7,610
$ 15,540	$ 18,515	$ 20,890	001 410 511460	CUSTODIAN, SALARY	0.62	$ 20,460	$ 20,460
$ 4,575	$ 4,752	$ 5,335	001 410 531010	SOCIAL SECURITY	-	$ 5,280	$ 5,280
$ 3,513	$ 3,795	$ 11,000	001 410 531020	P E R S	-	$ 11,600	$ 11,600
$ 2,223	$ 1,889	$ 3,025	001 410 531210	WORKER COMP INS.	-	$ 4,350	$ 4,350
$ 19,613	$ 20,265	$ 23,400	001 410 531220	HEALTH INSURANCE	-	$ 22,690	$ 22,690
$ 89,392	$ 92,877	$ 111,770		TOTAL PERSONAL SERVICES	1.63	$ 112,910	$ 112,910
				MATERIALS & SERVICES			
$ 1,867	$ 2,853	$ 3,000	001 410 612050	DOCKS UTILITIES	-	$ 3,000	$ 3,000
$ -	$ 453	$ 500	001 410 612070	GARBAGE DISPOSAL	-	$ 1,200	$ 1,200
$ 844	$ 857	$ 1,100	001 410 612080	WATER	-	$ 1,100	$ 1,100
$ 108	$ 108	$ 100	001 410 612085	STORMWATER	-	$ 100	$ 100
$ 1,299	$ 1,021	$ 1,200	001 410 612090	WASTEWATER	-	$ 1,200	$ 1,200
$ 1,272	$ 1,336	$ 1,100	001 410 612100	ELECTRICITY	-	$ 1,650	$ 1,650
$ 181	$ 185	$ -	001 410 612250	TELEPHONE	-	$ -	$ -
$ 215	$ 571	$ 700	001 410 612251	CELL PHONE	-	$ 700	$ 700
$ 5,088	$ 5,730	$ 5,680	001 410 614220	JANITORIAL SUPPLIES	-	$ 6,000	$ 6,000
$ 73	$ 647	$ 1,950	001 410 614250	BUILDING MAINT. SUPPLIES	-	$ 5,000	$ 5,000
$ -	$ -	$ -	001 410 614300	OFFICE EQUIP/MAINT	-	$ -	$ -

GENERAL FUND - 001
Departmental Unit 410-Public Services

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ 1,095	$ 600	001 410 614335	NETWORK COMMUNICATION	-	$ 750	$ 750
$ -	$ -	$ 100	001 410 614380	MISC. EQUIP MAINT	-	$ 100	$ 100
$ 1,814	$ 4,185	$ 5,200	001 410 614410	DOCKS & BOARDWALKS	-	$ 5,200	$ 5,200
$ 61	$ 67	$ 500	001 410 614510	RAINBOW PLAZA CAMP EXPENSES	-	$ 500	$ 500
$ 40	$ -	$ 100	001 410 614560	TRAVEL/SUBSISTENCE	-	$ 100	$ 100
$ 267	$ 126	$ 200	001 410 614570	TRAINING/CONFERENCES	-	$ 200	$ 200
$ 1,001	$ 439	$ 500	001 410 614590	CITY BEAUTIFICATION	-	$ 500	$ 500
$ 4,645	$ 5,414	$ 6,350	001 410 614640	PARK MAINTENANCE	-	$ 6,500	$ 6,500
$ 1,180	$ 852	$ 1,000	001 410 614685	SAFETY	-	$ 1,000	$ 1,000
$ -	$ 346	$ 1,000	001 410 614900	OTHER SUPPLIES	-	$ 1,000	$ 1,000
$ 539	$ 672	$ 1,000	001 410 615650	CITY SHOP SUPPLIES/MATERIALS	-	$ 1,000	$ 1,000
$ 1,316	$ 2,779	$ 1,500	001 410 617300	VEHICLE OPERATION	-	$ 1,500	$ 1,500
$ 2,662	$ 2,357	$ 4,500	001 410 617320	AUTOMOBILE FUEL	-	$ 4,500	$ 4,500
$ 6,646	$ -	$ 1,000	001 410 623530	CONTRACTED SERVICES	-	$ 1,000	$ 1,000
$ 31,117	$ 32,094	$ 38,880		TOTAL MATERIALS & SERVICES		$ 43,800	$ 43,800
$ 120,509	**$ 124,971**	**$ 150,650**		**TOTAL PUBLIC SERVICES EXPENSES**		**$ 156,710**	**$ 156,710**

City of Reedsport
Library Building Fund
001-430

Organization and Mission

This fund has been moved to Fund 036 and will operate as a stand-alone fund, supported by donations, grants, and a monthly transfer from General Fund. Please review Fund 036.

FY 15-16 Year in Review

Please review Fund 034.

FY 16-17 Budget Highlights and Challenges

Please review Fund 034.

Performance Measurements

Please review Fund 034.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	2017 - 018 **Adopted**
I- EXPENDITURES			
a. Personnel	-0-	-0-	-0-
b. Materials & Services	8,720	18,190	-0-
Total	$8,720	$18,190	-0-

GENERAL FUND - 001
Departmental Unit 430-Library

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 138	$ 183	$ 275	001 430 612070	GARBAGE DISPOSAL	-	$ -	$ -
$ 246	$ 108	$ 315	001 430 612080	WATER	-	$ -	$ -
$ 36	$ 12	$ 50	001 430 612085	STORMWATER	-	$ -	$ -
$ 602	$ 528	$ 650	001 430 612090	WASTEWATER	-	$ -	$ -
$ 4,223	$ 4,619	$ 5,000	001 430 612100	ELECTRICITY	-	$ -	$ -
$ 1,279	$ 1,283	$ 1,000	001 430 612250	TELEPHONE	-	$ -	$ -
$ 474	$ 697	$ 600	001 430 614220	JANITORIAL SUPPLIES	-	$ -	$ -
$ 1,691	$ 1,169	$ 3,500	001 430 614250	BUILDING MAINT, SUPPLIES	-	$ -	$ -
$ 240	$ 120	$ -	001 430 614300	OFFICE EQUIP/ MAINT	-	$ -	$ -
$ -	$ -	$ -	001 430 614400	COMPUTER SERVICES	-	$ -	$ -
$ -	$ -	$ 6,200	001 430 615610	GRANT EXPENSES	-	$ -	$ -
$ -	$ -	$ 600	001 430 616000	LIBRARY RENOVATION REPAIRS	-	$ -	$ -
$ 8,929	$ 8,720	$ 18,190		TOTAL MATERIALS & SERVICES		$ -	$ -
				INTER-FUND TRANSFERS			
$ -	$ -	$ -	001 430 922000	FUND 036 TRANSFER	-	$ -	$ -
$ -	$ -	$ -		TOTAL INTER-FUND TRANSFERS		$ -	$ -
$ 8,929	**$ 8,720**	**$ 18,190**		**TOTAL LIBRARY EXPENSES**		**$ -**	**$ -**

City of Reedsport
Senior Center
001-440

Organization and Mission

The Lower Umpqua Senior Center facility was completed in 1989. This was a collaborated effort between the City of Reedsport, Douglas County Housing Authority and Lower Umpqua Community Center, Inc. (LUCC, Inc. is a non-profit 501-C (3) organization). Douglas County Housing Authority owned the land the building was placed on. The City and the LUCC, Inc. raised funds to build the Center and pave the parking lot. LUCC, Inc. maintains all internal fixtures and appliances. The Senior Center is the hub of senior activity for our area with programs held daily, both scheduled and impromptu. The facility has a fully equipped commercial kitchen which Douglas County Health and Social Services uses to operate a senior meal program that serves hot meals both on site and to homebound senior and disabled persons three days a week. The Administrative Assistant serves as the staff support for the Center and the Lower Umpqua Community Center Inc. (LUCC, Inc.) board including grant writing and coordinating equipment replacement. The City of Reedsport contributes general building maintenance personnel and minimal janitorial services to the facility along with utility expenses.

FY 16-17 Year in Review

Lower Umpqua Community Center Inc. (LUCC, Inc.) continues to raise funds for Senior Center improvements. Improvements include such things as equipment repair and replacement, new projects, general expenditures, meal delivery van maintenance, kitchen supplies and maintenance of pool tables. Funds are raised from weekly bingo games, grant funds, fundraisers and donations.

In 2016-17, the LUCC, Inc. took over the administrative oversight of a local food pantry. No capital projects were needed during this fiscal year.

FY 17-18 Budget Highlights and Challenges

Compared to the previous year, this fund will remain virtually unchanged. The City of Reedsport leases the Senior Center kitchen to Douglas County through the Health and Social Services Department and Compass USA for meal preparation. The City also receives funds from the rental of the facility on evenings and weekends.

- Replacement of a three door cooler continues to be a goal and grants will be sought to defray the cost.
- Special areas of emphasis in FY 2017-18 include the pursuit of the following goal:

Goal: Continue to provide essential services to the center and build reserves for large maintenance projects and equipment replacement in the future.

City of Reedsport
Senior Center
001-440

Performance Measurements

Task	FY 15-16	FY 16-17
Number of building rental functions	3	3

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-016 Actual	2016-017 Adopted	**2017-018 Adopted**
I- EXPENDITURES			
a. Personnel	-0-	-0-	-0-
b. Materials & Services	15,299	16,745	18,525
Total	$15,299	$16,745	$18,525

GENERAL FUND - 001
Departmental Unit 440-Senior Center

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 601	$ 1,003	$ 1,225	001 440 612070	GARBAGE DISPOSAL	-	$ 1,250	$ 1,250
$ 234	$ 236	$ 300	001 440 612080	WATER	-	$ 300	$ 300
$ 36	$ 36	$ 50	001 440 612085	STORMWATER	-	$ 50	$ 50
$ 853	$ 866	$ 1,320	001 440 612090	WASTEWATER	-	$ 1,300	$ 1,300
$ 9,823	$ 11,723	$ 13,375	001 440 612100	ELECTRICITY	-	$ 12,000	$ 12,000
$ 100	$ 75	$ 400	001 440 614200	REFUND OF SR CTR USE FUND	-	$ 400	$ 400
$ 460	$ 613	$ 1,050	001 440 614220	JANITORIAL SUPPLIES	-	$ 650	$ 650
$ 3,123	$ 727	$ 2,000	001 440 614250	BUILDING MAINT, SUPPLIES	-	$ 2,500	$ 2,500
$ 75	$ 19	$ 75	001 440 614300	OFFICE EQUIP/MAINT	-	$ 75	$ 75
$ 15,305	$ 15,299	$ 19,795		TOTAL MATERIALS & SERVICES		$ 18,525	$ 18,525
$ 15,305	**$ 15,299**	**$ 19,795**		**TOTAL SENIOR CENTER EXPENSES**		**$ 18,525**	**$ 18,525**

City of Reedsport
Dial a Ride
001-450

Organization and Mission

This fund has been moved to Fund 034 and will operate as a stand-alone fund, supported by donations, fees, and grants. Please review Fund 034.

FY 16-17 Year in Review

Please review Fund 034.

FY 17-18 Budget Highlights and Challenges

Please review Fund 034.

Performance Measurements

Please review Fund 034.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015- 016 Actual	2016 - 017 Adopted	**2017 – 018 Adopted**
I- EXPENDITURES			
a. Personnel	11,852	12,650	-0-
b. Materials & Services	13,388	21,390	-0-
c. Capital Outlay	1,496	10,000	-0-
d. Interfund transfers	-0-	-0-	21,180
Total	$26,736	$43,995	$21,180

GENERAL FUND - 001
Departmental Unit 450-Dial A Ride

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 1,783	$ 1,907	$ -	001 450 511085	ADMIN ASSIST. SALARY	-	$ -	$ -
$ 4,181	$ 3,002	$ -	001 450 511180	CLERK SALARY	-	$ -	$ -
$ -	$ 2,448	$ 9,500	001 450 511230	COMM. SUPERVISOR	-	$ -	$ -
$ 481	$ 480	$ 500	001 450 511420	MECHANIC	-	$ -	$ -
$ -	$ -	$ -	001 450 511460	CUSTODIAN	-	$ -	$ -
$ 489	$ 589	$ 710	001 450 531010	SOCIAL SECURITY	-	$ -	$ -
$ 641	$ 801	$ 1,460	001 450 531020	P E R S	-	$ -	$ -
$ 15	$ 25	$ 50	001 450 531210	WORKMEN'S COMP	-	$ -	$ -
$ 2,210	$ 2,600	$ 1,885	001 450 531220	HEALTH INSURANCE	-	$ -	$ -
$ 9,798	$ 11,852	$ 14,105		TOTAL PERSONAL SERVICES		$ -	$ -
				MATERIALS & SERVICES			
$ 720	$ 918	$ 1,000	001 450 612251	PAGER/CELL PHONE	-	$ -	$ -
$ -	$ -	$ 10	001 450 614200	REFUND OF FEES	-	$ -	$ -
$ 172	$ 176	$ 200	001 450 614300	OFFICE EQUIP/MAINT	-	$ -	$ -
$ 1,644	$ 1,282	$ 3,300	001 450 614390	BONDING & INSURANCE	-	$ -	$ -
$ 2,839	$ 1,716	$ 2,500	001 450 614520	RECRUITMENT/RECOGNITION	-	$ -	$ -
$ 32	$ 285	$ 250	001 450 614900	OTHER SUPPLIES	-	$ -	$ -
$ 1,377	$ 2,248	$ 1,850	001 450 617300	AUTOMOBILE MAINTENANCE	-	$ -	$ -
$ 3,775	$ 3,599	$ 5,780	001 450 617320	VEHICLE FUEL	-	$ -	$ -
$ -	$ 3,164	$ 9,000	001 450 623530	CONTRACT DRIVER	-	$ -	$ -
$ 10,559	$ 13,388	$ 23,890		TOTAL MATERIALS & SERVICES	-	$ -	$ -

GENERAL FUND - 001
Departmental Unit 450-Dial A Ride

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				CAPITAL OUTLAY			
$ 500	$ 1,497	$ 6,000	001 450 712500	FUTURE RESERVE PROJECT	-	$ -	$ -
$ -	$ -	$ -	001 450 721000	VEHICLE REPLACEMENT	-	$ -	$ -
$ 500	$ 1,497	$ 6,000		TOTAL CAPITAL OUTLAY		$ -	$ -
				INTER-FUND TRANSFERS			
$ -	$ -	$ -	001 450 922000	FUND 034 TRANSFER	-	$ 25,000	$ 21,180
$ -	$ -	$ -		TOTAL INTER-FUND TRANS		$ 25,000	$ 21,180
$ 20,858	**$ 26,736**	**$ 43,995**		**TOTAL DIAL-A-RIDE EXPENSES**		**$ 25,000**	**$ 21,180**

City of Reedsport
Streets Division Fund
002

PERSONNEL ASSIGNED TO THE FUND
0.77 FTE

Public Works Director 0.10
Maintenance Lead Worker 0.15
Mechanic 0.22
Maintenance Worker 0.30

Organization and Mission

The 2009 transportation package (HB2001) passed in 2009 provides a phased-in increase in revenues to cities from: a six-cent increase in the state gas tax beginning January 1, 2011; increase in vehicle and registration fees; and weight-mile fees paid by truckers. This phase-in is reflected in the state estimates. To date, the City has seen an approximate 33percent increase in State Gas Tax revenues.

The Streets Division within the Public Works Department is staffed by two full time employees who split their time between streets, parks, buildings, water, sewer and storm drain. The Division is funded from the shared State Gas Tax and franchise fees. Gas tax is distributed to the cities by the state on a per capita basis.

FY 16-17 Year in Review

- Ongoing Street sweeping and mowing, and weed control.
- Asphalt repairs on Rowe Street, multiple repairs throughout City as well as complete repaving at 6th street between Winchester and HWY 38.
- Installed ADA curb and replaced sidewalk into Lions Park for legal access from right of way.
- Gas Tax Revenue is increased slightly from the previous year.

FY 17-18 Budget Highlights and Challenges

Goals:

- Develop and maintain a transportation system that enhances Reedsport's livability by creating a balanced, safe, and efficient transportation system, which is assessable to all members of the community.
- Transfer of $10,000 to Stormwater Capital Funds to help repair stormwater issues in the city streets.
- Develop and enter into a service contract with qualified vendor to provide crack patch, slurry sealant and asphalt paving services to maintain and preserve City streets which may extend the life and have less recurrent paving issues.
- Restripe and correct line painting that may cause traffic confusion or ADA issues.

City of Reedsport
Streets Division Fund
002

Workload Statistics

Task	Quantity
Sweep City streets	ongoing
Paint cross walks, stop bars, no parking, traffic lanes and ADA	ongoing
Miles of streets maintained	19+
Sign replacement program	25
Maintain decorative streetlights	35

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	2017 - 018 **Adopted**
Beginning Fund Balance	78,956	60,000	110,000
I - REVENUES			
a. State Gas Tax	243,583	230,000	237,000
b. Local Gas Tax	-0-	-0-	50,000
b. Franchise Fee	52,890	48,700	47,400
c. Transfers In	-0-	-0-	-0-
d. Miscellaneous Revenue	218	800	800
Total	$375,647	$339,500	$445,200
II- EXPENDITURES			
a. Personnel	49,913	57,270	59,320
b. Materials & Services	111,129	121,580	125,230
c. Capital Outlay	422	25,000	25,000
d. Transfers Out	139,650	120,650	220,650
Subtotal	$301,114	$324,500	$430,200
III- RESERVES			
a. Balance	74,533	-0-	-0-
b. Contingency	-0-	15,000	15,000
Subtotal	$74,533	$15,000	$15,000
Total Expenditures and Reserves	$375,647	$339,500	$445,200

STREET FUND - 002
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 85,594	$ 78,956	$ 60,000	002 000 411100	BEGINNING FUND BALANCE	-	$ 110,000	$ 110,000
$ 44,820	$ 49,178	$ 45,000	002 000 413100	P.U.D. FRANCHISE	-	$ 45,000	$ 45,000
$ 4,120	$ 3,712	$ 3,700	002 000 413200	TELEPHONE FRANCHISE	-	$ 2,400	$ 2,400
$ 324	$ 466	$ 300	002 000 415100	INTEREST	-	$ 450	$ 450
$ -	$ -	$ -	002 000 415650	SALARY REIMBURSEMENTS	-	$ 50	$ 50
$ 1,086	$ 427	$ 500	002 000 415660	INSURANCE REIMBURSEMENTS	-	$ 300	$ 300
$ 1,536	$ (675)	$ -	002 000 415900	MISCELLANEOUS	-	$ -	$ -
$ 233,658	$ 243,583	$ 230,000	002 000 421300	GAS TAX REFUND	-	$ 237,000	$ 237,000
$ -	$ -	$ -	002 000 421400	LOCAL GAS TAX	-	$ 50,000	$ 50,000
$ 371,138	**$ 375,647**	**$ 339,500**		**TOTAL STREET REVENUES**		**$ 445,200**	**$ 445,200**

STREET FUND - 002
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 7,207	$ 7,196	$ 7,550	002 502 511390	MAINTENANCE LEAD, SALARY	0.15	$ 7,550	$ 7,550
$ 4,821	$ 5,863	$ 6,200	002 502 511410	PW DIRECTOR SALARY	0.10	$ 6,500	$ 6,500
$ 10,570	$ 10,554	$ 10,990	002 502 511420	MECHANIC, SALARY	0.22	$ 11,070	$ 11,070
$ 11,543	$ 9,781	$ 10,300	002 502 511450	MAINT. WORKER SALARY	0.30	$ 10,375	$ 10,375
$ -	$ -	$ 1,000	002 502 521500	OVERTIME	-	$ 1,000	$ 1,000
$ 2,667	$ 2,548	$ 2,760	002 502 531010	SOCIAL SECURITY	-	$ 2,795	$ 2,795
$ 2,396	$ 2,472	$ 5,480	002 502 531020	P E R S	-	$ 6,205	$ 6,205
$ 2,265	$ 1,154	$ 1,800	002 502 531210	WORKMEN'S COMP	-	$ 2,615	$ 2,615
$ 9,985	$ 10,345	$ 11,190	002 502 531220	HEALTH INSURANCE	-	$ 11,210	$ 11,210
$ 51,455	$ 49,913	$ 57,270		TOTAL PERSONAL SERVICES	0.77	$ 59,320	$ 59,320
				MATERIALS & SERVICES			
$ 72,810	$ 77,955	$ 75,000	002 502 612060	ELECTRICITY-ST. LIGHTS	-	$ 79,000	$ 79,000
$ -	$ -	$ 100	002 502 612070	GARBAGE DISPOSAL	-	$ 100	$ 100
$ 64	$ 51	$ 100	002 502 612080	WATER	-	$ 100	$ 100
$ 12	$ 12	$ 30	002 502 612085	STORMWATER	-	$ 30	$ 30
$ 82	$ 62	$ 150	002 502 612090	WASTEWATER	-	$ 150	$ 150
$ 2,775	$ 2,968	$ 3,600	002 502 612100	ELECTRICITY	-	$ 4,000	$ 4,000
$ 268	$ 185	$ -	002 502 612250	TELEPHONE	-	$ -	$ -
$ 572	$ 678	$ 650	002 502 612251	PAGER/CELL PHONE	-	$ 650	$ 650
$ 63	$ 78	$ 100	002 502 614000	POSTAGE	-	$ 100	$ 100
$ 68	$ 49	$ 100	002 502 614100	OFFICE SUPPLY	-	$ 100	$ 100
$ 173	$ 145	$ 400	002 502 614300	OFFICE EQUIP/MAINT	-	$ 400	$ 400
$ 427	$ 839	$ 1,000	002 502 614330	COMPUTER OPERATION	-	$ 1,000	$ 1,000

STREET FUND - 002
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 223	$ 803	$ 900	002 502 614335	NETWORK COMMUNICATIONS	-	$ 900	$ 900
$ 5,493	$ 3,807	$ 6,000	002 502 614390	BONDS AND INSURANCE	-	$ 6,000	$ 6,000
$ 234	$ -	$ 200	002 502 614560	TRAVEL/SUBSISTENCE	-	$ 200	$ 200
$ 50	$ 492	$ 200	002 502 614570	TRAINING/CONFERENCES	-	$ 200	$ 200
$ 644	$ 456	$ 1,000	002 502 614685	PROTECTIVE GEAR	-	$ 250	$ 250
$ -	$ -	$ -	002 502 614690	REQ'D PHYSICALS & EXAMS	-	$ 750	$ 750
$ 1,175	$ 5,026	$ 6,500	002 502 614810	TRAFFIC PAINTING	-	$ 6,500	$ 6,500
$ 4,001	$ 5,786	$ 5,000	002 502 614820	ST MAINT MATERIALS	-	$ 5,000	$ 5,000
$ 45	$ 133	$ 2,500	002 502 614830	TRAFFIC SIGNS	-	$ 2,500	$ 2,500
$ -	$ -	$ 1,000	002 502 614900	OTHER SUPPLIES	-	$ 1,000	$ 1,000
$ 747	$ 595	$ 550	002 502 614950	MISC. TOOLS AND SUPPLIES	-	$ 550	$ 550
$ 123	$ 462	$ 400	002 502 615590	DUES & FEES	-	$ 400	$ 400
$ 545	$ 689	$ 1,000	002 502 615650	CITY SHOP SUPPLIES/MATERIALS	-	$ 1,000	$ 1,000
$ -	$ -	$ 1,000	002 502 617150	EQUIPMENT RENTAL	-	$ 500	$ 500
$ 3,038	$ 1,633	$ 3,000	002 502 617300	VEHICLE MAINTENANCE	-	$ 3,500	$ 3,500
$ 2,181	$ 1,969	$ 3,500	002 502 617320	VEHICLE FUEL	-	$ 2,750	$ 2,750
$ 2,304	$ 5,819	$ 5,000	002 502 617370	HEAVY EQUIP MAINT	-	$ 5,000	$ 5,000
$ 435	$ 435	$ 600	002 502 621400	AUDIT FEES	-	$ 600	$ 600
$ 1,285	$ -	$ -	002 502 623530	CONTRACTED SERVICES	-	$ -	$ -
$ -	$ -	$ 2,000	002 502 623580	CONTRACT ENGINEERING SERVICES	-	$ 2,000	$ 2,000
$ -	$ -	$ -	002 502 630000	ASSET DISPOSAL	-	$ -	$ -
$ 99,838	$ 111,129	$ 121,580		TOTAL MATERIALS & SERVICES		$ 125,230	$ 125,230
				CAPITAL OUTLAY			
$ -	$ 423	$ 25,000	002 502 744370	STREET IMPROVEMENTS	-	$ 25,000	$ 25,000
$ -	$ 423	$ 25,000		TOTAL CAPITAL OUTLAY		$ 25,000	$ 25,000

STREET FUND - 002
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				INTER-FUND TRANSFERS			
$ 11,250	$ 11,250	$ 11,250	002 502 921000	FUND 001ADMINISTRATIVE	-	$ 11,250	$ 11,250
$ -	$ 1,250	$ 1,250	002 502 921500	FUND 001 EDUCATION BENEFIT	-	$ 1,250	$ 1,250
$ 5,000	$ 5,000	$ 5,000	002 502 923010	FUND 026 PW MACH.	-	$ 5,000	$ 5,000
$ 6,150	$ 6,150	$ 6,150	002 502 923040	FUND 026 SHOP SITE	-	$ 2,500	$ 2,500
$ 110,000	$ 106,000	$ 87,000	002 502 924230	FUND 026 CAPITAL IMPROVE.	-	$ 87,000	$ 87,000
$ 10,000	$ 10,000	$ 10,000	002 502 924240	FUND 027 STORM	-	$ 10,000	$ 10,000
$ -	$ -	$ -	002 502 924255	FUND 027 LEVEE IMP.	-	$ 103,650	$ 103,650
$ 142,400	$ 139,650	$ 120,650	002 502 924255	TOTAL INTER-FUND TRANS	-	$ 220,650	$ 220,650
				CONTINGENCY			
$ -	$ -	$ 15,000	002 502 941000	CONTINGENCY	-	$ 15,000	$ 15,000
$ -	$ -	$ 15,000	002 502 941000	TOTAL CONTINGENCY	-	$ 15,000	$ 15,000
$ 293,694	**$ 301,114**	**$ 339,500**		**TOTAL STREET EXPENSES**		**$ 445,200**	**$ 445,200**

City of Reedsport
Water Utility Division Fund
003

PERSONNEL ASSIGNED TO FUND
4.60 F.T.E.

Public Works Director	0.35
Water Utility Lead worker	1.00
Water Utility Operator	1.00
Water Worker	1.00
Maintenance Lead Worker	0.15
Mechanic III	0.22
Maintenance Worker	0.13
Accounting Clerks	0.44
Administrative Assistant	0.10
Finance Director	0.10

Organization and Mission

The Water Utility Division of the Public Works Department is staffed by three full time employees. The Division is funded by the monthly water user fees and operated as a business with user fees paying for the operation of the fund.

The Reedsport Water Utility provides quality domestic water to the City of Reedsport and the communities (unincorporated urban areas) of Winchester Bay and Gardiner. The water system meets all Federal and State water quality and treatment standards. The Utility provides excellent fire flow capabilities to enable residents and businesses alike to maintain a reasonable (low) fire insurance rating. Delivery of potable water exceeding all purity standards and a strong consistent fire fighting water supply are the prime functions of this division. The fund provides for the operation and maintenance of the water disinfecting and distribution systems with four pump stations, four reservoirs, water disinfection facilities, and 30-plus miles of water transmission lines. Preventative maintenance is required for the treatment facilities, pump stations and transmission lines. Ongoing service programs include, installation of meters and radio reading equipment, water activation and deactivation of service, location of service shutoffs, valve exercising, meter maintenance and reading, and fire hydrant flushing.

FY 16-17 Year in Review

- Scheduled flushing of the water system and exercising of the water valves in Winchester Bay, Gardiner and Reedsport.
- Numerous water line break repairs on 3" and 4" lines during and after hours.
- Added multiple fire hydrants to the system.
- Replaced existing fire hydrants.

City of Reedsport
Water Utility Division Fund
003

- Installed MXU radio reading devices on all metered water services in Winchester Bay.
- City crews have completed Highland/Gardens water line replacement and are working to complete remaining service connections.
- UV system upgrade was bid and awarded. Conversion will include conversion to MIOX from chlorine gas. Construction to start early April and be completed late summer, 2017.
- Rowe Street water station variable speed pump is being ordered and is to be replaced prior to end of current FY.
- Internal water plant variable speed finish water pump was replaced.

FY 17-18 Budget Highlights and Challenges

- Complete the UV system upgrades at the water plant to comply with state and federal regulations.
- Installation of first phase of MXU radio reading devices on metered services in Reedsport.
- Multiple water system shut off valve replacements throughout the City. This may also include pipe replacement.
- Rerouting of a water service line and hydrant between Highland and Arthur Dr. through private property.
- Purchase of hydro excavating equipment to reduce wear and tear on existing Vac Con.

Workload Statistics

Task	Quantity 2015	Quantity 2016
Gallons of water produced	267 million gallons	257 million gallons
Sample bacteria tests completed	257	264
Chemical Analysis	46	32
Miles of water lines maintained	29.8	29.8
Number of water facilities maintained	10	10
Number of utility accounts managed	2036	2039
Number of utility locates completed	190	213
Number of water meters installed	35	10

City of Reedsport
Water Utility Division Fund
003

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017- 018 Adopted**
Beginning Fund Balance	120,949	118,000	100,000
I - REVENUE			
a. Water Fees	773,086	775,000	773,000
b. Miscellaneous	15,067	12,200	16,860
Total	909,102	905,200	889,860
II- EXPENDITURES			
a. Personnel	292,401	332,670	337,350
b. Materials & Services	253,574	325,230	307,700
c. Capital Outlay	-0-	10,000	8,030
d. Debt Service	-0-	-0-	-0-
d. Transfers Out	237,335	222,300	223,650
Subtotal	$783,310	$890,200	$890,200
III- RESERVES			
a. Balance	125,792	-0-	-0-
b. Contingency	-0-	15,000	13,130
Subtotal	$125,792	$15,000	$13,130
Total Expenditures /Reserves	$909,102	$905,200	$889,860

WATER FUND - 003
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 278,021	$ 120,949	$ 118,000	003 000 411100	BEGINNING FUND BALANCE	-	$ 100,000	$ 100,000
$ 589	$ 562	$ 400	003 000 415100	INTEREST	-	$ 550	$ 550
$ 2,169	$ 2,065	$ 1,800	003 000 415150	OTHER INTEREST	-	$ 2,000	$ 2,000
$ 2,467	$ 2,540	$ 1,000	003 000 415660	INSURANCE REIMBURSEMENTS	-	$ 1,000	$ 1,000
$ 14,117	$ 7,760	$ 7,000	003 000 415750	WATER TAP FEES	-	$ 6,000	$ 6,000
$ 161	$ 159	$ 200	003 000 415800	S O S DONATIONS	-	$ 50	$ 50
$ 7,334	$ 1,982	$ 1,800	003 000 415900	MISCELLANEOUS	-	$ 1,000	$ 1,000
$ 689	$ -	$ -	003 000 417050	DEPOSIT ON WATER SERVICE	-	$ -	$ -
$ -	$ -	$ -	003 000 417060	FUND 010 TRANS/FUND CLOSE OUT	-	$ 6,260	$ 6,260
$ 616,242	$ 599,722	$ 600,000	003 000 417100	REEDSPORT WATER FEES	-	$ 600,000	$ 600,000
$ 31,464	$ 32,079	$ 30,000	003 000 417200	GARDINER WATER FEES	-	$ 31,000	$ 31,000
$ 153,677	$ 141,285	$ 145,000	003 000 417300	WINCHESTER BAY WATER FEES	-	$ 142,000	$ 142,000
$ 1,106,930	**$ 909,102**	**$ 905,200**		**TOTAL WATER REVENUES**		**$ 889,860**	**$ 889,860**

WATER FUND - 003
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ -	$ 1,360	$ 4,740	003 503 511085	ADMIN ASSIST.SALARY	0.10	$ 4,890	$ 4,890
$ -	$ 1,721	$ 4,950	003 503 511100	FINANCE DIR. SALARY	0.10	$ 5,130	$ 5,130
$ -	$ -	$ -	003 503 511170	CLERK, PARTTIME	0.06	$ 2,260	$ 2,260
$ 23,787	$ 24,418	$ 15,800	003 503 511180	UB CLERK/FINANCE ASSIST	0.30	$ 9,450	$ 9,450
$ -	$ -	$ -	003 503 511190	COUNTER TECH/UDC ASSIST	0.20	$ 760	$ 760
$ 7,207	$ 7,196	$ 7,550	003 503 511390	MAINTENANCE LEAD, SALARY	0.15	$ 7,550	$ 7,550
$ 16,873	$ 20,519	$ 21,700	003 503 511410	PW DIRECTOR SALARY	0.35	$ 22,740	$ 22,740
$ 10,570	$ 10,554	$ 10,985	003 503 511420	MECHANIC, SALARY	0.22	$ 11,070	$ 11,070
$ 48,048	$ 48,042	$ 48,560	003 503 511430	WATER LEAD WORKER SALARY	1.00	$ 50,310	$ 50,310
$ 41,754	$ 41,964	$ 42,020	003 503 511440	WATER UTILITY OPERATOR	1.00	$ 43,660	$ 43,660
$ 5,002	$ 4,238	$ 4,465	003 503 511450	MAINT. WORKER SALARY	0.12	$ 4,150	$ 4,150
$ -	$ -	$ -	003 503 511460	TEMP. WATER WORKER	-	$ -	$ -
$ 34,813	$ 32,905	$ 34,200	003 503 511470	WATER WORKER SALARY	1.00	$ 34,580	$ 34,580
$ 13,642	$ 11,805	$ 12,000	003 503 521500	OVERTIME	-	$ 10,000	$ 10,000
$ (4,503)	$ (9,212)	$ -	003 503 521600	Compensated Absences	-	$ -	$ -
$ 15,412	$ 15,633	$ 16,200	003 503 531010	SOCIAL SECURITY	-	$ 16,510	$ 16,510
$ 14,672	$ 15,736	$ 34,500	003 503 531020	P E R S	-	$ 34,500	$ 34,500
$ 5,235	$ 6,499	$ 11,000	003 503 531210	WORKMEN'S COMP	-	$ 14,960	$ 14,960
$ 59,691	$ 59,022	$ 64,000	003 503 531220	HEALTH INSURANCE	-	$ 64,830	$ 64,830
$ 292,205	$ 292,401	$ 332,670		TOTAL PERSONAL SERVICES	4.60	$ 337,350	$ 337,350

WATER FUND - 003
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ 6	$ 200	003 503 612070	GARBAGE	-	$ 200	$ 200
$ 64	$ 64	$ 100	003 503 612080	WATER	-	$ 100	$ 100
$ 12	$ 25	$ 50	003 503 612085	STORMWATER	-	$ 50	$ 50
$ 82	$ 75	$ 100	003 503 612090	WASTEWATER	-	$ 100	$ 100
$ 41,623	$ 44,734	$ 48,480	003 503 612100	ELECTRICITY	-	$ 51,000	$ 51,000
$ 2,361	$ 2,538	$ -	003 503 612250	TELEPHONE	-	$ -	$ -
$ 1,459	$ 1,613	$ 1,500	003 503 612251	PAGER/CELL PHONE	-	$ 1,650	$ 1,650
$ 161	$ -	$ 1,000	003 503 613300	LEGAL ADVERTISING	-	$ 1,000	$ 1,000
$ -	$ 144	$ 5,000	003 503 613410	OTHER LEGAL SERV, LITIGAT	-	$ 5,000	$ 5,000
$ 5,774	$ 6,957	$ 6,500	003 503 614000	POSTAGE	-	$ 6,750	$ 6,750
$ 1,798	$ 2,106	$ 2,250	003 503 614100	OFFICE SUPPLY	-	$ 2,500	$ 2,500
$ 1,649	$ -	$ -	003 503 614200	REFUND OF DEPOSIT	-	$ -	$ -
$ 32	$ 128	$ 1,000	003 503 614250	BUILDING MAINT, SUPPLIES	-	$ 1,000	$ 1,000
$ 2,436	$ 2,180	$ 2,300	003 503 614300	OFFICE EQUIP MAINT	-	$ 2,300	$ 2,300
$ 6,195	$ 10,461	$ 8,000	003 503 614330	COMPUTER OPERATION	-	$ 8,000	$ 8,000
$ 223	$ 803	$ 4,000	003 503 614335	NETWORK COMMUNICATIONS	-	$ 4,000	$ 4,000
$ 21,159	$ 16,903	$ 24,000	003 503 614390	BONDS AND INSURANCE	-	$ 24,000	$ 24,000
$ 177	$ 25	$ 500	003 503 614560	TRAVEL/SUBSISTENCE	-	$ 500	$ 500
$ 826	$ 446	$ 2,500	003 503 614570	TRAINING/CONFERENCES	-	$ 2,500	$ 2,500
$ 1,241	$ 1,105	$ 2,000	003 503 614685	PROTECTIVE GEAR	-	$ 300	$ 300
$ -	$ -	$ -	003 503 614690	REQ'D PHYSICALS & EXAMS	-	$ 1,000	$ 1,000
$ 11,238	$ 8,148	$ 18,500	003 503 614840	OZONE PLANT MAINTENANCE	-	$ 12,000	$ 12,000
$ 30,471	$ 48,349	$ 59,100	003 503 614850	LINE/PUMP MAINTENANCE	-	$ 50,000	$ 50,000
$ 56,172	$ 46,266	$ 52,000	003 503 614870	CHEMICALS	-	$ 46,750	$ 46,750
$ 18,500	$ 9,566	$ 15,000	003 503 614890	WATER TAP MATERIALS	-	$ 15,000	$ 15,000

WATER FUND - 003
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ -	$ 1,000	003 503 614900	OTHER SUPPLIES	-	$ 1,000	$ 1,000
$ 161	$ 66	$ 200	003 503 614920	S O S DONATION TO LUMA	-	$ 50	$ 50
$ 723	$ 1,395	$ 2,250	003 503 614950	MISC. TOOLS AND SUPPLIES	-	$ 2,250	$ 2,250
$ 1,132	$ 1,283	$ 1,500	003 503 614980	FIRE PROTECTION	-	$ 1,500	$ 1,500
$ 1,470	$ 3,388	$ 5,000	003 503 615310	BANK FEES	-	$ 9,000	$ 9,000
$ 16,043	$ 21,836	$ 25,000	003 503 614860	WATER TESTING, LAB. SUPPL	-	$ 25,000	$ 25,000
$ 957	$ 696	$ 2,200	003 503 615590	DUES & FEES	-	$ 2,200	$ 2,200
$ 315	$ 602	$ 1,500	003 503 615595	LICENSES & PERMITS	-	$ 1,500	$ 1,500
$ 539	$ 672	$ 1,000	003 503 615650	CITY SHOPS SUPPLIES/MATERIALS	-	$ 1,000	$ 1,000
$ 250	$ -	$ 2,500	003 503 617150	EQUIPMENT RENTAL	-	$ 1,000	$ 1,000
$ 2,479	$ 2,775	$ 4,000	003 503 617300	VEHICLE MAINTENANCE	-	$ 4,500	$ 4,500
$ 7,331	$ 5,542	$ 10,000	003 503 617320	AUTOMOBILE FUEL	-	$ 8,000	$ 8,000
$ 1,261	$ 6,807	$ 3,500	003 503 617370	HEAVY EQUIP MAINT	-	$ 3,500	$ 3,500
$ 2,900	$ 2,900	$ 4,000	003 503 621400	AUDIT FEES	-	$ 4,000	$ 4,000
$ -	$ -	$ -	003 503 621450	FINANCIAL SERVICE FEES	-	$ -	$ -
$ 1,285	$ -	$ 2,500	003 503 623530	CONTRACTED SERVICES	-	$ 2,500	$ 2,500
$ -	$ 2,971	$ 5,000	003 503 623580	CONTRACT ENGINEERING SERVICE	-	$ 5,000	$ 5,000
$ 5,200	$ -	$ -	003 503 630000	ASSET DISPOSAL	-	$ -	$ -
$ 245,698	$ 253,574	$ 325,230		TOTAL MATERIALS & SRVCS		$ 307,700	$ 307,700
				CAPITAL OUTLAY			
$ 7,517	$ -	$ 10,000	003 503 746450	WATER SYSTEM IMPROVEMENTS	-	$ 8,030	$ 8,030
$ 7,517	$ -	$ 10,000		TOTAL CAPITAL OUTLAY	-	$ 8,030	$ 8,030

WATER FUND - 003
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				INTER-FUND TRANSFERS			
$ 41,900	$ 41,900	$ 41,900	003 503 921000	FUND 001 ADMINISTRATION	-	$ 41,900	$ 41,900
$ 3,000	$ 3,000	$ 3,000	003 503 921100	FUND 001 DISPATCH	-	$ 3,000	$ 3,000
$ -	$ 1,250	$ 1,250	003 503 921500	FUND 001 EDUCATION BENEFIT	-	$ 1,250	$ 1,250
$ -	$ -	$ -	003 503 922000	FUND 025 BOAT RESERVE	-	$ 5,000	$ 5,000
$ 241,540	$ 172,435	$ 170,000	003 503 923000	FUND 029 IMPROVEMENTS	-	$ 170,000	$ 170,000
$ 6,150	$ 6,150	$ 6,150	003 503 923040	FUND 029 DEBT SHOP SITE	-	$ 2,500	$ 2,500
$ 12,100	$ 12,600	$ -	003 503 924000	FUND 010 DEBT SERVICE	-	$ -	$ -
$ 116,450	$ -	$ -	003 503 926500	FUND 011 DEBTTRANSFER	-	$ -	$ -
$ 421,140	$ 237,335	$ 222,300		TOTAL INTER-FUND TRANS		$ 223,650	$ 223,650
				CONTINGENCY			
$ -	$ -	$ 15,000	003 503 941000	CONTINGENCY	-	$ 13,130	$ 13,130
$ -	$ -	$ 15,000		TOTAL CONTINGENCY		$ 13,130	$ 13,130
$ 966,559	**$ 783,310**	**$ 905,200**		**TOTAL WATER EXPENSES**		**$ 889,860**	**$ 889,860**

City of Reedsport
Wastewater Utility Division Fund
004

PERSONNEL ASSIGNED TO THE FUND
4.78 FTE

Public Works Director	0.35
Wastewater Utility Lead Worker	1.00
Wastewater Utility Operator	1.00
Wastewater Worker	1.00
Maintenance Lead Worker	0.15
Maintenance Worker	0.12
Mechanic III	0.22
UB Clerk/Finance Assist	0.30
Administrative Assistant	0.10
Finance Director	0.10
Counter Tech/UDC Assist	0.20
Clerk, Parttime	0.06

Organization and Mission

The Wastewater Utility Division of the Public Works Department is staffed by three full time employees, and one part time weekend worker. The Division is funded by the monthly wastewater user fees.

The Reedsport Wastewater Utility provides quality wastewater collection and treatment to the City of Reedsport and the community (unincorporated urban area) of Gardiner. The Fund provides for the operation and maintenance of the Wastewater Treatment Plant, 10 sanitary pump stations, and 30.8 miles of wastewater collection infrastructure. The treatment plant is under constant supervision to ensure that the effluent is kept within Oregon Department of Environmental Quality (DEQ) limits. Further, the pump stations receive routine preventative maintenance, as does the collection infrastructure. The Division has the equipment and staff to deal with the occasional wastewater blockage problems as well as line breaks.

The wastewater treatment plant upgrade was completed in 2010; it is currently meeting all regulatory requirements and is capable accommodating the growth to the area based on calculated projections. The collection system improvements that were also required in the mutual agreement and order (MAO) have also been completed and have resulted in decreased flows and nearly eliminated sewer system overflows.

City of Reedsport

Wastewater Utility Division Fund

004

FY 16-17 Year in Review

- Cleaned 56,681 feet of sewer mains.
- Hauled and land applied 351,807 gallons of bio-solids.
- Jet cleaned 1774 lineal feet of sewer lines.
- Closed Circuit Television Inspection of over 8000 feet of sewer mains.
- Documented inspections and evaluations of 49 manholes and performed chemical grout repairs where most needed.
- Staff replaced approximately 800 feet of sewer line 2 manholes and 9 new service wyes on Elm Avenue.
- Staff also replaced three deteriorated underground sewer slide gates with new stainless steel units. This resolved an item identified by the USACE regarding levee maintenance report as a result of the September, 2014 bi-annual walkthrough.
- 1800 lineal feet of sewer line was relined.
- 13 manholes have been refurbished and re-grouted to eliminate infiltration of groundwater.
- After hours call outs and contracted community assistance was rendered with regard to sewer obstruction issues and investigation.
- Finalization of Leachate agreement with IP with approval of the DEQ.

FY 17-18 Budget Highlights and Challenges

- Ongoing infiltration and inflow (I&I) program to reduce or eliminate surface and ground water from entering or leaving the system which is inclusive of continued relining of multiple sections of piping and possible pipe replacement.
- Camera investigation for all sewer system lines and levee storm drain outfall infrastructure.
- Ongoing rehabilitation of collection system manholes that are severely deteriorated.
- Replacement of Chlorine analyzer system at the wastewater plant to reduce or eliminate the need for manual chlorine injection and estimation. This may also be integrated with a chlorine system modification to eliminate the expense and safety issues of gas chlorine.
- Replacement of the plant Supervisory Control and Data Acquisition (SCADA) system at plant as it is experiencing sporadic failure and this is integral to the plant design and its permitted operation. Further, install a Cisco remote monitoring system so the SCADA can be monitored and accessed off site which will possibly reduce after hours staff time.
- Acceptance of leachate flows from IP as well as accommodating leachate line construction from the Douglas County landfill and connection to City sewer line recently installed in Elm Avenue by City staff.

City of Reedsport

Wastewater Utility Division Fund

004

- Loan payments to DEQ and Oregon Special Public Works have been budgeted in the amount of $727,630.
- The wastewater revenue does not include a rate increase. The revenue is currently meeting the requirements for operations & maintenance, debt obligations and system improvements.

Workload Statistics			
Task	**Quantity 2014**	**Quantity 2015**	**Quantity 2015**
Gallons of wastewater treated	281,747,081	279,476,724	302,959,997
After hour call outs	22	18	22
Sample bacteria test completed (2012	116	123	116
Miles of sewer lines maintained	30.8	30.8	30.8
Number of sewer facilities maintained	15	15	15
Number of utility accounts managed	1572	1572	1574
Number of utility locates	159		

City of Reedsport

Wastewater Utility Division Fund

004

Budget Summary			
APPROPRIATIONS			
CATEGORY	2015 - 016 Actuals	**2016 - 017 Adopted**	**2017 -018 Adopted**
Beginning Fund Balance	311,958	300,000	320,000
I – REVENUE			
a. Wastewater Revenue	1,833,836	1,833,000	1,823,000
b. Other	15,685	5,300	6,000
Total	$2,161,479	$2,138,300	$2,149,000
II- EXPENDITURES			
a. Personnel	303,800	353,380	362,865
b. Materials & Services	340,124	437,890	437,725
c. Capital Outlay	-0-	145,000	145,000
d. Debt Service	-0-	-0-	-0-
e. Transfers Out	1,117,030	1,152,030	1,153,410
Subtotal	$1,760,954	$2,088,300	$2,099,000
III- RESERVES			
a. Balance	400,525	-0-	-0-
b. Contingency	-0-	50,000	50,000
Subtotal	$400,525	$50,000	$50,000
Total Expenditures and Reserve	$2,161,479	$2,138,300	$2,149,000

WASTEWATER FUND - 004
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 367,623	$ 311,958	$ 300,000	004 000 411100	BEGINNING FUND BALANCE	-	$ 320,000	$ 320,000
$ 802	$ 1,445	$ 800	004 000 415100	INTEREST	-	$ 1,500	$ 1,500
$ 3,831	$ 4,022	$ 2,500	004 000 415150	OTHER INTEREST	-	$ 3,000	$ 3,000
$ 2,840	$ 1,951	$ 1,000	004 000 415660	INSURANCE REIMBURSEMENTS	-	$ 1,000	$ 1,000
$ 1,528	$ 2,246	$ 1,000	004 000 415900	MISCELLANEOUS	-	$ 500	$ 500
$ 5,232	$ 6,021	$ 4,000	004 000 415930	RV DUMP FEES	-	$ 5,000	$ 5,000
$ 3,500	$ -	$ -	004 000 418050	DEPOSIT ON SEWER SERVICE	-	$ -	$ -
$ 1,742,600	$ 1,694,620	$ 1,700,000	004 000 418100	REEDSPORT WASTEWATER FEES	-	$ 1,690,000	$ 1,690,000
$ 103,888	$ 130,691	$ 125,000	004 000 418200	GARDINER WASTEWATER FEES	-	$ 125,000	$ 125,000
$ -	$ -	$ -	004 000 418300	DOUGLAS COUNTY LEACHATE	-	$ -	$ -
$ 4,390	$ 8,525	$ 4,000	004 000 418400	SEPTAGE FEES	-	$ 3,000	$ 3,000
$ 2,236,235	**$ 2,161,479**	**$ 2,138,300**		**TOTAL WASTEWATER REVENUES**		**$ 2,149,000**	**$ 2,149,000**

WASTEWATER FUND - 004
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ -	$ 1,360	$ 4,740	004 504 511085	ADMIN ASSIST, SALARY	0.10	$ 4,890	$ 4,890
$ -	$ 1,721	$ 4,950	004 504 511100	FINANCE DIR. SALARY	0.10	$ 5,130	$ 5,130
$ 23,784	$ 24,415	$ 15,800	004 504 511180	UB CLERK/FINANCE ASSIST	0.30	$ 9,450	$ 9,450
$ -	$ -	$ -	004 504 511185	COUNTER TECH/UDC ASSIST	0.20	$ 7,960	$ 7,960
$ -	$ -	$ -	004 504 511190	CLERK, PARTTIME	0.06	$ 2,260	$ 2,260
$ 7,207	$ 7,196	$ 7,550	004 504 511390	MAINTENANCE LEAD, SALARY	0.15	$ 7,550	$ 7,550
$ 16,873	$ 20,519	$ 21,700	004 504 511410	PW DIRECTOR SALARY	0.35	$ 22,740	$ 22,740
$ 10,570	$ 10,554	$ 10,985	004 504 511420	MECHANIC, SALARY	0.22	$ 11,070	$ 11,070
$ 52,209	$ 53,151	$ 53,820	004 504 511430	WASTEWATER LEAD WORKER	1.00	$ 55,260	$ 55,260
$ 43,723	$ 43,931	$ 44,540	004 504 511440	WASTEWATER UTILITY OPERATOR	1.00	$ 45,795	$ 45,795
$ 6,074	$ 5,149	$ 7,000	004 504 511445	PART TIME SALARY	0.18	$ 7,000	$ 7,000
$ 4,617	$ 3,912	$ 4,465	004 504 511450	MAINT. WORKER SALARY	0.12	$ 4,150	$ 4,150
$ 33,360	$ 35,099	$ 40,250	004 504 511470	WASTEWATER WORKER SALARY	1.00	$ 39,770	$ 39,770
$ 10,746	$ 11,521	$ 12,000	004 504 521500	OVERTIME	-	$ 10,000	$ 10,000
$ 532	$ (8,189)	$ -	004 504 521600	Compensated Absences	-	$ -	$ -
$ 15,986	$ 16,690	$ 17,930	004 504 531010	SOCIAL SECURITY	-	$ 17,980	$ 17,980
$ 13,472	$ 12,835	$ 35,650	004 504 531020	P E R S	-	$ 35,640	$ 35,640
$ 6,019	$ 5,043	$ 7,800	004 504 531210	WORKMEN'S COMP	-	$ 11,390	$ 11,390
$ 58,580	$ 58,892	$ 64,200	004 504 531220	HEALTH INSURANCE	-	$ 64,830	$ 64,830
$ 303,754	$ 303,800	$ 353,380		TOTAL PERSONAL SERVICES	4.78	$ 362,865	$ 362,865

WASTEWATER FUND - 004
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ -	$ 1,400	004 504 612070	GARBAGE DISPOSAL	-	$ 2,000	$ 2,000
$ 1,034	$ 1,011	$ 1,100	004 504 612080	WATER	-	$ 1,100	$ 1,100
$ 48	$ 71	$ 100	004 504 612085	STORMWATER	-	$ 100	$ 100
$ 82	$ 78	$ 100	004 504 612090	WASTEWATER	-	$ 100	$ 100
$ 62,497	$ 69,004	$ 80,250	004 504 612100	ELECTRICITY	-	$ 87,000	$ 87,000
$ 2,065	$ 2,242	$ -	004 504 612250	TELEPHONE	-	$ -	$ -
$ 1,463	$ 1,613	$ 1,500	004 504 612251	PAGER/CELL PHONE	-	$ 1,650	$ 1,650
$ 3,000	$ -	$ 1,300	004 504 613300	LEGAL ADVERTISING	-	$ 1,300	$ 1,300
$ 25	$ -	$ 10,000	004 504 613410	OTHER LEGAL SERV, LITIGAT	-	$ 5,000	$ 5,000
$ 5,730	$ 5,328	$ 7,500	004 504 614000	POSTAGE	-	$ 7,500	$ 7,500
$ 1,948	$ 2,280	$ 1,500	004 504 614100	OFFICE SUPPLY	-	$ 1,500	$ 1,500
$ 3,661	$ -	$ -	004 504 614200	REFUND OF DEPOSIT	-	$ -	$ -
$ 2,436	$ 2,181	$ 2,600	004 504 614300	OFFICE EQUIP MAINT	-	$ 2,600	$ 2,600
$ 6,063	$ 10,857	$ 7,550	004 504 614330	COMPUTER OPERATION	-	$ 7,550	$ 7,550
$ 626	$ 682	$ 3,740	004 504 614335	NETWORK COMMUNICATIONS	-	$ 3,750	$ 3,750
$ 24,919	$ 28,887	$ 30,000	004 504 614390	BONDS AND INSURANCE	-	$ 32,000	$ 32,000
$ 378	$ 536	$ 1,000	004 504 614560	TRAVEL/SUBSISTENCE	-	$ 1,000	$ 1,000
$ 783	$ 960	$ 2,000	004 504 614570	TRAINING/CONFERENCES	-	$ 2,000	$ 2,000
$ 1,239	$ 1,245	$ 1,500	004 504 614685	PROTECTIVE GEAR	-	$ 300	$ 300
$ -	$ -	$ -	004 504 614690	REQ'D PHYSICALS & EXAMS	-	$ 1,000	$ 1,000
$ 26,603	$ 17,927	$ 22,000	004 504 614840	WASTEWATER PLANT MAINT	-	$ 22,000	$ 22,000
$ 6,213	$ 8,299	$ 20,000	004 504 614860	WATER TESTING, LAB. SUPPL	-	$ 15,000	$ 15,000
$ 22,890	$ 23,916	$ 40,000	004 504 614870	CHEMICALS	-	$ 34,150	$ 34,150
$ 16,341	$ 19,603	$ 27,500	004 504 614880	SLUDGE DISPOSAL	-	$ 33,325	$ 33,325
$ 14,757	$ 20,061	$ 37,100	004 504 614890	LINE/PUMP MAINTENANCE	-	$ 37,100	$ 37,100

WASTEWATER FUND - 004
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 997	$ 457	$ 500	004 504 614900	OTHER SUPPLIES	-	$ 500	$ 500
$ 1,470	$ 3,388	$ 5,000	004 504 615310	BANK FEES	-	$ 8,000	$ 8,000
$ 2,892	$ 1,181	$ 2,000	004 504 615590	DUES & FEES	-	$ 2,000	$ 2,000
$ 2,985	$ 3,924	$ 4,200	004 504 615595	LICENSES & PERMITS	-	$ 4,200	$ 4,200
$ 539	$ 673	$ 1,000	004 504 615650	CITY SHOPS SUPPLIES/MATERIALS	-	$ 1,000	$ 1,000
$ 893	$ 2,075	$ 3,000	004 504 617300	VEHICLE MAINTENANCE	-	$ 3,000	$ 3,000
$ 4,803	$ 3,644	$ 9,000	004 504 617320	VEHICLE FUEL	-	$ 9,000	$ 9,000
$ 2,103	$ 7,350	$ 5,000	004 504 617370	HEAVY EQUIP MAINT	-	$ 5,000	$ 5,000
$ 3,335	$ 2,945	$ 4,500	004 504 621400	AUDIT FEES	-	$ 4,500	$ 4,500
$ 26,458	$ 50,595	$ 48,950	004 504 621450	DEQ FINANCE FEES	-	$ 46,500	$ 46,500
$ 12,586	$ 47,109	$ 50,000	004 504 623500	GSD COLLECTION PAYMENT	-	$ 50,000	$ 50,000
$ -	$ -	$ -	004 504 623530	CONTRACTED SERVICES	-	$ -	$ -
$ 150	$ -	$ 5,000	004 504 623580	CONTRACT ENGINEERING SERVICE	-	$ 5,000	$ 5,000
$ 17,284	$ -	$ -	004 504 630000	ASSET DISPOSAL	-	$ -	$ -
$ 281,297	$ 340,124	$ 437,890		TOTAL MATERIALS & SRVCS		$ 437,725	$ 437,725
				CAPITAL OUTLAY			
$ -	$ -	$ 100,000	004 504 725500	WASTEWATER RESERVE	-	$ 100,000	$ 100,000
$ -	$ -	$ 45,000	004 504 746400	WASTEWATER IMPROVEMENTS	-	$ 45,000	$ 45,000
$ -	$ -	$ 145,000		TOTAL CAPITAL OUTLAY		$ 145,000	$ 145,000
				INTER-FUND TRANSFERS			
$ 71,000	$ 71,000	$ 71,000	004 504 921000	FUND 001 ADMINISTRATIVE	-	$ 71,000	$ 71,000
$ 3,000	$ 3,000	$ 3,000	004 504 921100	FUND 001 DISPATCH	-	$ 3,000	$ 3,000
$ -	$ 5,000	$ 4,000	004 504 921400	FUND 001 GSD ADMIN TRANSFR	-	$ 4,000	$ 4,000

WASTEWATER FUND - 004
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ 1,250	$ 1,250	004 504 921500	FUND 001 EDUCATION BENEFIT	-	$ 1,250	$ 1,250
$ -	$ -	$ -	004 504 922000	FUND 025 BOAT RESERVE	-	$ 5,000	$ 5,000
$ 6,150	$ 6,150	$ 6,150	004 504 923040	FUND 024 SHOP SITE	-	$ 2,500	$ 2,500
$ 10,000	$ 10,000	$ 10,000	004 504 924250	FUND 027 STORM UTILITY	-	$ 10,000	$ 10,000
$ 822,000	$ 500,000	$ 473,380	004 504 925200	FUND 012 DEBT	-	$ 473,400	$ 473,400
$ -	$ 100,000	$ 100,000	004 504 925250	FUND 012 SUPPLEMENT PRINC	-	$ 100,000	$ 100,000
$ 154,250	$ 154,250	$ 154,250	004 504 925300	FUND 013 DEBT	-	$ 154,260	$ 154,260
$ 262,300	$ 266,380	$ 329,000	004 504 926000	FUND 024 CAPITAL IMPROVE.	-	$ 329,000	$ 329,000
$ 1,328,700	$ 1,117,030	$ 1,152,030		TOTAL INTER-FUND TRANS		$ 1,153,410	$ 1,153,410
				CONTINGENCY			
$ -	$ -	$ 50,000	004 504 941000	CONTINGENCY	-	$ 50,000	$ 50,000
$ -	$ -	$ 50,000		TOTAL CONTINGENCY		$ 50,000	$ 50,000
$ 1,913,751	**$ 1,760,954**	**$ 2,138,300**		**TOTAL WASTEWATER EXPENSES**	**4.78**	**$ 2,149,000**	**$ 2,149,000**

City of Reedsport
Storm Drain Division Fund
005

PERSONNEL ASSIGNED TO THE FUND
.32 FTE

Public Works Director 0.10
Maintenance Worker 0.20
Mechanic III 0.02

Organization and Mission

The Storm Drain Division within the Public Works Department is staffed by two full time employees who split their time between Streets, Parks, Buildings, Water, Sewer and Storm Drain. The Storm Water Utility Fund is a special revenue fund, operated in a business-like manner, to provide for the operation and maintenance of the Storm Water Utility.

In 2002, a $3.00 per residence monthly storm water fee was established to help offset the cost of maintaining storm water infrastructure. Commercial property pays a fee based on impermeable surface area of the property.

FY 16-17 Year in Review

Certain items are performed on a regular schedule, but most storm water drain management, maintenance and repairs are by problem response due to lack of sufficient funds.
Annual revenue generated by the storm drain fee is approximately $72,000.

Projects which have been completed this year:

- Pump station wet wells at 12th and Elm were partially cleaned of sediment, contract to perform more intensive sediment removal will be completed by end of 2016/'17 FY.
- Levee geotechnical sampling and field work completed. Study and analysis is ongoing and may be completed by end of 2016/'17 FY.
- Consultant/supplier prepared an assessment of upgrades and repairs needed to each stormwater pump station.
- Ongoing cleaning and repair of catch basins and storm drain lines as identified.

FY 17-18 Budget Highlights and Challenges

- Continue to look for methodologies to implement flood protection for Downtown Reedsport that includes a positive overall return on the investment to the community. The Downtown storm water re-route project has been placed on hold due to rate increase concerns and the need to find funding for completion of the project. Benefits

of the Downtown Storm Water Re-Route Project include a decrease in potential flooding, which could result in increased downtown investment and economic development.

- Design and construction to reconfigure storm drain system at Winchester and HWY 101 to prevent continued flooding at high tide and heavy rain.

- Purchase of vacuum attachment for existing City street sweeper to assist with cleaning of catch basins and leaf infiltration rather than continuing to utilize the aging Vac Con. This will increase efficiency and productivity for existing staff.

- Elm Avenue pump station outfall pipe design and replacement as well as modifications to pump and outfall pipe to reduce backflow.

- Inspect and remedy any levee outfall flap gates or discharge pipes.

- Levee certification, as mandated by FEMA in order to have new Digital Flood Insurance Rate Maps (DFIRMS) drawn, began in the spring of 2010. Culverts and tide gates within the levee require repair and/or replacement per USACE inspections and recommendations. As regulatory issues are in a state of variability, scope of work and costs to perform this work will need to be formally estimated. This work, however, may also be required as part of the Levee certification process and may be performed during upgrades identified as part of the study. Previously, the City included the then current cost estimates and listed items in need of repair/replacement in the City's Addendum to the Douglas County Emergency Management Plan in order to potentially qualify for funding, through the Army Corps of Engineers, for needed repair/replacement of the culverts and tide gates. In any case, these, and other repairs and improvements will need to be effected prior to certification/accreditation of the Levee. The City Public Works crews will continue to maintain and satisfy many of the improvements on the list, but outside assistance may be required. Many items on the list for repairs are completed, but require regular maintenance. Other more intensive improvements needed will be initiated as funding becomes available.

City of Reedsport
Storm Drain Division Fund
005

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	68,745	35,000	55,000
I - REVENUES	58,503	73,350	72,600
Total	$127,248	$108,350	$127,600
II- EXPENDITURES			
a. Personal Services	24,206	24,175	24,915
b. Materials & Services	18,499	37,375	38,885
c. Capital Outlay	-0-	20,000	20,000
d. Transfer Out	24,850	24,850	41,850
Subtotal	$67,555	$106,400	$125,650
II- RESERVE			
a. Balance	59,693	-0-	-0-
b. Contingency	-0-	1,950	1,950
Subtotal	$59,693	$1,950	$1,950
Total Expenditures and reserve	$127,248	$108,350	$127,600

STORMWATER FUND - 005
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 39,664	$ 68,745	$ 35,000	005 000 411100	BEGINNING FUND BALANCE	-	$ 55,000	$ 55,000
$ 193	$ 336	$ 100	005 000 415100	INTEREST	-	$ 300	$ 300
$ 104	$ 206	$ 150	005 000 415150	OTHER INTEREST	-	$ 150	$ 150
$ 565	$ 266	$ -	005 000 415660	INSURANCE REIMBURSEMENTS	-	$ 50	$ 50
$ 16,413	$ (16,064)	$ 100	005 000 415900	MISCELLANEOUS	-	$ 100	$ 100
$ 187	$ -	$ -	005 000 417050	DEPOSIT ON STORMWATER SERVICE	-	$ -	$ -
$ 74,159	$ 73,759	$ 73,000	005 000 417100	STORM WATER FEES	-	$ 72,000	$ 72,000
$ 10,000	$ -	$ -	005 000 451210	FUND 002 TRANSFER	-	$ -	$ -
$ 10,000	$ -	$ -	005 000 451620	FUND 004 TRANSFER	-	$ -	$ -
$ 151,284	**$ 127,248**	**$ 108,350**		**TOTAL STORMWATER REVENUES**		**$ 127,600**	**$ 127,600**

STORMWATER FUND - 005
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 4,822	$ 5,863	$ 6,200	005 505 511410	PW DIRECTOR SALARY	0.10	$ 6,500	$ 6,500
$ 1,922	$ 1,919	$ 1,000	005 505 511420	MECHANIC SALARY	0.02	$ 1,000	$ 1,000
$ 9,619	$ 8,151	$ 6,875	005 505 511450	MAINT. WORKER SALARY	0.20	$ 6,920	$ 6,920
$ -	$ -	$ 500	005 505 511500	OVERTIME	-	$ 500	$ 500
$ (1,896)	$ (140)	$ -	005 505 521600	Compensated Absences	-	$ -	$ -
$ 1,298	$ 1,212	$ 1,250	005 505 531010	SOCIAL SECURITY	-	$ 1,250	$ 1,250
$ 863	$ 980	$ 2,250	005 505 531020	PERS	-	$ 2,455	$ 2,455
$ 1,179	$ 634	$ 1,000	005 505 531210	WORKMEN'S COMP.	-	$ 1,220	$ 1,220
$ 5,141	$ 5,448	$ 5,100	005 505 531220	HEALTH INSURANCE	-	$ 5,070	$ 5,070
$ 22,948	$ 24,066	$ 24,175		TOTAL PERSONAL SERVICES	0.32	$ 24,915	$ 24,915
				MATERIALS & SERVICES			
$ 9,969	$ 10,780	$ 11,500	005 505 612100	ELECTRICITY	-	$ 12,500	$ 12,500
$ 126	$ 77	$ 300	005 505 612251	PAGER/CELL PHONE	-	$ 300	$ 300
$ 63	$ 78	$ 100	005 505 614000	POSTAGE	-	$ 100	$ 100
$ 52	$ 71	$ 50	005 505 614100	OFFICE SUPPLY	-	$ 100	$ 100
$ 187	$ -	$ -	005 505 614200	REFUND OF DEPOSIT	-	$ -	$ -
$ 74	$ 73	$ 100	005 505 614300	OFFICE EQUIP/ MAINT	-	$ 100	$ 100
$ 9	$ 116	$ 200	005 505 614330	COMPUTER SERVICES	-	$ 200	$ 200
$ 223	$ 240	$ 400	005 505 614335	NETWORK COMMUNICATIONS	-	$ 400	$ 400
$ 1,071	$ 719	$ 1,500	005 505 614390	BONDS AND INSURANCE	-	$ 2,000	$ 2,000
$ 11	$ -	$ 125	005 505 614560	TRAVEL/SUBSISTENCE	-	$ 125	$ 125
$ 18	$ -	$ 500	005 505 614570	TRAINING/CONFERENCES	-	$ 500	$ 500
$ 14	$ 44	$ 300	005 505 614685	PROTECTIVE GEAR	-	$ 50	$ 50

STORMWATER FUND - 005
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ -	$ -	005 505 614690	REQ'D PHYSICALS & EXAMS	-	$ 250	$ 250
$ 7	$ -	$ 150	005 505 614860	WATER TESTING, LAB. SUPPLIES	-	$ 150	$ 150
$ 5,448	$ 2,759	$ 9,600	005 505 614880	LINE MAINTENANCE	-	$ 9,600	$ 9,600
$ 831	$ 848	$ 8,000	005 505 614890	PUMP MAINTENANCE	-	$ 8,000	$ 8,000
$ 117	$ 160	$ 1,000	005 505 614900	OTHER SUPPLIES	-	$ 1,000	$ 1,000
$ -	$ -	$ 250	005 505 615650	CITY SHOP SUPPLIES/MATERIALS	-	$ 250	$ 250
$ 765	$ 1,307	$ 500	005 505 617300	VEHICLE OPERATION	-	$ 500	$ 500
$ 1,157	$ 1,075	$ 2,500	005 505 617320	VEHICLE FUEL	-	$ 2,460	$ 2,460
$ 195	$ 151	$ 300	005 505 621400	AUDIT FEES	-	$ 300	$ 300
$ -	$ -	$ -	005 505 623530	CONTRACTED SERVICES	-	$ -	$ -
$ -	$ -	$ -	005 505 623580	CONTRACT ENGINEERING SERVICE	-	$ -	$ -
$ -	$ -	$ -	005 505 630000	ASSET DISPOSAL	-	$ -	$ -
$ 20,338	$ 18,498	$ 37,375		TOTAL MATERIALS & SERVICES		$ 38,885	$ 38,885
				CAPITAL OUTLAY			
$ 6,082	$ -	$ 20,000	005 505 746760	STORM WATER IMPROVEMENTS	-	$ 20,000	$ 20,000
$ -	$ -	$ -	005 505 746770	STORM PUMP	-	$ -	$ -
$ 6,082	$ -	$ 20,000		TOTAL CAPITAL OUTLAY		$ 20,000	$ 20,000

STORMWATER FUND - 005
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				INTER-FUND TRANSFERS			
$ 1,850	$ 1,850	$ 1,850		FUND 001 ADMINISTRATION	-	$ 1,850	$ 1,850
$ 31,075	$ 23,000	$ 23,000	005 505 924250	FUND 027 TRANSFER	-	$ 40,000	$ 40,000
$ 32,925	$ 24,850	$ 24,850		TOTAL INTER-FUND TRANS	-	$ 41,850	$ 41,850
				CONTINGENCY			
$ -	$ -	$ 1,950	005 505 941000	CONTINGENCY	-	$ 1,950	$ 1,950
$ -	$ -	$ 1,950		TOTAL CONTINGENCY	-	$ 1,950	$ 1,950
$ 82,294	**$ 67,415**	**$ 108,350**		**TOTAL STORMWATER EXPENSES**		**$ 127,600**	**$ 127,600**

City of Reedsport
Bicycle and Foot Path Fund
007

Organization and Mission

One percent of the State Gasoline Tax is allocated to cities and is dedicated, by Oregon Statute, for bicycle and footpath capital improvements. This fund was created to identify and accumulate gasoline tax allocations to the City of Reedsport and to provide for appropriate expenditures for bicycle and footpath capital improvements. The money accumulated in this fund is designated to be used as matching funds for bicycle and pedestrian grants.

FY 16-17 Year in Review

No activity was noted during fiscal year 2016- 2017; however, the City is in the beginning stages of the Deans To Dunes Trail planning project, which may require future funds from this budget.

FY 17-18 Budget Highlights and Challenges

The fund will continue to collect funds for future projects, such as the Deans to Dunes Trail & the Levee Loop Trail.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	36,239	38,800	41,500
I - REVENUE	2,688	2,400	2,600
Total	$38,927	$41,200	$44,100
II- EXPENDITURES			
a. Materials & Services	-0-	-0-	-0-
b. Capital Outlay	10	41,200	44,100
Subtotal	$10	$41,200	$44,100
III-RESERVES			
a. Balance	38,917	-0-	-0-
Subtotal	$38,917	$-0-	$-0-
Total Expenditures and Reserves	$38,927	$41,200	$44,100

City of Reedsport
Bicycle and Foot Path Fund
007

Organization and Mission

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FY 16-17 Year in Review

No activity was noted during fiscal year 2016- 2017; however, the City is in the beginning stages of the Deans To Dunes Trail planning project, which may require future funds from this budget.

FY 17-18 Budget Highlights and Challenges

The fund will continue to collect funds for future projects, such as the Deans to Dunes Trail & the Levee Loop Trail.

Budget Summary

APPROPRIATIONS

CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	36,239	38,800	41,500
I - REVENUE	2,688	2,400	2,600
Total	$38,927	$41,200	$44,100
II- EXPENDITURES			
a. Materials & Services	-0-	-0-	-0-
b. Capital Outlay	10	41,200	44,100
Subtotal	$10	$41,200	$44,100
III-RESERVES			
a. Balance	38,917	-0-	-0-
Subtotal	$38,917	$-0-	$-0-
Total Expenditures and Reserves	$38,927	$41,200	$44,100

BIKE/FOOTPATH FUND - 007

Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 37,859	$ 36,239	$ 38,800	007 000 411100	BEGINNING FUND BALANCE	-	$ 41,500	$ 41,500
$ 153	$ 228	$ 150	007 000 415100	INTEREST	-	$ 200	$ 200
$ 2,360	$ 2,460	$ 2,250	007 000 421300	GAS TAX REFUND	-	$ 2,400	$ 2,400
$ 40,373	**$ 38,927**	**$ 41,200**		**TOTAL BIKE/FOOTPATH REVENUES**		**$ 44,100**	**$ 44,100**

Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				CAPITAL OUTLAY			
$ -	$ -	$ 41,200	007 507 734350	TRAILS AND FOOTPATHS	-	$ 44,100	$ 44,100
$ 4,134	$ 10	$ -	007 507 744370	LEVY TRAIL GRANT MATCH	-	$ -	$ -
$ 4,134	$ 10	$ 41,200		TOTAL CAPITAL OUTLAY	-	$ 44,100	$ 44,100
$ 4,134	**$ 10**	**$ 41,200**		**TOTAL BIKE/FOOTPATH EXPENSES**		**$ 44,100**	**$ 44,100**

City of Reedsport
Water SPWF Loan Debt Fund
010

Organization and Mission

The City received a Special Public Works Fund loan from the State of Oregon for the completion of the Bolin Island/Gardiner Waterline Project in 2004. According to the intergovernmental agreement with Douglas County, the County reimburses the City of Reedsport for half of the annual payment.

The first annual debt payment on this 20-year loan was made in fiscal year 2004 / 2005. Normally, the debt service payment is the only expenditure from this fund. The terms of the loan are $304,638 with a periodic interest rate increase for 20 years.

FY 17-18 Budget Highlights and Challenges

This debt was retired in late 2016. A balance of approximately $6,260 remains in this fund after the loan was paid off. The remaining balance is being transferred to the Water Department's Operating Budget, Fund 003 and is identified as revenues in the 17/18 FY Budget.

Loan Amortization chart

Fiscal Year	Principal payment	Coupon Rate	Interest Payment	Fiscal Debt Service	Outstanding Debt
2005	11,942	3.000	12,152	24,904	292,696
2006	12,000	3.000	11,530	23,530	280,696
2007	12,060	3.000	11,170	23,230	268,636
2008	12,122	3.000	10,808	22,930	256,514
2009	12,186	3.000	10,444	22,630	244,328
2010	12,251	3.000	10,078	22,329	232,077
2011	12,319	3.300	9,711	22,030	219,758
2012	12,395	3.550	9,304	21,699	207,363
2013	12,480	3.625	8,864	21,344	194,883
2014	12,570	3.800	8,412	20,982	182,313
2015	12,668	4.000	7,934	20,602	169,645
2016	17,774	4.000	7,428	25,202	151,871
2017	17,885	4.100	6,717	24,602	133,986
2018	18,004	4.200	5,983	23,987	115,982
2019	18,130	4.300	5,227	23,357	97,852
2020	18,264	4.400	4,448	22,712	79,588
2021	18,408	4.500	3,644	22,052	61,180
2022	18,561	4.550	2,816	21,377	42,619
2023	18,723	4.625	1,971	20,694	23,896
2024	23,896	4.625	1,105	25,001	0

City of Reedsport
Water SPWF Loan Debt Fund
010

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 – 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	83,983	84,200	6,260
I - REVENUE	25,694	78,450	-0-
Total	$109,677	$162,650	$6,260
II. - EXPENDITURES			
a. Debt Service	25,202	162,650	-0-
b. Interfund Transfer	-0-	-0-	6,260
Subtotal	$25,202	$162,650	$6,260
III- RESERVES			
a. Balance	84,475	-0-	-0-
Subtotal	$84,475	-0-	$-0-
Total Expenditures/Reserves	$109,677	$162,650	$6,260

SPWF DEBT FUND - 010
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 81,850	$ 83,983	$ 84,200	010 000 411100	BEGINNING BALANCE	-	$ 6,260	$ 6,260
$ 334	$ 493	$ 50	010 000 415100	INTEREST	-	$ -	$ -
$ 12,100	$ 12,600	$ -	010 000 451300	FUND 003 SPWF DEBT	-	$ -	$ -
$ 10,301	$ 12,601	$ 78,400	010 000 452200	DOUGLAS CTY GRANT	-	$ -	$ -
$ 104,585	**$ 109,677**	**$ 162,650**		**TOTAL SPWF DEBT REVENUES**		**$ 6,260**	**$ 6,260**

SPWF DEBT FUND - 010
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				DEBT SERVICE			
$ 12,668	$ 17,774	$ 155,650	010 510 911200	BOND PRINCIPAL	-	$ -	$ -
$ 7,934	$ 7,428	$ 7,000	010 510 911250	BOND INTEREST	-	$ -	$ -
$ 20,602	$ 25,202	$ 162,650		TOTAL DEBT SERVICE	-	$ -	$ -
				INTER-FUND TRANSFERS			
$ -	$ -	$ -	010 510 911300	FUND 003 TRANS/CLOSE OUT	-	$ 6,260	$ 6,260
$ -	$ -	$ -		TOTAL INTER-FUND TRANS	-	$ 6,260	$ 6,260
				UNAPPROPRIATED			
$ -	$ -	$ -	010 510 952000	UNAPPROPRIATED FUND BALANCE	-	$ -	$ -
$ -	$ -	$ -		TOTAL UNAPPROPRIATED	-	$ -	$ -
$ 20,602	**$ 25,202**	**$ 162,650**		**TOTAL SPWF DEBT EXPENSES**		**$ 6,260**	**$ 6,260**

City of Reedsport
Water Filtration Debt Fund
011

Organization and Mission

In the fall of 1994, the City negotiated a $1.5 million bond sale with the proceeds to be used for the construction of a water ozone disinfection facility at the Water Utility Clear Lake Water Source. In January 2005 the bonds were refunded and a new bond sale was negotiated at a much lower interest rate. One of the terms of the new bond sale was that the fund would not hold accumulated reserve funds. The reserve funds left from the expenses of the bond sale were transferred to Water Enterprise Capital Improvement Fund #029 to be utilized in capital improvement projects. The bonds have an interest rate at 4.26% for a period of 10 years.

This debt was retired FY 2014-2015.

Debt Amortization Schedule

Date	Principal Due	Interest Due	Debt Service	Outstanding
10/1/2005	65,000.00	30,920.50	95,920.50	940,000.00
4/1/2006	0	20,022.00	20,022.50	940,000.00
10/1/2006	85,000.00	20,022.00	105,022.00	855,000.00
4/1/2007	0	18,211.50	18,211.50	855,000.00
10/1/2007	90,000.00	18,211.50	126,423.50	765,000.00
4/1/2008	0	16,294.50	16,294.50	765,000.00
10/1/2008	95,000.00	16,294.50	111,294.50	670,000.00
4/1/2009	0	14,271.00	14,271.00	670,000.00
10/1/2009	100,000.00	14,271.00	114,271.00	570,000.00
4/1/2010	0	12,141.00	12,141.00	570,000.00
10/1/2010	105,000.00	12,141.00	117,141.00	465,000.00
4/1/2011	0	9,904.50	9,904.50	465,000.00
10/1/2011	110,000.00	9,904.50	119,904.50	355,000.00
4/1/2012	0	7,561.50	7,561.50	355,000.00
10/1/2012	115,000.00	7,561.50	122,561.50	240,000.00
4/1/2013	0	5,112.00	5,112.00	240,000.00
10/1/2013	115,000.00	5,112.00	120,112.00	125,000.00
4/1/2014	0	2,662.50	2,662.50	125,000.00
10/1/2014	125,000.00	2,662.50	127,662.50	0

City of Reedsport
Water Filtration Debt Fund
011

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	-0-	-0-	-0-
I - REVENUE	-0-	-0-	-0-
Total	$-0-	$-0-	$-0-
II. - EXPENDITURES			
a. Debt Service	-0-	-0-	-0-
b. Interfund Transfer			
Subtotal	$-0-	$-0-	$-0-
III- RESERVES			
a. Balance	-0-	-0-	-0-
b. Ending Fund Balance	-0-	-0-	-0-
Subtotal	$-0-	$-0-	$-0-
Total Expenditures / Reserves	$-0	$-0	$-0-

WATER FILTRATION DEBT FUND - 011
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 11,224	$ -	$ -	011 000 411100	BEGINNING BALANCE	-	$ -	$ -
$ 56	$ -	$ -	011 000 415100	INTEREST	-	$ -	$ -
$ 116,450	$ -	$ -	011 000 451300	FUND 003 DEBT TRANSFER	-	$ -	$ -
$ 127,730	**$ -**	**$ -**		**TOTAL WATER FILTRATION REVENUES**		**$ -**	**$ -**

WATER FILTRATION DEBT FUND - 011
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ -	$ -	011 511 621455	FINANCE SERVICE FEES	-	$ -	$ -
$ -	$ -	$ -		TOTAL MATERIALS & SRVCS		$ -	$ -
				DEBT SERVICE			
$ 125,000	$ -	$ -	011 511 911200	BOND PRINCIPAL	-	$ -	$ -
$ 2,663	$ -	$ -	011 511 911250	BOND INTEREST	-	$ -	$ -
$ 127,663	$ -	$ -		TOTAL DEBT SERVICE		$ -	$ -
				INTER-FUND TRANSFERS			
$ -	$ -	$ -	011 511 092400	TRANSFER TO FUND 003	-	$ -	$ -
$ 67	$ -	$ -	011 511 924000	TRANSFER FUND 003	-	$ -	$ -
$ 67	$ -	$ -		TOTAL INTER-FUND TRANS		$ -	$ -
				UNAPPROPRIATED			
$ -	$ -	$ -	011 511 952000	UNAPPROP FUND BAL	-	$ -	$ -
$ -	$ -	$ -		TOTAL UNAPPROPRIATED		$ -	$ -
$ 127,730	**$ -**	**$ -**		**TOTAL WATER FILTRATION EXPENSES**		**$ -**	**$ -**

City of Reedsport
Wastewater DEQ Loan Debt Fund
012

Organization and Mission

The City of Reedsport received a $12 million dollar loan from the Department of Environmental Quality (DEQ) to complete the wastewater treatment plant upgrades and collection projects. The wastewater treatment plant was in operation in June 2010 and the first interest payment was paid in June 2011. The terms of the DEQ loan are $12 million at 3.06% plus 0.5% administrative fee for 20 years.

FY 17 – 18 Budget Highlights and Challenges

The City completed the refinancing package with DEQ in June 2015 with a new interest rate of 1.4% per annum plus the 0.5% administrative fee with debt retirement in 2041. Council passed Resolution 2015-003 tasking staff to pay an additional principal payment of $100,000 annually for the first seven years after bond issuance. Additional years are set for $50,000 additional principal payment annually until debt retirement is achieved.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 – 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	777,899	807,600	815,000
I - REVENUE	604,477	575,880	577,900
Total	$1,382,376	$1,383,480	$1,392,900
II. - EXPENDITURES			
b. Debt Service	573,374	573,380	573,400
Subtotal	$573,374	$573,380	$573,400
III- RESERVES			
a. Debt Reserve	-0-	422,585	430,000
b. Balance	809,002	387,515	389,500
Subtotal	$809,002	$810,100	$819,500
Total Expenditures / Reserves	$1,382,376	$1,383,480	$1,392,900

BORROWER:	**City of Reedsport**	INTEREST RATE:	1.40%
SRF **BPA** No.	**R08710**		
	total refunding bond	PAYMENT AMOUNT:	$ 236,687
AMOUNT:	$ 10,334,358	ANNUAL FEE:	0.50%

Due Date	Pmt#	PAYMENT Principal	Interest	Fees	Total	Principal Balance
						10,334,358
8/1/2015	1	215,281	21,406	0	236,687	10,119,077
2/1/2016	2	265,853	70,834	50,595	387,282	9,853,224
8/1/2016	3	167,714	68,973	0	236,687	9,685,510
2/1/2017	4	268,889	67,798	48,428	385,115	9,416,621
8/1/2017	5	170,770	65,917	0	236,687	9,245,851
2/1/2018	6	171,966	64,721	46,230	282,917	9,073,885
8/1/2018	7	173,170	63,517	0	236,687	8,900,715
2/1/2019	8	174,382	62,305	44,504	281,191	8,726,333
8/1/2019	9	175,603	61,084	0	236,687	8,550,730
2/1/2020	10	176,832	59,855	42,754	279,441	8,373,898
8/1/2020	11	178,070	58,617	0	236,687	8,195,828
2/1/2021	12	179,317	57,370	40,978	277,665	8,016,511
8/1/2021	13	180,572	56,115	0	236,687	7,835,939
2/1/2022	14	181,836	54,851	39,180	275,867	7,654,103
8/1/2022	15	183,108	53,579	0	236,687	7,470,995
2/1/2023	16	184,390	52,297	37,354	274,041	7,286,605
8/1/2023	17	185,681	51,006	0	236,687	7,100,924
2/1/2024	18	186,980	49,707	35,505	272,192	6,913,944
8/1/2024	19	188,289	48,398	0	236,687	6,725,655
2/1/2025	20	189,608	47,079	33,629	270,316	6,536,047
8/1/2025	21	190,935	45,752	0	236,687	6,345,112
2/1/2026	22	192,271	44,416	31,726	268,413	6,152,841
8/1/2026	23	193,618	43,069	0	236,687	5,959,223
2/1/2027	24	194,973	41,714	29,797	266,484	5,764,250
8/1/2027	25	196,337	40,350	0	236,687	5,567,913
2/1/2028	26	197,712	38,975	27,840	264,527	5,370,201
8/1/2028	27	199,096	37,591	0	236,687	5,171,105
2/1/2029	28	200,489	36,198	25,855	262,542	4,970,616
8/1/2029	29	201,892	34,795	0	236,687	4,768,724
2/1/2030	30	203,306	33,381	23,844	260,531	4,565,418
8/1/2030	31	204,730	31,957	0	236,687	4,360,688
2/1/2031	32	206,163	30,524	21,804	258,491	4,154,525
8/1/2031	33	207,605	29,082	0	236,687	3,946,920
2/1/2032	34	209,059	27,628	19,734	256,421	3,737,861
8/1/2032	35	210,523	26,164	0	236,687	3,527,338
2/1/2033	36	211,996	24,691	17,637	254,324	3,315,342
8/1/2033	37	213,480	23,207	0	236,687	3,101,862
2/1/2034	38	214,974	21,713	15,509	252,196	2,886,888
8/1/2034	39	216,478	20,209	0	236,687	2,670,410
2/1/2035	40	217,994	18,693	13,352	250,039	2,452,416
8/1/2035	41	219,521	17,166	0	236,687	2,232,895
2/1/2036	42	221,057	15,630	11,165	247,852	2,011,838
8/1/2036	43	222,604	14,083	0	236,687	1,789,234
2/1/2037	44	224,162	12,525	8,946	245,633	1,565,072
8/1/2037	45	225,732	10,955	0	236,687	1,339,340
2/1/2038	46	227,312	9,375	6,697	243,384	1,112,028
8/1/2038	47	228,903	7,784	0	236,687	883,125
2/1/2039	48	230,505	6,182	4,416	241,103	652,620
8/1/2039	49	232,119	4,568	0	236,687	420,501
2/1/2040	50	233,744	2,943	2,102	238,789	186,757
8/1/2040	51	119,557	1,307	0	120,864	67,200
2/1/2041	52	67,200	470	336		0
TOTALS		10,334,358	1,888,056	679,581	12,834,795	

DEQ WASTEWATER DEBT FUND - 012
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 527,821	$ 777,899	$ 807,600	012 000 411100	BEGINNING FUND BALANCE	-	$ 815,000	$ 815,000
$ 2,675	$ 4,477	$ 2,500	012 000 415100	INTEREST	-	$ 4,500	$ 4,500
$ 822,000	$ 500,000	$ 473,380	012 000 451610	FUND 004 DEQ DEBT	-	$ 473,400	$ 473,400
$ -	$ 100,000	$ 100,000	012 000 451620	FUND 004 DEQ DEBT SUPPLEMENT	-	$ 100,000	$ 100,000
$ 1,352,496	**$ 1,382,376**	**$ 1,383,480**		**TOTAL WASTEWATER DEQ DEBT REVENUES**		**$ 1,392,900**	**$ 1,392,900**

DEQ WASTEWATER DEBT FUND - 012
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				DEBT SERVICE			
$ 248,924	$ 381,134	$ 335,160	012 512 911300	BOND PRINCIPAL	-	$ 342,750	$ 342,750
$ -	$ 100,000	$ 100,000	012 512 911305	PRINCIPAL SUPPLEMENT	-	$ 100,000	$ 100,000
$ 325,673	$ 92,240	$ 138,220	012 512 911310	BOND INTEREST	-	$ 130,650	$ 130,650
$ 574,597	$ 573,374	$ 573,380		TOTAL DEBT SERVICE		$ 573,400	$ 573,400
				RESERVE ACCOUNT			
$ -	$ -	$ 422,585	012 512 951500	DEQ DEBT RESERVE FUND	-	$ 430,000	$ 430,000
$ -	$ -	$ 422,585		TOTAL RESERVE ACCOUNT		$ 430,000	$ 430,000
				UNAPPROPRIATED			
$ -	$ -	$ 387,515	012 512 952000	UNAPPROP FUND BAL	-	$ 389,500	$ 389,500
$ -	$ -	$ 387,515		TOTAL UNAPPROPRIATED		$ 389,500	$ 389,500
$ 574,597	**$ 573,374**	**$ 1,383,480**		**TOTAL WASTEWATER DEQ DEBT EXPENSES**		**$ 1,392,900**	**$ 1,392,900**

City of Reedsport
Wastewater IFA
Loan Debt Fund
013

Organization and Mission

The City received a $2.25 million loan and $750,000 grant for wastewater treatment plant renovation and to reduce the infiltration and inflow of storm water into the City's sewer system. The terms of the State of Oregon Infrastructure Finance Authority (IFA) loan are $2,250,000 at 4.66% for 25 years.

FY 17 – 18 Budget Highlights and Challenges

The Wastewater Utility Fund continues to meet its debt obligations.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 – 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	101,038	101,270	102,180
I - REVENUE	154,738	154,500	154,610
Total	$255,776	$255,770	$256,790
II. - EXPENDITURE			
a. Debt Service	154,247	154,250	154,260
Subtotal	$154,247	$154,250	$154,260
III- RESERVES			
a. Balance	101,529	101,520	102,530
Subtotal	$101,529	$101,520	$102,530
Total Expenditures /Reserves	$255,776	$255,770	$256,790

business oregon

Infrastructure Finance Authority

Repayment Schedule April 5, 2011

City of Reedsport

Project Number: **Y06002**
(23204)

Project Name: **Wastewater Improvements**

Interest Rate : 4.66%
Days in Year : 360
Payment Frequency : Annual
# of Periods (all phases): 26

Phase	Amortization Methods
1	Due 12/1/10 or with first P&I Payment for outstanding Accrued Interest, Line of Credit at 4.66%,360 day year
2	Due 12/1/11 for 25 Annual payments of $154,246.65, Traditional Mortgage: Constant Payment at 4.66%,360 day year

Period Due	Principal	Interest	Total Due	Running Balance
12/1/10	$0.00	$335,311.55	$335,311.55	$2,250,000.00
12/1/11	$49,396.65	$104,850.00	$154,246.65	$2,200,603.35
12/1/12	$51,698.53	$102,548.12	$154,246.65	$2,148,904.82
12/1/13	$54,107.69	$100,138.96	$154,246.65	$2,094,797.13
12/1/14	$56,629.10	$97,617.55	$154,246.65	$2,038,168.03
12/1/15	$59,268.02	$94,978.63	$154,246.65	$1,978,900.01
12/1/16	$62,029.91	$92,216.74	$154,246.65	$1,916,870.10
12/1/17	$64,920.50	$89,326.15	$154,246.65	$1,851,949.60
12/1/18	$67,945.80	$86,300.85	$154,246.65	$1,784,003.80
12/1/19	$71,112.07	$83,134.58	$154,246.65	$1,712,891.73
12/1/20	$74,425.90	$79,820.75	$154,246.65	$1,638,465.83
12/1/21	$77,894.14	$76,352.51	$154,246.65	$1,560,571.69
12/1/22	$81,524.01	$72,722.64	$154,246.65	$1,479,047.68
12/1/23	$85,323.03	$68,923.62	$154,246.65	$1,393,724.65
12/1/24	$89,299.08	$64,947.57	$154,246.65	$1,304,425.57
12/1/25	$93,460.42	$60,786.23	$154,246.65	$1,210,965.15
12/1/26	$97,815.67	$56,430.98	$154,246.65	$1,113,149.48
12/1/27	$102,373.88	$51,872.77	$154,246.65	$1,010,775.60
12/1/28	$107,144.51	$47,102.14	$154,246.65	$903,631.09
12/1/29	$112,137.44	$42,109.21	$154,246.65	$791,493.65
12/1/30	$117,363.05	$36,883.60	$154,246.65	$674,130.60
12/1/31	$122,832.16	$31,414.49	$154,246.65	$551,298.44
12/1/32	$128,556.14	$25,690.51	$154,246.65	$422,742.30
12/1/33	$134,546.86	$19,699.79	$154,246.65	$288,195.44
12/1/34	$140,816.74	$13,429.91	$154,246.65	$147,378.70
12/1/35	$147,378.70	$6,867.85	$154,246.55	$0.00
26	**$2,250,000.00**	**$1,941,477.70**	**$4,191,477.70**	

WASTEWATER IFA DEBT FUND - 013
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 100,668	$ 101,038	$ 101,270	013 000 411100	BEGINNING FUND BALANCE	-	$ 102,180	$ 102,180
$ 367	$ 488	$ 250	013 000 415100	INTEREST	-	$ 350	$ 350
$ 154,250	$ 154,250	$ 154,250	013 000 451610	FUND 004 IFA DEBT	-	$ 154,260	$ 154,260
$ 255,285	**$ 255,776**	**$ 255,770**		**TOTAL WW IFA DEBT REVENUES**		**$ 256,790**	**$ 256,790**

WASTEWATER IFA DEBT FUND - 013
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				DEBT SERVICE			
$ 56,629	$ 59,268	$ 62,030	013 513 911300	LOAN PRINCIPAL	-	$ 64,930	$ 64,930
$ 97,618	$ 94,979	$ 92,220	013 513 911310	LOAN INTEREST	-	$ 89,330	$ 89,330
$ 154,247	$ 154,247	$ 154,250		TOTAL DEBT SERVICE		$ 154,260	$ 154,260
				UNAPPROPRIATED			
$ -	$ -	$ 101,520	013 513 952000	UNAPPROP FUND BALANCE	-	$ 102,530	$ 102,530
$ -	$ -	$ 101,520		TOTAL UNAPPROPRIATED		$ 102,530	$ 102,530
$ 154,247	**$ 154,247**	**$ 255,770**		**TOTAL WW IFA DEBT EXPENSES**		**$ 256,790**	**$ 256,790**

FIRE EQUIPMENT FUND - 014
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 130,351	$ 135,293	$ 150,000	014 000 411100	BEGINNING FUND BALANCE	-	$ 165,000	$ 165,000
$ 6,291	$ 3,990	$ 8,700	014 000 414200	FIRE SERVICES	-	$ 7,000	$ 7,000
$ 6,258	$ 9,159	$ 1,000	014 000 414250	MVA	-	$ 5,000	$ 5,000
$ 544	$ 881	$ 400	014 000 415100	INTEREST	-	$ 600	$ 600
$ 5	$ 100	$ -	014 000 415900	MISC FIRE INCOME	-	$ -	$ -
$ 15,000	$ 15,000	$ 15,000	014 000 451200	FUND 001 TRANSFER	-	$ 15,000	$ 15,000
$ 158,449	**$ 164,423**	**$ 175,100**		**FIRE EQUIPMENT REVENUES**		**$ 192,600**	**$ 192,600**

City of Reedsport
Fire Equipment Fund
014

DESCRIPTION

This fund was established to accumulate funds for the purchase of replacement fire equipment.

The Fire Department provides extrication, traffic control and first aid response for motor vehicle accidents (MVA) within a radius of 15 miles of the City boundaries. All revenue received from the MVA's are accumulated in this fund to contribute toward the purchase of a fire truck and miscellaneous equipment. The Fire Department realizes additional revenue from fire protection contracts with a few businesses in unprotected areas outside of the City.

FY 16-17 Year in Review

A transfer from the General Fund of $15,000 was made in the 2016-2017 fiscal year. The Fire Department responded to 20 motor vehicle accidents in 2016. Total revenue collected from these incidents and from fire protection contract services is collected in Fund 014.

FY 17-18 Budget Highlights and Challenges

A $15,000 transfer from the General Fund for future fire vehicle replacement is budgeted again in FY 2017/018. A replacement for a 1980 pumper continues to be scheduled for replacement in the Capital Improvement Plan. The Fire Department's intent is to purchase a good, used vehicle which will meet the needs of the Fire Department for future years when it can be obtained at a reasonable price.

Challenges include the difficulty of finding grant opportunities, fundraising, and seeking donations to fund the replacement of worn out equipment.

The Volunteer Fire Department has contracts to provide service outside the City limits of Reedsport. The annual revenue receipts from most of the contracts are accumulated in the Equipment Fund for future equipment needs. Current contracts are held with Brandy Bar, Decker Point, and Fred Wahl on Bolon Island.

City of Reedsport
Fire Equipment Fund
014

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016- 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	135,293	150,000	165,000
I - REVENUE	29,130	25,100	27,600
Total	$164,423	$175,100	$192,600
II- EXPENDITURES			
a. Materials & Services	16	5,000	6,000
b. Capital Outlay	5,000	167,100	181,600
c. Transfer out	2,008	3,000	5,000
Subtotal	$7,024	$175,100	$192,600
III-RESERVES			
a. Contingency	-0-	-0-	-0-
b. Balance	157,399	-0-	-0-
Subtotal	$157,399	$ -0-	$ -0-
Total Expenditures and Reserves	$164,423	$175,100	$192,600

FIRE EQUIPMENT FUND - 014
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ 16	$ 5,000	014 514 625900	EMERGENCY SUPPLIES	-	$ 6,000	$ 6,000
$ -	$ 16	$ 5,000		TOTAL MATERIALS & SRVCS		$ 6,000	$ 6,000
				CAPITAL OUTLAY			
$ 20,586	$ -	$ 155,100	014 514 725060	VEHICLE RESERVE	-	$ 169,600	$ 169,600
$ 571	$ 5,000	$ 12,000	014 514 725900	EMERGENCY EQUIPMENT	-	$ 12,000	$ 12,000
$ 21,156	$ 5,000	$ 167,100		TOTAL CAPITAL OUTLAY		$ 181,600	$ 181,600
				INTER-FUND TRANSFERS			
$ 2,000	$ 2,007	$ 3,000	014 514 925800	FUND 001 MVA	-	$ 5,000	$ 5,000
$ 2,000	$ 2,007	$ 3,000		TOTAL INTER-FUND TRANS		$ 5,000	$ 5,000
$ 23,156	**$ 7,023**	**$ 175,100**		**TOTAL FIRE EQUIPMENT EXPENSES**		**$ 192,600**	**$ 192,600**

$332K
Fire Truck

City of Reedsport
Dunes NRA Lease Fund
016

PERSONNEL ASSIGNED TO THE FUND
0.60 FTE

Public Works Director	0.02
Maintenance Lead	0.17
Maintenance Worker	0.02
Custodian	0.39

Organization and Mission

This fund accounts for the lease of City buildings and property to the U.S. Forest Service for the Oregon Dunes National Recreation Area (ODNRA) headquarters. The City has a lease with the U.S. Forest Service for their use of the facilities. The lease requires the City to provide cleaning and maintenance of the facilities. A loan on the building and property was satisfied in September 2004.

FY 16-17 Year in Review

The original lease with the Forest Service expired in August 2009, but was renewed with a new term extended to August 2017. Building maintenance and upgrades have been a priority for the last several years for the facility; however, these improvements have been stalled pending the continuation of the Forest Service as a tenant with the City.

FY 17-18 Budget Highlights and Challenges

The building maintenance projects budgeted for this year are roof replacement and the painting of the exterior on the office building located at the Dunes NRA site. Funds have been accumulated from the lease payment from the last few years. The transfer from this fund to the General Capital Improvement Fund (025) that normally occurs will be continued. The ODNRA is desiring to modify the existing building to further assist their operations. It is not clear as to when this action will occur, but it is anticipated that design/planning will begin close to the end of the 2016/ 17 FY. This may affect the scope/timing of roof replacement and painting of the building.

Secondly, staff is working with the U.S. Forest Service for the ODNRA facility lease contract renewal beyond 2017. The certification status of the levee will play a large part in the whether the contract is renewed long term with the U.S. Forest Service for the ODNRA. As directed and approved by the City Council, City staff is currently in the process of satisfying the

City of Reedsport
Dunes NRA Lease Fund
016

certification/accreditation requirements and advising ODNRA of continued progress, at the same time working with Governmental Services Agency (GSA) to come up with a new, longer term lease, for the building.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-16 Actual	2016-17 Adopted	**2017-18 Adopted**
Beginning Fund Balance	109,237	110,300	110,000
I - REVENUE	96,661	95,600	1,295,800
Total	$205,898	$205,900	$1,405,800
II- EXPENDITURES			
a. Personnel	27,331	33,425	37,830
b. Materials & Services	8,907	22,675	23,490
c. Capital Outlay	-0-	96,700	1,279,780
d. Debt Service	-0-	-0-	60,000
d. Transfers Out	52,700	53,100	4,700
Subtotal	$88,938	$205,900	$1,405,800
III- RESERVES			
a. Balance	116,960	-0-	-0-
Subtotal	$116,960	$-0	$-0
Total Expenditures / Reserves	$205,898	$205,900	$1,405,800

DUNES NRA LEASE FUND - 016
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 101,538	$ 109,237	$ 110,300	016 000 411100	BEGINNING FUND BALANCE	-	$ 110,000	$ 110,000
$ 435	$ 696	$ 400	016 000 415100	INTEREST	-	$ 600	$ 600
$ 101,843	$ 95,700	$ 95,000	016 000 415200	LEASE - RENT	-	$ 95,000	$ 95,000
$ -	$ -	$ -	016 000 415650	SALARY REIMBURSEMENT	-	$ -	$ -
$ 311	$ 266	$ 200	016 000 415660	INSURANCE REIMBURSEMENT	-	$ 200	$ 200
$ -	$ -	$ -	016 000 415900	MISCELLANEOUS	-	$ -	$ -
$ -	$ -	$ -	016 000 451300	CONSTRUCTION LOAN/BLDG IMPROV	-	$ 1,200,000	$ 1,200,000
$ 204,126	**$ 205,898**	**$ 205,900**		**TOTAL DUNES NRA REVENUES**		**$ 1,405,800**	**$ 1,405,800**

DUNES NRA LEASE FUND - 016
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 7,207	$ 7,196	$ 7,550	016 516 511390	MAINTENANCE LEAD, SALARY	0.17	$ 8,730	$ 8,730
$ 962	$ 1,172	$ 1,250	016 516 511410	PW DIRECTOR SALARY	0.02	$ 1,465	$ 1,465
$ 770	$ 652	$ 700	016 516 511450	MAINT. WORKER SALARY	0.02	$ 830	$ 830
$ 5,180	$ 9,263	$ 11,250	016 516 511460	CUSTODIAN SALARY	0.39	$ 13,000	$ 13,000
$ (13)	$ (356)	$ -	016 516 521600	Compensated Absences	-	$ -	$ -
$ 1,080	$ 1,397	$ 1,550	016 516 531010	SOCIAL SECURITY	-	$ 1,565	$ 1,565
$ 615	$ 783	$ 3,025	016 516 531020	PERS	-	$ 3,775	$ 3,775
$ 653	$ 561	$ 900	016 516 531210	WORKMEN'S COMP	-	$ 1,265	$ 1,265
$ 4,914	$ 6,662	$ 7,200	016 516 531220	HEALTH INSURANCE	-	$ 7,200	$ 7,200
$ 21,368	$ 27,331	$ 33,425		TOTAL PERSONAL SERVICES	0.60	$ 37,830	$ 37,830

DUNES NRA LEASE FUND - 016
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 601	$ 1,042	$ 1,000	016 516 612070	GARBAGE DISPOSAL	-	$ 1,250	$ 1,250
$ 55	$ 170	$ 335	016 516 612251	CELL PHONE	-	$ 340	$ 340
$ 1,995	$ 1,534	$ 3,000	016 516 614220	JANITORIAL SUPPLIES	-	$ 3,000	$ 3,000
$ 5,181	$ 3,089	$ 9,600	016 516 614250	BUILDING MAINT, SUPPLIES	-	$ 9,600	$ 9,600
$ -	$ -	$ -	016 516 614300	OFFICE EQUIP/MAINT.	-	$ -	$ -
$ 2,847	$ 2,190	$ 3,000	016 516 614390	INSURANCE FEES	-	$ 3,500	$ 3,500
$ 226	$ 171	$ 1,180	016 516 614900	OTHER SUPPLIES, COSTS	-	$ 1,200	$ 1,200
$ 101	$ 60	$ 60	016 516 615310	BANK FEES	-	$ 50	$ 50
$ -	$ -	$ 1,000	016 516 617300	VEHICLE OPERATION	-	$ 1,000	$ 1,000
$ -	$ 223	$ 500	016 516 617320	VEHICLE FUEL	-	$ 500	$ 500
$ 363	$ 428	$ 500	016 516 621400	AUDIT FEES	-	$ 550	$ 550
$ 28	$ -	$ 1,000	016 516 621500	LANDSCAPING/GROUNDS	-	$ 1,000	$ 1,000
$ 3,860	$ -	$ 1,500	016 516 623530	CONTRACTED SERVICES	-	$ 1,500	$ 1,500
$ -	$ -	$ -	016 516 630000	ASSET DISPOSAL	-	$ -	$ -
$ 15,257	$ 8,907	$ 22,675		TOTAL MATERIALS & SERVICES		$ 23,490	$ 23,490

DUNES NRA LEASE FUND - 016
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				CAPITAL OUTLAY			
$ 6,160	$ -	$ 96,700	016 516 712500	BUILDING IMPROVEMENTS	-	$ 79,780	$ 79,780
$ -	$ -	$ -	016 516 712600	BUILDING EXPANSION PROJECT	-	$ 1,200,000	$ 1,200,000
$ 6,160	$ -	$ 96,700		TOTAL CAPITAL OUTLAY		$ 1,279,780	$ 1,279,780
				DEBT SERVICE			
$ -	$ -	$ -	016 516 911100	CONSTRUCTION LOAN INTEREST	-	$ 60,000	$ 60,000
$ -	$ -	$ -		TOTAL DEBT SERVICE		$ 60,000	$ 60,000
				INTER-FUND TRANSFERS			
$ 4,700	$ 4,700	$ 4,700	016 516 921000	FUND 001 ADMINISTRATIVE	-	$ 4,700	$ 4,700
$ 46,300	$ 48,000	$ 48,400	016 516 923040	FUND 025 TRANSFER	-	$ -	$ -
$ 51,000	$ 52,700	$ 53,100		TOTAL INTER-FUND TRANS		$ 4,700	$ 4,700
				UNAPPROPRIATED			
$ -	$ -	$ -	016 516 952000	UNAPPROP END FUND BAL	-	$ -	$ -
$ -	$ -	$ -		TOTAL UNAPPROPRIATED		$ -	$ -
$ 93,785	**$ 88,938**	**$ 205,900**		**TOTAL DUNES NRA EXPENSES**		**$ 1,405,800**	**$ 1,405,800**

City of Reedsport
Riverfront Fund
017

PERSONNEL ASSIGNED TO THE FUND
1.0 FTE

Director 1.000

Organization and Mission

This fund was created for the purpose of accounting for the Umpqua Riverfront Revitalization Project. Specifically, this is the operating account for the Umpqua Discovery Center (UDC), an interpretive center designed to educate visitors about the natural / cultural history of the Lower Umpqua Area.

The Center was built as part of an economic diversification thrust of the City of Reedsport to promote the river and forest cultural and environmental resources of the area through exhibitory, educational programming, and dissemination of informational material about the local area. The City made the commitment to provide the facilities and the maintenance of the building. The City also made a commitment to the granting agencies for continued support of the Center.

The Umpqua Discovery Center is a 7,225 square foot facility consisting of two exhibit wings, a common entry area for both wings, a 50 seat theater / meeting / conference room, a bookstore / gift shop, rear exits onto a boardwalk area with interpretive signs, and a 20 foot observation tower on top of the building.

The Center has one paid employee. A volunteer group provides staffing for the Discovery Center gift shop, help with group tours, and special programs / activities.

The Center brings in visitors to the area from all over the world. In addition, schools from around the state take advantage of the wonderful exhibits and programs. Open 7 days a week for 362 days a year (closed Thanksgiving, Christmas, and New Year's Day).

<u>UDC Exhibits</u>
A 501-c (3) non-profit organization, "The Umpqua Discovery Center Treasure Chest, Inc." has been established to raise and manage funds for exhibits and educational programs.

Exhibit/Program Highlights:

2000:	'Tidewaters & Time' exhibit opened
2006:	'Pathways to Discovery' exhibit opened
2006-2008:	Programs developed for school tours & groups
	Interactive exhibits installed in 'Bear Cave' & 'Weather Station'
2010:	Working weather station installed, providing local weather & webcam
2011-12:	History 'DVD', Book, and rotating history photo screen developed

City of Reedsport
Riverfront Fund
017

	Lighting of Totem Pole // Transportation Funding for Schools
2012-14:	Bureau of Land Management (BLM) funds to continue Tsalila Education Days (5 yr. plan) //Painting of Totem Pole // New videos in cave theater // new oral histories Transportation Funding for Schools // new website
2014-15:	Tsalila//Transportation for Schools//Bear Tracks on Road & Signage//Office Copier//Wi-Fi
2015-16:	Tsalila//Transportation funds for Schools//River Gauge//ID Photos rotating// Scavenger Hunt for Kids

FY 16-17 Year in Review

UDC Treasure Chest secured funds through Bureau of Land Management, along with funds and personnel from US Forest Service, to continue with the Tsalila Education Days. 1500 students & chaperones from 3rd, 4th, & 5th attended learning stations over a three day period in September. An additional 325 students/chaperones invited in the spring of 2017 with the remaining BLM funds.

The Treasure Chest received grant funding for transportation for the schools to visit. Several schools have taken advantage of this offer. They advised that without this funding, it would not be possible for them to visit.

'Splash' the life size sea lion purchased for permanent placement at the Center. 'Bike' bike rack installed and new banners to be placed at Hwy. 38 entrance.

FY 17-18 Budget Highlights and Challenges

With the end of the BLM contract for education days, the Center is working on a new proposal to continue with inviting the 1500 students/chaperones in the fall. We plan to hold all the Education Days at the Center, thereby reducing the expenses of the tents, toilets, etc. in the gravel lot.

The Center continues to research new and innovative ways to reduce expenses and increase revenue income. This includes on-going marketing strategies to inform visitors about the Center.

With maintenance issues on-going, the UDC Treasure Chest will help to research options for funding projects as needed. This makes it possible for a reduction in the Riverfront Fund budget.

Due to the success of the transportation funds for schools to visit, the UDC Treasure Chest has again applied for grant funds for this purpose. This opportunity allows the schools to visit the Center.

City of Reedsport
Riverfront Fund
017

Performance Measurements

	FY 14/15)	FY 15/16
Visitors Paid	3,683	3,712
Non-Pay Visitors/Users	6,570	6,495
School/Group Tours Paid	566	755
TOTALS	10,819	10,962

Budget Summary

APPROPRIATIONS			
CATEGORY	2015- 016 Actual	2016 - 017 Adopted	**2016- 017 Adopted**
Beginning Fund Balance	$53,507	33,000	40,000
I - REVENUE	$140,361	118,525	118,350
Total	$193,768	$151,525	$158,350
II- EXPENDITURES			
a. Personnel	73,584	77,840	81,530
b. Materials & Services	56,339	73,685	73,685
c. Capital Outlay	-0-	-0-	-0-
Subtotal	$129,923	$151,525	$155,215
III-RESERVES			
a. Balance	63,845-	-0-	-0-
Subtotal	$63,845	$-0-	$-0-
Total Expenditures and Reserves	$193,768	$151,525	$158,350

RIVERFRONT FUND - 017
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 37,494	$ 53,407	$ 33,000	017 000 411100	BEGINNING BALANCE	-	$ 40,000	$ 40,000
$ 191	$ 353	$ 175	017 000 415100	INTEREST	-	$ 300	$ 300
$ 5,500	$ 4,950	$ 5,100	017 000 415200	LEASE RENT	-	$ 5,100	$ 5,100
$ 330	$ 935	$ 500	017 000 415240	USE OF U D C	-	$ 800	$ 800
$ 31,731	$ 30,267	$ 20,000	017 000 415250	TRANSIENT ROOM TAX 2%	-	$ 20,500	$ 20,500
$ 12,500	$ 12,500	$ 12,500	017 000 415260	TOURISM PROMOTION	-	$ 12,500	$ 12,500
$ 33,137	$ 34,163	$ 28,500	017 000 415270	UDC USER FEES	-	$ 28,300	$ 28,300
$ 38,317	$ 41,346	$ 36,350	017 000 415300	GIFT/BOOK SALES	-	$ 36,000	$ 36,000
$ 122	$ 266	$ 100	017 000 415660	INSURANCE REIMBURSEMENTS	-	$ 100	$ 100
$ 434	$ 431	$ 150	017 000 415800	DONATIONS	-	$ 200	$ 200
$ -	$ 2,650	$ 2,600	017 000 415820	EDUCATION DAYS	-	$ 2,000	$ 2,000
$ 2,700	$ -	$ 50	017 000 415900	MISCELLANEOUS	-	$ 50	$ 50
$ 12,500	$ 12,500	$ 12,500	017 000 451200	FUND 001 TRANSFER	-	$ 12,500	$ 12,500
$ 174,956	**$ 193,768**	**$ 151,525**		**TOTAL RIVERFRONT REVENUES**		**$ 158,350**	**$ 158,350**

RIVERFRONT FUND - 017
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ 48,960	$ 48,885	$ 49,300	017 517 511700	DIRECTOR'S SALARY	1.00	$ 51,260	$ 51,260
$ 3,662	$ 3,651	$ 3,800	017 517 531010	SOCIAL SECURITY	-	$ 3,930	$ 3,930
$ 5,450	$ 5,768	$ 7,900	017 517 531020	P E R S	-	$ 8,720	$ 8,720
$ 279	$ 558	$ 820	017 517 531210	WORKMEN'S COMP	-	$ 1,240	$ 1,240
$ 13,471	$ 14,722	$ 16,020	017 517 531220	HEALTH INSURANCE	-	$ 16,380	$ 16,380
$ 71,823	$ 73,584	$ 77,840		TOTAL PERSONAL SERVICES	1.00	$ 81,530	$ 81,530
				MATERIALS & SERVICES			
$ 650	$ 861	$ 1,000	017 517 612070	GARBAGE DISPOSAL	-	$ 1,100	$ 1,100
$ 197	$ 195	$ 250	017 517 612080	WATER	-	$ 250	$ 250
$ 36	$ 36	$ 70	017 517 612085	STORMWATER	-	$ 70	$ 70
$ 396	$ 335	$ 450	017 517 612090	WASTEWATER	-	$ 450	$ 450
$ 5,956	$ 6,619	$ 8,000	017 517 612100	ELECTRICITY	-	$ 8,500	$ 8,500
$ 1,568	$ 1,608	$ 1,800	017 517 612250	TELEPHONE	-	$ 1,800	$ 1,800
$ -	$ -	$ 100	017 517 613300	LEGAL ADVERTISING	-	$ 100	$ 100
$ 188	$ 158	$ 240	017 517 614000	POSTAGE	-	$ 300	$ 300
$ 469	$ 250	$ 700	017 517 614100	OFFICE SUPPLY	-	$ 700	$ 700
$ -	$ 150	$ 150	017 517 614200	REFUND OF U D C USER FEES	-	$ 150	$ 150
$ 583	$ 542	$ 700	017 517 614220	JANITORIAL SUPPLIES	-	$ 800	$ 800
$ 2,631	$ 1,553	$ 2,750	017 517 614250	BUILDING MAINT.	-	$ 2,750	$ 2,750
$ 43	$ -	$ -	017 517 614260	EXHIBIT MAINTENANCE	-	$ -	$ -
$ 1,107	$ 910	$ 1,500	017 517 614300	OFFICE EQUIP/MAINT.	-	$ 1,500	$ 1,500
$ 415	$ 420	$ 500	017 517 614330	COMPUTER COSTS	-	$ 850	$ 850
$ 828	$ 812	$ 900	017 517 614335	NETWORK COMMUNICATIONS	-	$ 900	$ 900

RIVERFRONT FUND - 017
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 6,042	$ 7,727	$ 10,000	017 517 614390	BONDS & INSURANCE	-	$ 11,000	$ 11,000
$ 304	$ -	$ 500	017 517 614520	VOLUNTEER PROGRAM	-	$ 500	$ 500
$ 340	$ 311	$ 1,000	017 517 614560	TRAVEL/SUBSISTENCE	-	$ 1,000	$ 1,000
$ -	$ -	$ 300	017 517 614570	TRAINING/CONFERENCES	-	$ 300	$ 300
$ 7,249	$ 7,072	$ 10,000	017 517 614580	MARKETING	-	$ 10,000	$ 10,000
$ 382	$ 886	$ 750	017 517 614900	OTHER SUPPLIES, COSTS	-	$ 750	$ 750
$ 18,613	$ 22,420	$ 27,725	017 517 615300	GIFT SHOP MERCHANDISE	-	$ 28,050	$ 28,050
$ 2,589	$ 2,670	$ 3,000	017 517 615310	BANK CHARGE FEES	-	$ 3,500	$ 3,500
$ 107	$ 75	$ 400	017 517 615590	DUES & FEES	-	$ 500	$ 500
$ 738	$ 727	$ 900	017 517 621400	AUDIT FEES	-	$ 1,000	$ 1,000
$ -	$ -	$ -	017 517 630000	ASSET DISPOSAL	-	$ -	$ -
$ 51,431	$ 56,339	$ 73,685		TOTAL MATERIALS & SERVICES		$ 76,820	$ 76,820
				CAPITAL OUTLAY			
$ -	$ -	$ -	017 517 712500	BUILDING IMPROVEMENTS	-	$ -	$ -
$ -	$ -	$ -	017 517 725000	FUTURE PROJECT RESERVE	-	$ -	$ -
$ -	$ -	$ -		TOTAL CAPITAL OUTLAY	-	$ -	$ -
				CONTINGENCY			
$ -	$ -	$ -	017 517 941000	CONTINGENCY	-	$ -	$ -
$ -	$ -	$ -		TOTAL CONTINGENCY	-	$ -	$ -
$ 123,253	**$ 129,923**	**$ 151,525**		**TOTAL RIVERFRONT EXPENSES**		**$ 158,350**	**$ 158,350**

City of Reedsport
Library Renovation Fund
018

Organization and Mission

This fund was established to accumulate funds for the renovation of the Reedsport Library building. A group of citizens formed under the leadership of Coastal Douglas Arts Business Association (CDABA) to assist the Library with fund raising and grant writing to complete a library renovation project. Funds from this account were used as matching funds for grants.

The Library Renovation Committee began raising funds in 2007 and has worked tirelessly with fundraisers, grant writing, organizing and planning through the ensuing years.

FY 16-17 Year in Review

2010 through 2016 have been exciting years for the Library Renovation Committee. Grants submitted through CDABA and the City has resulted in the following awarded grants:

- Bank of America: $2,500
- Oregon Community Foundation: $22,000
- Whipple Foundation Fund: $22,000
- Collins Foundation: $30,000
- Cow Creek Indian Foundation $10,000
- Ford Family Foundation: $50,000
- Meyer Memorial: $50,000
- USDA Rural Development $50,000
- An energy tax credit refund and CLPUD grant for $5,458 upgraded the Library lighting

Fiscal year 2012-2013 saw the completion of interior painting, new ceiling tiles in office rooms, and carpeting throughout the building and the installation of a new circulation desk and matching tabletops on the library's five tables.

New library shelving was installed along the east wall and south wall in fiscal year 2013-2014.

Fiscal Year 2014- 2015 realized the installation of the grounds landscaping and new signage for the library. These projects bring completion to the highly successful community Library Renovation committee.

In October 2015, the Library Renovation committee hosted an open house for the community to show their appreciation to the local area citizens and granting agencies for the support given

City of Reedsport
Library Renovation Fund
018

through the years to the renovation project. None of this would have been possible without the tremendous community support.

FY 17-18 Budget Highlights and Challenges

This fund has been closed out and remaining funds ($600.00) were transferred to the Library Fund in the 2016/17 FY.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 – 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	2,861	600-	-0-
I - REVENUE	-0-	-0-	-0-
Total	$2,862	$600	-0-
II- EXPENDITURES			
a. Materials & Services	1,049	-0-	-0-
b. Capital Outlay	1,210	-0-	-0-
c. Transfer Out	-0-	600	-0-
Subtotal	$2,259	600	
III-RESERVES			
a. Ending Balance	603	-0-	-0-
Subtotal	$603	-0-	-0-
Total Expenditures and Reserves	$2,862	$600,	-0-

LIBRARY RENOVATION FUND - 018
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 32,298	$ 2,861	$ 600	018 000 411100	BEGINNING FUND BALANCE	-	$ -	$ -
$ 6	$ 1	$ -	018 000 415100	INTEREST	-	$ -	$ -
$ -	$ -	$ -	018 000 415800	DONATIONS	-	$ -	$ -
$ -	$ -	$ -	018 000 415900	MISC INCOME	-	$ -	$ -
$ -	$ -	$ -	018 000 423660	GRANTS	-	$ -	$ -
$ 32,304	**$ 2,862**	**$ 600**		**TOTAL LIBRARY RENOVATION REVENUES**		**$ -**	**$ -**

LIBRARY RENOVATION FUND - 018
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 400	$ 1,049	$ -	018 518 614900	OTHER COSTS	-	$ -	$ -
$ 400	$ 1,049	$ -		TOTAL MATERIALS & SERVICES		$ -	$ -
				CAPITAL OUTLAY			
$ 29,043	$ 1,210	$ -	018 518 712500	BUILDING IMPROVEMENTS	-	$ -	$ -
$ 29,043	$ 1,210	$ -	018 518 712500	CAPITAL OUTLAY	-	$ -	$ -
			018 518 921000	INTER-FUND TRANSFERS			
$ -	$ -	$ 600	018 518 921000	TRANSFER TO FUND 001	-	$ -	$ -
$ -	$ -	$ 600		TOTAL INTER-FUND TRANSFERS		$ -	$ -
$ 29,443	**$ 2,259**	**$ 600**		**TOTAL LIBRARY RENOVATION EXPENSES**		**$ -**	**$ -**

City of Reedsport
Water System Development Fund
020

Organization and Mission

The Reedsport Municipal Code §3.20 provides for a charge paid by any developer for any connection required to be made to the City water system. The establishment of system development fees is regulated by ORS 223.297 to 223.314 and Senate Bill 939. System Development Charges (SDC) are established through an engineering report which sets out the approved methodology. Dyer Partnership completed a new systems development study for the water in October 2006 which set the charge at $4,330.00.

Systems development fees consist of two elements: reimbursement fees and improvement fees. Reimbursement fees may be spent only on capital improvements associated with the systems for which the fees are assessed including expenditures relating to repayment of indebtedness. Improvement fees may be spent only on capacity increasing capital improvements.

FY 16-17 Year in Review

No water system development fees were received in the 2016 – 017 fiscal year. The Council placed a moratorium on SDC fees for the calendar year of 2012 and extended it through June 2017.

FY 17-18 Budget Highlights and Challenges

The Council will review the moratorium placed on SDC fees in July 2017 and consider the continuation of the moratorium or revoke the action for the FY 2017/18.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	71,561	71,800	72,600
I - REVENUE	433	300	400
Total	$71,994	$72,100	$73,000
II- EXPENDITURES			
b. Capital Outlay	-0-	72,100	73,000
Subtotal	$-0-	$72,100	$73,000
III-RESERVES			
a. Balance	71,994	-0-	-0-
Subtotal	$71,994	$ -0-	$ -0-
Total Expenditures and Reserves	$71,944	$72,100	$73,000

City of Reedsport

Water System Development Fund

020

WATER SDC FUND - 020

Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 70,485	$ 71,561	$ 71,800	020 000 411100	BEGINNING FUND BALANCE	-	$ 72,600	$ 72,600
$ 297	$ 433	$ 300	020 000 415100	INTEREST	-	$ 400	$ 400
$ 779	$ -	$ -	020 000 417500	SDC FEE-WATER	-	$ -	$ -
$ 71,562	**$ 71,994**	**$ 72,100**		**TOTAL WATER SDC REVENUES**	**-**	**$ 73,000**	**$ 73,000**

Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ -	$ -	020 520 614200	REFUND OF SDC FEE	-	$ -	$ -
$ -	$ -	$ -		MATERIALS & SERVICES	-	$ -	$ -
				CAPITAL OUTLAY			
$ -	$ -	$ 72,100	020 520 746450	WATER SYSTEM IMPROVEMENTS	-	$ 73,000	$ 73,000
$ -	$ -	$ 72,100		TOTAL CAPITAL OUTLAY	-	$ 73,000	$ 73,000
$ -	**$ -**	**$ 72,100**		**TOTAL WATER SDC EXPENSES**		**$ 73,000**	**$ 73,000**

City of Reedsport

Wastewater System Development Fund

021

Organization and Mission

The Reedsport Municipal Code §3.20 provides for a charge paid by any developer for any connection required to be made to the City water system. The establishment of system development fees is regulated by ORS 223.297 to 223.314 and Senate Bill 939. System Development Charges (SDC) are established through an engineering report which sets out the approved methodology. Dyer Partnership completed a new systems development study for the wastewater in 2004, which established the maximum allowable SDC at $4,031.00 per EDU. The Council chose to set the rate at $4,000. Systems development fees consist of two elements - reimbursement fees and improvement fees. Reimbursement fees may be spent only on capital improvements associated with the systems for which the fees are assessed including expenditures relating to repayment of indebtedness. Improvement fees may be spent only on capacity increasing capital improvements.

FY 16-17 Year in Review

No water system development fees were received in the 2016 - 017 fiscal year. The Council placed a moratorium on SDC fees for the calendar year of 2012 and extended it through July 2017.

FY 17-18 Budget Highlights and Challenges

The Council will review the moratorium placed on SDC fees in July 2017 and consider the continuation of the moratorium or revoke the action for the 2017/18 FY.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 16 Actual	2016 - 017 Adopted	**2017 - 018 Adopted**
Beginning Fund Balance	133,364	133,900	135,250
I - REVENUE	807	550	750
Total	$134,171	$134,450	$136,000
II- EXPENDITURES			
a. Capital Outlay	-0-	134,450	136,000
Subtotal	$-0-	$134,450	$136,000
III- RESERVES			
a. Balance	134,171	-0-	-0-
Subtotal	$134,171	$ -0-	$ -0-
Total Expenditures and Reserves	$134,171	$134,450	$136,000

City of Reedsport

Wastewater System Development Fund

021

WASTEWATER SDC FUND - 021
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 132,806	$ 133,364	$ 133,900	021 000 411100	BEGINNING FUND BALANCE	-	$ 135,250	$ 135,250
$ 558	$ 807	$ 550	021 000 415100	INTEREST	-	$ 750	$ 750
$ -	$ -	$ -	021 000 418500	SDC FEE- WASTEWATER	-	$ -	$ -
$ 133,364	**$ 134,171**	**$ 134,450**		**TOTAL WASTEWATER SDC REVENUES**		**$ 136,000**	**$ 136,000**

WASTEWATER SDC FUND - 021
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ -	$ -	021 521 614200	REFUND OF SDC FEE	-	$ -	$ -
$ -	$ -	$ -		TOTAL MATERIALS & SRVCS	-	$ -	$ -
				CAPITAL OUTLAY			
$ -	$ -	$ 134,450	021 521 746850	WASTEWATER SYSTEM IMPROVEMENTS	-	$ 136,000	$ 136,000
$ -	$ -	$ 134,450		TOTAL CAPITAL OUTLAY	-	$ 136,000	$ 136,000
				INTER-FUND TRANSFERS			
$ -	$ -	$ -	021 521 925200	FUND 004 TRANSFER	-	$ -	$ -
$ -	$ -	$ -		TOTAL INTER-FUND TRANS	-	$ -	$ -
$ -	**$ -**	**$ 134,450**		**TOTAL WASTEWATER SDC EXPENSES**		**$ 136,000**	**$ 136,000**

City of Reedsport
Stormwater System Development Fund
022

Organization and Mission

The Reedsport Municipal Code §3.20 provides for a charge, paid by any developer, for any connection required to be made to the City water system. The establishment of system development fees is regulated by ORS 223.297 to 223.314 and Senate Bill 939. System Development Charges (SDC) are established through an engineering report which sets out the approved methodology. Dyer Partnership completed a new systems development study for the storm water in October 2006 which set the charge at $878.00.

Systems development fees consist of two elements-reimbursement fees and improvement fees. Reimbursement fees may be spent only on capital improvements associated with the systems for which the fees are assessed including expenditures relating to repayment of indebtedness. Improvement fees may be spent only on capacity increasing capital improvements.

FY 16-17 Year in Review

No water system development fees were received in the 2016 – 017 fiscal year. The Council placed a moratorium on SDC fees for the calendar year of 2012 and extended it through June 2017.

FY 17-18 Budget Highlights and Challenges

The Council will review the moratorium placed on SDC fees in July 2017 and consider the continuation of the moratorium or revoke the action for the FY 2017/18.

City of Reedsport

Stormwater System Development Fund

022

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	2017-018 **Adopted**
Beginning Fund Balance	6,054	6,080	6,100
I - REVENUE	37	20	40
Total	6,091	$6,100	$6,140
II- EXPENDITURES			
a. Materials & Services	-0-	-0-	-0-
b. Capital Outlay	-0-	6,100	6,140
Subtotal	$-0-	$6,100	$6,140
III- RESERVES			
a. Balance	6,091	-0-	-0-
Subtotal	$ 6,091	$ -0-	$ -0-
Total Expenditures and Reserves	$6,091	$6,100	$6,140

STORMWATER SDC FUND - 022

Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 6,029	$ 6,054	$ 6,080	022 000 411100	BEGINNING FUND BALANCE	-	$ 6,100	$ 6,100
$ 25	$ 37	$ 20	022 000 415100	INTEREST	-	$ 40	$ 40
$ -	$ -	$ -	022 000 418500	SDC FEE- STORMWATER	-	$ -	$ -
$ 6,054	**$ 6,091**	**$ 6,100**		**TOTAL STORMWATER SDC REVENUES**		**$ 6,140**	**$ 6,140**

Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ -	$ -	022 522 614200	REFUND OF SDC FEE	-	$ -	$ -
$ -	$ -	$ -		MATERIALS & SERVICES		$ -	$ -
				CAPITAL OUTLAY			
$ -	$ -	$ 6,100	022 522 746850	STORMWATER SYSTEM IMPROVE	-	$ 6,140	$ 6,140
$ -	$ -	$ 6,100		TOTAL CAPITAL OUTLAY		$ 6,140	$ 6,140
$ -	**$ -**	**$ 6,100**		**TOTAL STORMWATER SDC EXPENSES**		**$ 6,140**	**$ 6,140**

City of Reedsport
Wastewater Capital Enterprise Fund
024

Organization and Mission

The purpose of this fund is to allow for accumulation and expenditure of reserves for capital improvements to infrastructure and equipment for the Wastewater Utility System.

FY 16-17 Year in Review

The Wastewater Department has completed multiple capital improvement projects in addition to the daily and operational duties required: Replacement of approximately 800 feet of sewer line at the east end of Elm Avenue and provision of a connection point for the Douglas County leachate line, approximately 1800 feet of sewer line was relined and laterals restored, 7 manholes have been refurbished and re-grouted to eliminate the infiltration of groundwater, new camera investigation software and laptop was purchased and installed which is greatly improving the efficiency of our data collection.

FY 17-18 Budget Highlights and Challenges

- Wastewater System is in need of the following proposed projects:
    1. Replacement of two subsurface sewer slide gates. ($15,000)
    2. Elm Avenue from 2nd to past Upper Crestview is to be repaved as a result of the 2015 sewer line replacement. ($31,000)
    3. Approximately 20 manholes to be renovated ($25,000)
    4. Forrest Hills, 12th street and tank drain vault at WWTP ($6,000)
    5. Completion of Flash mixer design/replacement ($15,000)
    6. Partial force man replacement at N22nd street for Forrest Hills pump station ($66,150)
- Water meter reading device conversions (MXU's) will continue to be installed. This will be the third phase and will occur in Reedsport. Reedsport will require 2-3 additional phases of installation, due to the number of meters placed in the ground. Wastewater will contribute ½ of cost of this phase. ($6,000)
- Telemetry system will begin to be planned this fiscal year, but not start to be implemented until the 18/19 fiscal year.
- The following equipment purchases are proposed for continued and increased efficiency and protection of City staff and property:
    1. Wastewater portion of trailer mounted hydro excavator (9,666)

City of Reedsport
Wastewater Capital Enterprise Fund
024

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-16 Actual	2016-17 Adopted	**2017-18 Adopted**
Beginning Fund Balance	1,688,610	1,900,000	2,000,000
I - REVENUE	355,457	340,650	341,500
Total	$2,044,067	$2,240,650	$2,341,500
II- EXPENDITURES			
a. Capital Outlay	177,380	2,240,650	2,341,500
b. Transfers Out	-0-	-0-	-0-
Subtotal	$177,380	$2,240,650	$2,341,500
III-RESERVE			
a. Balance	1,866,687	-0-	-0-
Subtotal	$1,866,687	-0-	-0-
Total Expenditures/reserve	$2,044,067	$2,240,650	$2,341,500

WASTEWATER CAPITAL FUND - 024
Revenue

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 1,440,371	$ 1,688,610	$ 1,900,000	024 000 411100	BEGINNING FUND BALANCE	-	$ 2,000,000	$ 2,000,000
$ 6,448	$ 10,927	$ 5,500	024 000 415100	INTEREST	-	$ 10,000	$ 10,000
$ 6,150	$ 6,150	$ 6,150	024 000 451220	FUND 004 PW SHOP TRANSF	-	$ 2,500	$ 2,500
$ 262,300	$ 266,380	$ 329,000	024 000 451600	FUND 004 TRANSFER	-	$ 329,000	$ 329,000
$ -	$ 72,000	$ -	024 000 452200	DOUGLAS CTY REIMBURSE	-	$ -	$ -
$ 1,715,269	**$ 2,044,067**	**$ 2,240,650**		**TOTAL WASTEWATER CAPITAL REVNUES**		**$ 2,341,500**	**$ 2,341,500**

WASTEWATER CAPITAL FUND - 024
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				CAPITAL OUTLAY			
$ -	$ 932	$ 40,000	024 524 713400	PW SHOP RESERVE	-	$ 28,500	$ 28,500
$ -	$ -	$ -	024 524 713410	ENGINEERING FEES	-	$ -	$ -
$ -	$ -	$ 33,850	024 524 725350	MACHINERY & EQUIP	-	$ 30,000	$ 30,000
$ 725	$ 35,278	$ -	024 524 725400	EQUIPMENT RESERVE	-	$ -	$ -
$ -	$ -	$ -	024 524 725500	EQUIPMENT	-	$ -	$ -
$ -	$ -	$ 160,000	024 524 725550	EQUIPMENT RESERVE	-	$ 180,000	$ 180,000
$ -	$ -	$ 1,679,800	024 524 744375	FUTURE WASTEWATER IMPROVE.	-	$ 1,737,000	$ 1,737,000
$ -	$ 4,858	$ 67,500	024 524 745900	WW TREATMENT PLANT UPGRADE	-	$ 75,000	$ 75,000
$ -	$ -	$ -	024 524 746600	PUMP STATION TELEMETRY PROJECT	-	$ -	$ -
$ -	$ -	$ -	024 524 746750	STORM DRAIN IMPROVEMENTS	-	$ 10,000	$ 10,000
$ -	$ -	$ -	024 524 746840	METER UPGRADES	-	$ 6,000	$ 6,000
$ 25,934	$ 136,313	$ 259,500	024 524 746850	WW LINE INFRASTRUCTURE	-	$ 275,000	$ 275,000
$ 26,659	$ 177,380	$ 2,240,650		TOTAL CAPITAL OUTLAY		$ 2,341,500	$ 2,341,500
$ 26,659	**$ 177,380**	**$ 2,240,650**		**TOTAL WW CAPITAL EXPENSES**		**$ 2,341,500**	**$ 2,341,500**

City of Reedsport
General Capital Improvement Fund
025

Organization and Mission

The purpose of this fund is to allow for accumulation, and expenditure of funds for all capital improvements and capital equipment for all non utility departments.

In December 2004, the City Council passed Resolution 2004-013 designating how windfall funds shall be used. It states that 50% of windfall funds may be used for current capital projects and 50% must be put into reserves in General Capital Improvement Fund 025 for future capital needs.

FY 16-17 Year in Review.

- The Police Department was able to purchase three new vehicles in the 16/17 FY thanks to a grant from USDA.
- The Department also opened a collection fund at the Bank of the Cascades in order to begin raising money for a drug detection dog.
- Funds left-over from the LIONS park playground equipment upgrade were to go towards youth recreation facilities, so a portion of the funds was granted to the City in order to develop a frisbee golf course in bicentennial park. The projected is expected to reach completion at the end of June.
- The City Council desk received a face lift. For minimal cost, due to the work being done in-house by the maintenance department, the entire desk was rebuilt and has cohesive look with the desk at the front office of City Hall.
- A $450,000 grant from the Marine Board was awarded in order to purchase and store materials for the upcoming expansion of the Riverfront Boat Launch. This fund continues to build in order to provide a match from the larger grant to be received over the next two fiscal years, for the expansion project.

FY 17-18 Budget Highlights and Challenges

- Funds received from Douglas County for the cost of training of a new police officer who left the Department last fiscal year, was carried forward from the General Fund in order to purchase one more police vehicle in the 17/18 FY.
- A new audio system for the Council Chambers has been budgeted again for $10,000. This will replace the current system for which microphones and parts are no longer obtainable.
- $40,000 has been budgeted for the resurfacing of the City Hall/Police Station joint parking lot. The parking lot has had need of resurfacing for several years, but a new storm drain pipe must be installed prior to the resurfacing project.
- Funds for the financial software package is included as the purchase and upgrade cost was spread over a five year period with the final payment due in the 17/18 FY.

City of Reedsport
General Capital Improvement Fund
025

- A building awning has been included in the budget for $20,000. The building awning will cover the west side of the police department building allowing for weather protection. The total cost is expected to be $20,000.
- Staff is confident that the City's match towards the Boat Launch expansion is going to be secured over the next two fiscal years. The project cost is $1.4 million, with nearly $1.1 million funded by ODFW & OSMB. Approximately $220,000 will come from additional grant sources and the balance has been accumulating in the reserves fund and supplemented with transfers from the General, Utilities, and URD funds this FY.
- There are a number of building improvements needing to be accomplished when funds are available. The City has an ongoing challenge to maintain its buildings and equipment in addition to meeting the needs of daily operations and maintenance of City Hall, Police Department, Fire Department and Parks.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-16 Actual	2016-17 Adopted	**2017-18 Adopted**
Beginning Fund Balance	316,728	340,000	420,000
I – REVENUE			
a. Grants	90,762	-0-	1,287,000
b. Miscellaneous	7,305	1,500	2,500
c. Transfers In	110,250	110,500	125,000
Total	$525,045	$452,000	$1,834,500
II- EXPENDITURES			
a. Capital Outlay	162,720	343,800	1,710,500
b. Transfers Out	-0-	-0-	-0-
Subtotal	$162,720	$343,800	$1,710,500
III- RESERVES			
a. Balance	362,325	-0-	-0-
b. Reserve	-0-	108,200	124,000
Subtotal	$362,325	$108,200	$124,000
Total Expenditures and Reserves	$525,045	$452,000	$1,834,500

GENERAL CAPITAL FUND - 025
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 237,879	$ 316,728	$ 340,000	025 000 411100	BEGINNING FUND BALANCE	-	$ 420,000	$ 420,000
$ 1,087	$ 1,796	$ 1,000	025 000 415100	INTEREST	-	$ 2,000	$ 2,000
$ 7,700	$ 5,000	$ -	025 000 415900	MISCELLANEOUS	-	$ -	$ -
$ -	$ 90,762	$ -	025 000 421360	LIONS PARK EQUIPMENT GRANT	-	$ -	$ -
$ -	$ -	$ 8,840	025 000 421370	FRISBEE GOLF COURSE DONATION	-	$ -	$ -
$ -	$ -	$ -	025 000 423300	GRANTS & DONAT./BOAT FACILITY	-	$ 198,000	$ 198,000
$ 6,341	$ -	$ 450,000	025 000 423400	OSMB/ODFW GRANT	-	$ 1,089,000	$ 1,089,000
$ 1,379	$ 508	$ 500	025 000 423420	MOORAGE FEES	-	$ 500	$ 500
$ -	$ -	$ -	025 000 423510	RURAL DEVELOP. GRANT	-	$ -	$ -
$ -	$ -	$ 92,695	025 000 423597	LAW ENFORCE GRANT	-	$ -	$ -
$ 74,000	$ 45,000	$ 45,000	025 000 451200	FUND 001 TRANSFER	-	$ 37,500	$ 37,500
$ 17,250	$ 17,250	$ 17,100	025 000 451250	FUND 001/BOAT RESERVE	-	$ 25,000	$ 25,000
$ -	$ -	$ -	025 000 451260	FUND 003/BOAT RESERVE	-	$ 5,000	$ 5,000
$ -	$ -	$ -	025 000 451270	FUND 004/BOAT RESERVE	-	$ 5,000	$ 5,000
$ -	$ -	$ -	025 000 451280	FUND 150/BOAT RESERVE	-	$ 12,500	$ 12,500
$ -	$ -	$ -	025 000 451340	FUND 001 POLICE VEHICLES	-	$ 40,000	$ 40,000
$ 46,300	$ 48,000	$ 48,400	025 000 451450	FUND 016 TRANSFER	-	$ -	$ -
$ 391,935	**$ 525,045**	**$ 1,003,535**		**TOTAL GENERAL CAPITAL REVENUES**		**$ 1,834,500**	**$ 1,834,500**

GENERAL CAPITAL FUND - 025
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				CAPITAL OUTLAY			
$ 8,673	$ 898	$ 151,000	025 525 712500	BUILDING IMPROVEMENTS	-	$ 160,000	$ 160,000
$ -	$ -	$ 20,000	025 525 713000	BUILDING AWNING	-	$ 20,000	$ 20,000
$ -	$ 9,505	$ 10,000	025 525 722300	OFFICE EQUIP/FURNITURE	-	$ 10,000	$ 10,000
$ 53,318	$ 12,123	$ 6,000	025 525 722600	COMPUTER IMPROVEMENTS	-	$ 5,000	$ 5,000
$ 25,071	$ 32,289	$ -	025 525 722680	POLICE EQUIPMENT	-	$ -	$ -
$ -	$ -	$ 40,000	025 525 722750	PAVING IMPROVEMENT	-	$ 40,000	$ 40,000
$ -	$ -	$ 132,695	025 525 725300	POLICE VEHICLES	-	$ 50,000	$ 50,000
$ -	$ 10,105	$ 10,000	025 525 734650	PARK MOWER RESERVE	-	$ 10,000	$ 10,000
$ -	$ -	$ 8,840	025 525 744330	FRISBEE GOLF COURSE ESPENSES	-	$ -	$ -
$ -	$ 90,762	$ -	025 525 744340	LIONS PARK PLAYGROUND EQUIP.	-	$ -	$ -
$ 523	$ -	$ -	025 525 744350	LIONS FENCE PROJECT RESERVE	-	$ -	$ -
$ 725	$ 5,900	$ 12,000	025 525 744360	EQUIPMENT RESERVE	-	$ 12,000	$ 12,000
$ -	$ -	$ -	025 525 744370	RESERVE-REHAB. LOANS	-	$ -	$ -
$ -	$ -	$ -	025 525 744390	RIVERFRONT IMPROVEMENTS	-	$ -	$ -
$ 7,760	$ 1,138	$ 504,800	025 525 744400	BOAT FACILITIES RESERVE	-	$ 1,403,500	$ 1,403,500
$ 96,069	$ 162,720	$ 895,335	025 525 744400	CAPITAL OUTLAY	-	$ 1,710,500	$ 1,710,500
			025 525 951500	UNAPPROPRIATED			
$ -	$ -	$ 108,200	025 525 951500	RESERVE/FUTURE PROJECTS	-	$ 124,000	$ 124,000
$ -	$ -	$ 108,200		TOTAL UNAPPROPRIATED		$ 124,000	$ 124,000
$ 96,069	**$ 162,720**	**$ 1,003,535**		**TOTAL GENERAL CAPITAL EXPENSES**		**$ 1,834,500**	**$ 1,834,500**

City of Reedsport
Street Capital Improvements Fund
026

Organization and Mission

The purpose of this fund is to allow for accumulation, and expenditure, of reserves for capital improvements to infrastructure and equipment for the Street Fund.

FY 16-17 Year in Review

The maintenance and streets division has completed multiple capital improvement projects in addition to the daily and regular operational duties required: Paving contracts which completed the asphalt overlay of 6th street between HWY 38 and Winchester, degraded areas of Crestview and multiple street areas repaired.

FY 17-18 Budget Highlights and Challenges

- Streets are in need of the following proposed projects:
    1. Chip seal 22nd street south of HWY 101 and restripe. Restripe north side of 22nd street to Ridgeway ($79,000)
    2. Repair and repave portions of Riverfront Way that are sinking due to soil conditions and high use ($25,000)
    3. Multiple spot repair and paving areas ($29,050)
    4. Pave Highland Gardens water line trench area ($35,000)
    5. Winchester Avenue and Frontage Road repairs, seal coat and restripe (per City Traffic Committee recommendations) in order to extend life of streets due to high use. ($100,000)
    6. SCA grant for repaving and restriping of Frontage Road.
    7. Multiple catch basin and storm drain line replacement projects.
- LED light conversion to all lights along HWY 38 in downtown area for lighting consistency and cost savings to utility expenditures. ($7,000)
- Purchase LED acorn light fixtures for ODOT HWY 38 renovation project ($55,000)
- Reedsport West Road rock and fall protection netting to reduce debris from falling into roadway from steep hillside. ($5,000)
- The Streets Department is in need of the following equipment:
    1. Streets portion of tow behind hydro excavator ($9,666)

City of Reedsport
Street Capital Improvements Fund
026

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-16 Actual	2016-17 Adopted	**2017-18 Adopted**
Beginning Fund Balance	458,746	514,000	525,000
I - REVENUES	120,082	151,650	147,685
Total	$578,828	$663,650	$702,685
II- EXPENDITURES			
a. Capital Outlay	63,915	663,650	672,685
Subtotal	$63,915	$663,650	$672,685
III-RESERVES			
a. Balance	514,913	-0-	-0-
Subtotal	$514,913	$-0-	$-0-
Total Expenditures & Reserves	$578,828	$663,650	$672,685

STREET CAPITAL FUND - 026
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 418,232	$ 458,746	$ 514,000	026 000 411100	BEGINNING FUND BALANCE	-	$ 525,000	$ 525,000
$ 1,720	$ 2,932	$ 1,500	026 000 415100	INTEREST	-	$ 3,185	$ 3,185
$ -	$ -	$ -	026 000 415900	MISC. CAPITAL REVENUE	-	$ -	$ -
$ 50,000	$ -	$ 50,000	026 000 423300	ODOT SCA GRANT	-	$ 50,000	$ 50,000
$ 110,000	$ 106,000	$ 87,000	026 000 451210	FUND 002 CAPITAL IMPROVE.	-	$ 87,000	$ 87,000
$ 6,150	$ 6,150	$ 6,150	026 000 451220	FUND 002 SHOP	-	$ 2,500	$ 2,500
$ 5,000	$ 5,000	$ 5,000	026 000 451240	FUND 002 EQUIPMENT	-	$ 5,000	$ 5,000
$ 591,102	**$ 578,828**	**$ 663,650**		**TOTAL STREET CAPITAL REVENUES**		**$ 672,685**	**$ 672,685**

STREET CAPITAL FUND - 026
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				CAPITAL OUTLAY			
$ -	$ 932	$ 40,000	026 526 713400	PW SHOP RESERVE	-	$ 28,500	$ 28,500
$ 725	$ 15,942	$ 21,350	026 526 725350	MACHINERY & EQUIP	-	$ 24,000	$ 24,000
$ -	$ -	$ -	026 526 725500	EQUIPMENT	-	$ -	$ -
$ -	$ -	$ 90,000	026 526 725550	EQUIPMENT RESERVE	-	$ 90,000	$ 90,000
$ 130,960	$ -	$ 100,000	026 526 744360	SCA STREET PROJECT	-	$ 100,000	$ 100,000
$ 671	$ 47,041	$ 99,000	026 526 744370	STREET IMPROVEMENTS	-	$ 128,000	$ 128,000
$ -	$ -	$ 176,950	026 526 744375	FUTURE STREET IMPROVE.	-	$ 134,000	$ 134,000
$ -	$ -	$ -	026 526 744376	HWY 38 LIGHTING & LANDSCAPING	-	$ 30,000	$ 30,000
$ -	$ -	$ 136,350	026 526 744380	ODOT PROJECT RESERVE	-	$ 138,185	$ 138,185
$ 132,356	$ 63,915	$ 663,650		TOTAL CAPITAL OUTLAY		$ 672,685	$ 672,685
$ 132,356	**$ 63,915**	**$ 663,650**		**TOTAL STREET CAPITAL EXPENSES**		**$ 672,685**	**$ 672,685**

City of Reedsport
Storm Capital Improvements Fund
027

Organization and Mission

The purpose of this fund is to allow for accumulation, and expenditure, of reserves for capital improvements to infrastructure and equipment for the Storm Water Utility Enterprise Fund. It was established in 2011-2012 with a transfer from Fund 005.

FY 16-17 Year in Review

The storm water division has continued to maintain catch basins, clean storm drain lines and maintain storm water pump station systems on a continual basis. However, due to low amount of available funding, infrastructure improvements have been minor. However, the system is being maintained to continue to function to serve the City and citizens.

Further, the City's levee certification engineering firm (Anderson Perry and Associates) is continuing to move forward to certify the Reedsport levee system through FEMA. It will continue to be necessary to maintain the services of a qualified consultant to perform all aspects of the study, information gathering, compilation and submittal to FEMA.

It should be noted that because timber sale revenues will be transferred to the Stormwater Capital Fund in order to continue progress on levee certification, the costs associated with the timber sales were paid from the Stormwater Capital Fund in the 2016/17 FY. However, funds are available from the Non-Department Fund to make final payments related to the timber sale in the 2017/18 FY.

FY 17-18 Budget Highlights and Challenges

The FY 17-18 budget proposes repairs, renovation, upgrades and consulting services as follows:

- Storm drain and pump station infrastructure is in need of the following proposed projects:
    1. Elm Avenue pump station is in need of complete replacement; however, equipment, structural and piping repairs will have to suffice until additional funding becomes available. ($25,000)
    2. Winchester Avenue storm drain valve and infrastructure upgrade/replacement. ($15,000)
    3. Storm water pump stations at Elm Avenue, 12th and 16th streets require contracted excavation services to remove silt and material from wet wells to increase runoff capacity. ($10,000)

- Continued priority is meeting the criteria for Levee certification. The City continues to search for funding opportunities and consecutively correct deficiencies and maintain

City of Reedsport
Storm Capital Improvements Fund
027

problematic areas that were reported in the recent 2014 U.S. Army Corp Engineers assessment report. However, consultant services to keep the certification process moving forward are required for the geotechnical and interior drainage inside the levee area.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 016 Actual	2016 - 017 Adopted	2017 - 018 **Adopted**
Beginning Fund Balance	146,861	280,000	200,000
I – REVENUE			
a. Miscellaneous	1,315	100	1,000
b. Grants	144,809	50,000	-0-
c. Transfer In	$ 363,000	234,000	406,150
Total	$ 655,985	$564,100	$577,150
II- EXPENDITURES			
a. Capital Outlay.	397,328	564,100	607,150
Subtotal	$ 397,328	$ 564,100	$607,150
III- RESERVES			
a. Balance	258,657	-0-	-0-
Subtotal	$ 258,657	$ -0-	$ -0-
Total Expenditures and Reserves	$ 655,985	$ 564,100	$607,150

STORMWATER CAPITAL FUND - 027
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 132,079	$ 146,861	$ 280,000	027 000 411100	BEGINNING FUND BALANCE	-	$ 200,000	$ 200,000
$ 601	$ 1,315	$ 100	027 000 415100	INTEREST	-	$ 1,000	$ 1,000
$ -	$ -	$ 50,000	027 000 423330	IFA GRANT PROCEEDS	-	$ -	$ -
$ -	$ 70,000	$ 41,000	027 000 451200	FUND 001 TRANSFER	-	$ 242,500	$ 242,500
$ 31,075	$ 23,000	$ 23,000	027 000 451210	FUND 005 TRANSFER	-	$ 40,000	$ 40,000
$ -	$ 10,000	$ 10,000	027 000 451220	FUND 002/LEVEE	-	$ 103,650	$ 103,650
$ -	$ -	$ -	027 000 451225	FUND 002/STORM	-	$ 10,000	$ 10,000
$ -	$ -	$ -	027 000 451226	FUND 004 TRANSFER	-	$ 10,000	$ 10,000
$ -	$ 250,000	$ 150,000	027 000 451230	URBAN RENEWAL TRANSFER	-	$ -	$ -
$ -	$ 10,000	$ 10,000	027 000 451620	FUND 004 TRANSFER	-	$ -	$ -
$ -	$ 144,809	$ 87,000	027 000 453500	FEMA GRANT	-	$ -	$ -
$ 163,755	**$ 655,985**	**$ 651,100**		**TOTAL STORMWATER CAPITAL REVENUES**		**$ 607,150**	**$ 607,150**

STORMWATER CAPITAL FUND - 027
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				CAPITAL OUTLAY			
$ -	$ -	$ -	027 527 746600	PUMP STATION TELEMETRY PROJECT	-	$ -	$ -
$ -	$ -	$ 50,000	027 527 746760	STORMWATER INFRAST	-	$ 77,000	$ 77,000
$ 16,893	$ 236,987	$ 514,100	027 527 746780	STORMWATER LEVEE IMPROVE.	-	$ 530,150	$ 530,150
$ -	$ 160,341	$ 87,000	027 527 746790	FEMA LEVEE IMPROVE	-	$ -	$ -
$ -	$ -	$ -	027 527 746800	LEVEE ASSIST. RESERVE	-	$ -	$ -
$ 16,893	$ 397,328	$ 651,100		TOTAL CAPITAL OUTLAY		$ 607,150	$ 607,150
$ 16,893	**$ 397,328**	**$ 651,100**		**TOTAL STORMWATER CAPITAL EXPENSES**		**$ 607,150**	**$ 607,150**

City of Reedsport
Water Capital Enterprise Fund
029

Organization and Mission

The purpose of this fund is to allow for accumulation, and expenditure, of reserves for capital improvements to infrastructure and equipment for the Water Enterprise Fund.

FY 16-17 Year in Review

The Water Department has completed and is still in the process of completing multiple capital improvement projects in addition to the daily and operational duties required including, but not limited to: Engineering assessment of the UV system conversion and upgrades at the City water plant has been completed and is now in the process of completing the design of the upgrades required by the State Drinking Water program; completion of 1800 feet of water line replacement at Highlands/Gardens with the remaining 1100 feet which should be completed by late May, 2016; completion of installation of MXU Bluetooth meter reading devices in Gardiner for all 116 water accounts; installation of multiple new and replacement fire hydrants.

FY 17-18 Budget Highlights and Challenges

The FY 16-17 year budget proposes repairs, renovation, upgrades and equipment purchases as follows:

Projects:

- Water System is in need of the following proposed projects totaling $1,187,000:
    1. Install new fire hydrant per list provided from Reedsport Fire Department to alleviate areas that do not have adequate hydrant coverage. ($5,000)
    2. Set funds aside for new Pressure Release Valve (PRV) for City system at 22nd street and HWY 101. ($31,000)
    3. Replacement of the water meter for River Bend Mobile Park. ($16,000)
    4. Water Treatment Plant UV upgrade. Funds have been set aside from previous years in anticipation of this project. ($700,000)
    5. Water Treatment Plant chlorine system conversion which will be a yearly savings to the City's operating budget. ($300,000)
    6. Remaining connection and paving clean up for Highland/Gardens water line project. ($100,000)
    7. Replace pump at Rowe street water pump station with a variable speed unit which will save electricity costs and extend life of system. ($25,000)

City of Reedsport
Water Capital Enterprise Fund
029

8. Second phase of water meter MXU radio reading installation which will continue to increase the efficiency and accuracy of the meter reading and data collection which is a benefit to the customer. ($10,000)

Equipment:

- The following equipment purchases are proposed for continued and increased efficiency and protection of City staff and property totaling $26,004:

1. Water portion of equipment flatbed trailer. ($2,668)
2. Water portion of "skidsteer" with forklift, jackhammer and auger attachments. ($6,668)
3. Water portion of two (2) trailer mount 6" diesel dewatering pumps. ($8,334)
4. Water portion of City Shop facility security gate system. ($8,334)

Budget Summary

APPROPRIATIONS			
CATEGORY	2015-16 Actual	2016-17 Adopted	**2017-18 Adopted**
Beginning Fund Balance	1,602,877	1,600,000	1,225,000
I – REVENUE			
a. Miscellaneous	9,752	5,000	8,000
b. Transfer In	178,585	176,150	172,500
Total	$1,791,214	$1,781,150	$1,405,500
II- EXPENDITURES			
a. Materials & Services	-0-	-0-	-0-
b. Capital Outlay	205,967	1,781,150	1,405,500
Subtotal	$205,967	$1,781,150	$1,405,500
III-RESERVES			
a. Balance	1,585,247	-0-	-0-
Subtotal	$1,585,247	$ -0-	$ -0-
Total Expenditures / Reserves	$1,791,214	$1,781,150	$1,405,500

WATER CAPITAL FUND - 029
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 1,363,556	$ 1,602,877	$ 1,600,000	029 000 411100	BEGINNING FUND BALANCE	-	$ 1,225,000	$ 1,225,000
$ 6,026	$ 9,752	$ 5,000	029 000 415100	INTEREST	-	$ 8,000	$ 8,000
$ 6,150	$ 6,150	$ 6,150	029 000 451260	FUND 003 PW SHOP	-	$ 2,500	$ 2,500
$ 241,540	$ 172,435	$ 170,000	029 000 451300	FUND 003 TRANSFER		$ 170,000	$ 170,000
$ 1,617,272	**$ 1,791,214**	**$ 1,781,150**		**TOTAL WATER CAPITAL REVENUES**		**$ 1,405,500**	**$ 1,405,500**

WATER CAPITAL FUND - 029
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				CAPITAL OUTLAY			
$ -	$ 932	$ 40,000	029 529 713400	PW SHOP BLDG RESERVE	-	$ 28,500	$ 28,500
$ -	$ -	$ -	029 529 713410	ENGINEERING FEES	-	$ -	$ -
$ 8,825	$ -	$ 26,250	029 529 725350	PW MACHINERY	-	$ 26,000	$ 26,000
$ -	$ -	$ -	029 529 725400	EQUIPMENT RESERVE	-	$ -	$ -
$ -	$ 24,557	$ 154,200	029 529 725550	EQUIPMENT	-	$ -	$ -
$ -	$ -	$ 210,000	029 529 733370	LAND PURCHASE RESERVE	-	$ -	$ -
$ -	$ -	$ 163,700	029 529 744375	FUTURE WATER IMPROVEMENTS	-	$ 125,000	$ 125,000
$ -	$ 83,176	$ 1,000,000	029 529 745900	WATER PLANT IMPROVEMENTS	-	$ 1,100,000	$ 1,100,000
$ 5,570	$ 78,391	$ 177,000	029 529 746450	WATER SYSTEM IMPROVEMENTS	-	$ 120,000	$ 120,000
$ -	$ -	$ -	029 529 746600	PUMP STATION TELEMETRY PROJECT	-	$ -	$ -
$ -	$ -	$ -	029 529 746830	WATERLINE RELOCATION LEVEE	-	$ -	$ -
$ -	$ 18,912	$ 10,000	029 529 746840	METER UPGRADES	-	$ 6,000	$ 6,000
$ 14,395	$ 205,967	$ 1,781,150		TOTAL CAPITAL OUTLAY		$ 1,405,500	$ 1,405,500
$ 14,395	**$ 205,967**	**$ 1,781,150**		**TOTAL WATER CAPITAL EXPENSES**		**$ 1,405,500**	**$ 1,405,500**

City of Reedsport
Dial a Ride
034

PERSONNEL ASSIGNED TO THE FUND
0.19 FTE

Communication Supervisor 0.18
Mechanic III 0.01

Organization and Mission

Dial a Ride was established in fiscal year 2008/2009. The Dial a Ride program was transferred to the City from Douglas County due to budget cuts at the County level that required the County to subcontract the transportation department that administered this service. Due to the proximity of the City of Reedsport from the County seat, it was not feasible for a sub-contractor to provide a program in this area. The City of Reedsport agreed to take on the administration of this program as long as funds are available in the County budget for reimbursement of expenses. These funds are a pass through from Oregon Department of Transportation Special Transportation Funds. The Reedsport Police Department Administrative Assistant oversees this program.

FY 16-17 Year in Review

The City of Reedsport continues to provide vital transportation to seniors and disabled persons in our local area.

Noteworthy accomplishments in 2016-17 include:

- Continued recruitment of volunteer drivers during the year.
- Federal and State grants were secured for the expanding program through the 2016-18 biennium.
- Rider numbers have continued to increase often reaching daily capacity.
- A centralized dispatch is being utilized through the Sutherland Police Department.
- Started a once a month trip to Roseburg.
- Continuing a once a month trip to the neighboring community of Florence.
- Continuing a once a week run to the Coos Bay area.
- Recruited two new drivers.

FY 17-18 Budget Highlights and Challenges

This budget is fully funded by outside sources. The program pays the provider a lump sum each quarter. This is a change from previous years and is intended to allow each service location to manage their programs more efficiently.
This fund was previously budgeted in the General Fund as departmental unit 001-450.
Special areas of emphasis in FY 2017-2018 include the pursuit of the following goals:

City of Reedsport
Dial a Ride
034

Goals

- Continue to partner with the local hospital and doctor offices to provide this vital service to the senior and disabled population.
- Continue to increase awareness of the availability of this service.
- To continue to serve senior and disabled persons with crucial transportation needs.
- To expand the service and potentially provide rides outside of the City of Reedsport to create critical links to neighboring communities.

Performance Measurements

Task	**FY 16-17**
Volunteer driver recruitment	2
Number of rides provided to Senior and Disabled	6000
Number of Dept. Employees FTE	.18

Budget Summary

APPROPRIATIONS			
CATEGORY	2015- 016 Actual	2016 - 017 Adopted	**2017 – 018 Adopted**
Beginning Fund Balance			-0-
I - REVENUE			44,380
Total			$48,200
II- EXPENDITURES			
a. Personnel	-0-	-0-	14,700
b. Materials & Services	-0-	-0-	18,500
c. Capital Outlay	-0-	-0-	11,180
Subtotal	-0-	-0-	$44,380
III- RESERVES			
a. Balance	-0-	-0-	-0-
Subtotal	-0-	-0-	-0-
Total Expenditures and Reserves	-0-	-0-	$44,380

DIAL-A-RIDE FUND - 034
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ -	$ -	034 000 411100	BEGINNING FUND BALANCE	-	$ -	$ -
$ -	$ -	$ -	034 000 412250	DIAL-A-RIDE DONATIONS	-	$ 50	$ 50
$ -	$ -	$ -	034 000 412500	DIAL-A-RIDE FEES	-	$ 3,000	$ 3,000
$ -	$ -	$ -	034 000 412750	DIAL-A-RIDE TRANSIENT FUNDING	-	$ 20,000	$ 20,000
$ -	$ -	$ -	034 000 415100	INTEREST	-	$ 150	$ 150
$ -	$ -	$ -	034 000 451000	FUND 001 TRANSFER	-	$ 25,000	$ 21,180
$ -	**$ -**	**$ -**		**TOTAL DIAL-A-RIDE REVENUES**		**$ 48,200**	**$ 44,380**

DIAL-A-RIDE FUND - 034
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ -	$ -	$ -	034 534 511230	COMM. SUPERVISOR	0.18	$ 8,800	$ 8,800
$ -	$ -	$ -	034 534 511420	MECHANIC	0.01	$ 550	$ 550
$ -	$ -	$ -	034 534 521500	OVERTIME	-	$ 500	$ 500
$ -	$ -	$ -	034 534 531010	SOCIAL SECURITY	-	$ 750	$ 750
$ -	$ -	$ -	034 534 531020	PERS	-	$ 1,150	$ 1,150
$ -	$ -	$ -	034 534 531210	WORKMEN'S COMP	-	$ 50	$ 50
$ -	$ -	$ -	034 534 531220	HEALTH INSURANCE	-	$ 2,900	$ 2,900
$ -	$ -	$ -		TOTAL PERSONAL SERVICES	0.19	$ 14,700	$ 14,700

DIAL-A-RIDE FUND - 034
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ -	$ -	034 534 612251	PAGER/CELL PHONE	-	$ 1,000	$ 1,000
$ -	$ -	$ -	034 534 614200	REFUND OF FEES	-	$ 50	$ 50
$ -	$ -	$ -	034 534 614300	OFFICE EQUIP/MAINT	-	$ 200	$ 200
$ -	$ -	$ -	034 534 614390	BONDING & INSURANCE	-	$ 1,800	$ 1,800
$ -	$ -	$ -	034 534 614520	RECRUITMENT/RECOGNITION	-	$ 2,500	$ 2,500
$ -	$ -	$ -	034 534 614900	OTHER SUPPLIES	-	$ 250	$ 250
$ -	$ -	$ -	034 534 617300	AUTOMOBILE MAINTENANCE	-	$ 850	$ 850
$ -	$ -	$ -	034 534 617320	VEHICLE FUEL	-	$ 5,350	$ 5,350
$ -	$ -	$ -	034 534 623530	CONTRACT DRIVER	-	$ 6,500	$ 6,500
$ -	$ -	$ -		TOTAL MATERIALS & SERVICES	-	$ 18,500	$ 18,500
				CAPITAL OUTLAY			
$ -	$ -	$ -	034 534 712500	FUTURE RESERVE PROJECT	-	$ 15,000	$ 11,180
$ -	$ -	$ -		TOTAL CAPITAL OUTLAY	-	$ 15,000	$ 11,180
$ -	**$ -**	**$ -**		**TOTAL DIAL-A-RIDE EXPENSES**		**$ 48,200**	**$ 44,380**

City of Reedsport
Animal Shelter
035

Organization and Mission

The Animal Shelter is a small facility owned by the City of Reedsport; it is located on West Railroad Street, next door to the water treatment facility. The facility and its services are ran and maintained by the Reedsport Police Department and volunteers. The Reedsport Public Works Department assists in facility maintenance. A volunteer coordinator works under the supervision of the Chief of Police and assists in volunteer coordination and work assignments for the remainder of the volunteer base which currently stands at five.

The Animal Shelter provides animal control services to the citizens of Reedsport and Western Douglas County. The building originally contained 4 dog kennels, and then later additional dog runs were added to the current capacity to hold 12 dogs.

The shelter's mission is to provide a safe environment to house lost, abandoned, or quarantined dogs until an owner can be found, the dog is adopted out, or the quarantine requirements have been met.

The shelter runs primarily on donated funds, but it also receives limited revenue from Douglas County and the Municipal Court by way of fines, license fees, and impound fees.

FY 16-17 Year in Review

This past year the facility adopted out about 29 dogs. The shelter continually receives donations and impound fees.

There have been many new viable volunteers wanting to help out at the shelter, and with the increase in activity this year it has been welcomed. With prior years funding and the help of volunteer labor we now have a dog wash area where dogs can be bathed, and a laundry facility to wash bedding; both critical in the shelters battle with flees and other parasites on animals brought into us.

The shelter has improved the drainage and walkways at the facility which has reduced the amount of area which is flooded and muddy. Final improvements this spring and summer include adding a dog run and seeding the grass to try to keep the exercise areas out of the mud.

FY 17-18 Budget Highlights and Challenges

A carry-over balance of $20,650 from General Fund is being transferred into this fund and the final carry-over will be transferred in the 18/19 FY budget. It is estimated that this final carry-over will be approximately $5,000. At this point, the Animal Shelter is operating as a stand-alone

City of Reedsport
Animal Shelter
035

fund and from this point forward, any roll-over funds from one fiscal year will be accounted for in a beginning fund balance in future years.

Repairs to a portion of the animal shelter will need to be made in the upcoming fiscal year, as the roofing getting older.

Performance Measurements

Task	FY 15-16	FY 16-17
Total dog visits	70	51
Adopted dogs	20	29
Dogs returned home	41	16
Dogs sent to Roseburg	0	0

Animal Shelter Budget Summary

APPROPRIATIONS			
CATEGORY	2016 - 016 Actual	2016 - 017 Adopted	2017 - 018 **Adopted**
Beginning Fund Balance			-0-
I - REVENUE			26,750
Total	-0-	-0-	$26,750
I- EXPENDITURES	-0-	-0-	-0-
a. Personnel	-0-	-0-	10,650
b. Materials & Services	-0-	-0-	16,100
c. Capital Outlay			
Subtotal	-0-	-0-	$26,750
Total Expenditures and Reserves	-0-	-0-	$26,750

ANIMAL SHELTER FUND - 035
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ -	$ -	035 000 411100	BEGINNING FUND BALANCE	-	$ -	$ -
$ -	$ -	$ -	035 000 412250	ANIMAL CONTROL/IMPOUND	-	$ 1,000	$ 1,000
$ -	$ -	$ -	035 000 412500	ANIMAL SHELTER DONATIONS	-	$ 5,000	$ 5,000
$ -	$ -	$ -	035 000 415100	INTEREST	-	$ 100	$ 100
$ -	$ -	$ -	035 000 451200	FUND 001 TRANSFER	-	$ 20,650	$ 20,650
$ -	**$ -**	**$ -**		**TOTAL ANIMAL SHELTER REVENUES**		**$ 26,750**	**$ 26,750**

ANIMAL SHELTER FUND - 035
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ -	$ -	035 535 612080	WATER	-	$ 300	$ 300
$ -	$ -	$ -	035 535 612085	STORMWATER	-	$ 50	$ 50
$ -	$ -	$ -	035 535 612090	WASTEATER	-	$ 550	$ 550
$ -	$ -	$ -	035 535 612100	ELECTRICITY	-	$ 1,600	$ 1,600
$ -	$ -	$ -	035 535 612251	CELL PHONE	-	$ 300	$ 300
$ -	$ -	$ -	035 535 614780	DOG FOOD	-	$ 800	$ 800
$ -	$ -	$ -	035 535 614900	OTHER SUPPLIES	-	$ 5,250	$ 5,250
$ -	$ -	$ -	035 535 623430	VETERINARY SERVICES	-	$ 1,800	$ 1,800
$ -	$ -	$ -		TOTAL MATERIALS & SERVICES		$ 10,650	$ 10,650
				CAPITAL OUTLAY			
$ -	$ -	$ -	035 535 712500	BUILDING IMPROVEMENT	-	$ 16,100	$ 16,100
$ -	$ -	$ -		TOTAL CAPITAL OUTLAY		$ 16,100	$ 16,100
$ -	**$ -**	**$ -**		**TOTAL ANIMAL SHELTER EXPENSES**		**$ 26,750**	**$ 26,750**

City of Reedsport
Library Building Fund
036

Organization and Mission

The Library Building Fund was established to account for expenditures associated specifically with the library building. Douglas County provides library services to the City of Reedsport and the surrounding area in the form of staff, technology, and library materials. By intergovernmental agreement, the City provides and maintains the library building.

FY 16-17 Year in Review

As of April 1, 2017, the City of Reedsport took over operation of the Reedsport Branch Library after Douglas County stopped funding for the entire library system. The City of Reedsport owns the library building and has contributed to the cost of utilities and maintenance since its establishment. As funding for personnel costs, the purchasing of books, computer equipment purchases, internet, etc. have never been budgeted for the City was unable to maintain the same level of service, as was previous in place under the County's control. The library now currently operates without a checkout and cataloging system, but maintains the same hours of business as before; however, it is under a reading room model. Additional services are provided, such as a coffee and snack bar, a Lego corner for children, and other new technology enhancements.

Thanks to CDABA a part time librarian has been funded through the end of the fiscal year in order to help with the transition. A library volunteer group has also been established and is propelling the new organizational structure forward.

FY 17-18 Budget Highlights and Challenges

The Library budget is proposed to be funded mostly through grants and donations, primarily, with the hope that a part-time library can be maintained in the 2017/18 FY. The library fund will receive a $12,500 transfer from General fund, which is approximately the cost of the utilities. A $600 transfer of the unused library renovation fund balance is also being transferred to this new fund and can be used for future library expenses.

This Fund was previously budgeted as part of the General Fund as departmental unit 001-430.

City of Reedsport
Library Building Fund
036

Budget Summary

APPROPRIATIONS			
CATEGORY	2016 - 016 Actual	2016 - 017 Adopted	2017 - 018 **Adopted**
Beginning Fund Balance			-0-
I - REVENUE			42,320
Total	-0-	-0-	$42,320
I- EXPENDITURES			
a. Personnel	-0-	-0-	2,920
b. Materials & Services	-0-	-0-	39,400
Subtotal	-0-	-0-	$42,320
III- RESERVES			
a. Balance	-0-	-0-	-0-
Subtotal	-0-	-0-	-0-
Total Expenditures and Reserves	-0-	-0-	$42,320

LIBRARY FUND - 036
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ -	$ -	036 000 411100	BEGINNING FUND BALANCE	-	$ -	$ -
$ -	$ -	$ -	036 000 412250	LIBRARY DONATIONS	-	$ 5,000	$ 5,000
$ -	$ -	$ -	036 000 412500	LIBRARY GRANTS	-	$ 20,000	$ 20,000
$ -	$ -	$ -	036 000 412750	COPIER FEES	-	$ 250	$ 250
$ -	$ -	$ -	036 000 415100	INTEREST	-	$ 150	$ 150
$ -	$ -	$ -	036 000 451200	FUND 001 TRANSFER	-	$ 12,500	$ 16,320
$ -	$ -	$ -	036 000 451300	FUND 001 TRANS/LIBRARY RENOVAT	-	$ 600	$ 600
$ -	**$ -**	**$ -**		**TOTAL LIBRARY REVENUES**		**$ 38,500**	**$ 42,320**

LIBRARY FUND - 036
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				PERSONAL SERVICES			
$ -	$ -	$ -	036 536 511450	MAINTENANCE WORKER SALARY	0.02	$ 990	$ 990
$ -	$ -	$ -	036 536 511460	CUSTODIAN SALARY	0.03	$ 700	$ 700
$ -	$ -	$ -	036 536 531010	SOCIAL SECURITY	-	$ 130	$ 130
$ -	$ -	$ -	036 536 531020	PERS	-	$ 290	$ 290
$ -	$ -	$ -	036 536 531210	WORKER COMP INS.	-	$ 130	$ 130
$ -	$ -	$ -	036 536 531220	HEALTH INSURANCE	-	$ 680	$ 680
$ -	$ -	$ -		PERSONAL SERVICES	0.05	$ 2,920	$ 2,920
				MATERIALS & SERVICES			
$ -	$ -	$ -	036 536 612070	GARBAGE DISPOSAL	-	$ 280	$ 280
$ -	$ -	$ -	036 536 612080	WATER	-	$ 350	$ 350
$ -	$ -	$ -	036 536 612085	STORMWATER	-	$ 50	$ 50
$ -	$ -	$ -	036 536 612090	WASTEWATER	-	$ 650	$ 650
$ -	$ -	$ -	036 536 612100	ELECTRICITY	-	$ 6,000	$ 6,000
$ -	$ -	$ -	036 536 612250	NETWORK COMMUNICATIONS	-	$ 1,050	$ 1,050
$ -	$ -	$ -	036 536 614220	JANITORIAL SUPPLIES	-	$ 600	$ 600
$ -	$ -	$ -	036 536 614250	BUILDING MAINT, SUPPLIES	-	$ 3,500	$ 3,500
$ -	$ -	$ -	036 536 614300	OFFICE EQUIP/MAINT	-	$ 1,100	$ 1,100

LIBRARY FUND - 036
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ -	$ -	036 536 614350	BOOKS & PERIODICALS	-	$ 600	$ 600
$ -	$ -	$ -	036 536 614360	SUPPLIES	-	$ 500	$ 100
$ -	$ -	$ -	036 536 614400	COMPUTER OPERATIONS	-	$ 900	$ 500
$ -	$ -	$ -	036 536 614450	COMPUTER SUPPORT	-	$ -	$ 620
$ -	$ -	$ -	036 536 614460	LIBRARY PROGRAMS/EVENTS	-	$ -	$ 4,000
$ -	$ -	$ -	036 536 623530	CONTRACTED SERVICES	-	$ 20,000	$ 20,000
$ -	$ -	$ -		TOTAL MATERIALS & SRVCS	-	$ 35,580	$ 39,400
$ -	**$ -**	**$ -**		**TOTAL LIBRARY EXPENSES**		**$ 38,500**	**$ 42,320**

REEDSPORT URBAN RENEWAL AGENCY

PROPOSED BUDGET

FOR

FISCAL YEAR 2017-018

REEDSPORT URBAN RENEWAL AGENCY
Fund 150

Organization and Mission

This Urban Renewal District was established by Ordinance 2007-1074, July 4, 2007 as authorized by ORS. 457 for the purpose of undertaking redevelopment activities within the District. The Reedsport Urban Renewal District is established for a 20 year period which will expire in 2027. The Urban Renewal Agency was created improve areas within the urban renewal district.

The City Council serves as the Urban Renewal Agency governing body and has appointed an Urban Renewal Advisory Committee. The Advisory Committee reviews the staff proposed budget and formally votes for recommendation of the budget to the budget committee.

FY 16-17 Year in Review

- A transfer of $150,000 was made to the Stormwater Capital in order to offset costs associated with the levee certification. The levee certification process will continue into the 2017-018 FY, but no contributions have been budgeted from the Urban Renewal fund.
- Contributed $10,000 to a façade improvement program for the Reedsport Main Street.
- A match of $15,150 for a future ODOT sidewalk project on the Fir Avenue portion of Highway 38 was again set aside.
- The Reedsport Urban Renewal Agency agreed to sponsor a RARE student for the Main Street Program for the third consecutive year.
- Made the $7,420 yearly debt payment toward East Railroad property.

FY 17-18 Budget Highlights and Challenges

- Beginning Fund Balance is projected to be down this year due to the large transfer to Stormwater Capital in 2016-2017, in which funds were utilized for drainage analysis and engineering costs associated with the levee certification. This transfer is not budgeted from the Urban Renewal fund in the 17/18 FY.
- Property tax collection is estimated to increase slightly in the new fiscal year.
- Continue to designate $7,420 yearly toward debt payment of the East Railroad Storm Drain pump station property. $1,100 is designated for property taxes on this property.
- The final match payment of $15,150 is being set aside for the ODOT sidewalk project on the Fir Ave. portion of Hwy 38. This project is expected to begin in the summer of 2018.
- A landscaping and lighting project in the same location as the ODOT sidewalk project is anticipated and $30,000 has been budget from the Urban Renewal fund to pay for a portion of this project. The remaining $30,000 is budgeted out of Streets Capital Fund.
- Once again Urban Renewal will contribute towards the cost of wages for a RARE student for the Main Street Program, as well as, a $10,000 contribution to the Façade Improvement Program.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 2016 Actual	2016 - 2017 Adopted	**2017 - 2018 Adopted**
Beginning Fund Balance	352,434	178,000	60,000
I - REVENUE	112,315	103,820	110,050
Total	$464,749	$281,820	$170,050
I- EXPENDITURES			
a. Materials & Services	2,911	3,950	4,065
b. Capital Outlay	-0-	100,450	126,065
c. Debt Service	8,027	7,420	7,420
d. Inter-Fund Transfer	275,000	170,000	32,500
Total	$285,938	$281,820	$170,050
III-RESERVES			
a. Balance	178,811	-0-	-0-
Subtotal	178,811	-0-	-0-
Total Expenditures and Reserves	$464,749	$281,820	$170,050

URBAN RENEWAL DISTRICT FUND - 150
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ 308,849	$ 352,434	$ 178,000	150 000 411100	BEGINNING FUND BALANCE	-	$ 60,000	$ 60,000
$ 73,919	$ 106,197	$ 100,000	150 000 412250	CURRENT PROPERTY TAX	-	$ 105,000	$ 105,000
$ 4,813	$ 4,480	$ 3,000	150 000 412500	DELINQUENT PROP TAX	-	$ 3,500	$ 3,500
$ 1,393	$ 1,346	$ 800	150 000 415100	INTEREST	-	$ 1,500	$ 1,500
$ 15	$ 23	$ 20	150 000 415150	OTHER INTEREST	-	$ 50	$ 50
$ -	$ -	$ -	150 000 415350	UR LAND SALES	-	$ -	$ -
$ 1,815	$ 269	$ -	150 000 415900	MISCELLANEOUS	-	$ -	$ -
$ 390,804	**$ 464,749**	**$ 281,820**		**URBAN RENEWAL DISTRICT REVENUES**		**$ 170,050**	**$ 170,050**

URBAN RENEWAL DISTRICT FUND -150
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ 1,505	$ 983	$ 1,000	150 600 613300	ADVERTISING & FEES	-	$ 1,065	$ 1,065
$ 781	$ 915	$ 1,500	150 600 613500	PROF & TECHNICAL SERVICES	-	$ 1,500	$ 1,500
$ 1,006	$ 1,013	$ 1,450	150 600 613800	OTHER FEES	-	$ 1,500	$ 1,500
$ 3,292	$ 2,911	$ 3,950		MATERIALS & SERVICES		$ 4,065	$ 4,065
				CAPITAL OUTLAY			
$ -	$ -	$ 55,000	150 600 710000	CAPITAL PROJECTS RESERVE	-	$ 40,000	$ 40,000
$ -	$ -	$ -	150 600 723400	STORMWATER PROJECTS	-	$ -	$ -
$ -	$ -	$ -	150 600 723560	WATERFRONT/DOWNTOWN PROJ	-	$ -	$ -
$ -	$ -	$ -	150 600 744370	HWY 38 LIGHTING & LANDSCAPING	-	$ 30,000	$ 30,000
$ -	$ -	$ 45,450	150 600 744380	ODOT PROJECT RESERVE	-	$ 56,065	$ 56,065
$ -	$ -	$ 100,450		CAPITAL OUTLAY		$ 126,065	$ 126,065
				DEBT SERVICE			
$ 7,410	$ 8,027	$ 7,420	150 600 911500	STORMWATER DEBT	-	$ 7,420	$ 7,420
$ 7,410	$ 8,027	$ 7,420		TOTAL DEBT SERVICE		$ 7,420	$ 7,420

URBAN RENEWAL DISTRICT FUND -150
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				INTER-FUND TRANSFERS			
$ -	$ -	$ -	150 600 744400	FUND TRANS 025/BOAT RESERVE	-	$ 12,500	$ 12,500
$ -	$ 250,000	$ 150,000	150 600 910000	TRANSFER FUND 027	-	$ -	$ -
$ 28,000	$ 13,000	$ 10,000	150 600 920000	TRANSFER TO MAIN STREET	-	$ 10,000	$ 10,000
$ -	$ 12,000	$ 10,000	150 600 920500	TRANSFR MAIN ST. PROJECTS	-	$ 10,000	$ 10,000
$ 28,000	$ 275,000	$ 170,000		TOTAL INTER-FUND TRANSFERS		$ 32,500	$ 32,500
$ 38,702	**$ 285,938**	**$ 281,820**		**TOTAL URBAN RENEWAL EXPENSES**		**$ 170,050**	**$ 170,050**

REEDSPORT URBAN RENEWAL AGENCY
MAIN STREET
Fund 151

Organization and Mission

This Urban Renewal District was established by Ordinance 2007-1074, July 4, 2007 as authorized by ORS. 457 for the purpose of undertaking redevelopment activities within the District. The Reedsport Urban Renewal District is established for a 20 year period which will expire in 2027. The Urban Renewal Agency was created improve areas within the urban renewal district.

The City Council serves as the Urban Renewal Agency governing body and has appointed an Urban Renewal Advisory Committee. The Advisory Committee reviews the staff proposed budget and formally votes for recommendation of the budget to the budget committee.

The purpose of the Urban Renewal Fund Main Street is the undertaking of the Reedsport Urban Renewal Agency to provide the umbrella agency for the Main Street Program. The Main Street mission is to cultivate a more active, vibrant and sustainable downtown. The Main Street approach is focused on four basic areas: marketing and promotion, downtown enhancement, design and preservation, and business recruitment. The program is tasked with sustaining the program through responsible use of Urban Renewal funds, support from partner agencies and through grant writing.

FY 16-17 Year in Review

- The Reedsport Urban Renewal Agency agreed to sponsor a Resource Assistance for Rural Environments (RARE) student for the Main Street Program in downtown Reedsport. RARE program participants are college graduates in need of real world job experience and the communities that utilize these participants receive low cost skilled labor. Many other communities have effectively partnered with the RARE to staff their Main Street programs.
- Past Main Street Projects include the Steam Donkey, Brick & Banner, Façade Improvement, Rainbow Plaza Mural, & Bicycle Stop Projects.

FY 17-18 Budget Highlights and Challenges

- The Rare Student program is budgeted for a fourth year, partially funded by an Urban Renewal transfer in the amount of $10,000. The remainder of the Main Street Coordinator's wages will be supplemented with grant funds.
- Another Urban Renewal transfer is identified for the Main Street Facade Project and is budgeted for $10,000 this year.
- Main Street project funding from various sources is anticipated to be $5,700.

Budget Summary

APPROPRIATIONS			
CATEGORY	2015 - 2016 Actual	2016-2017 Adopted	**2017-2018 Adopted**
Beginning Fund Balance	$28,256	43,955	20,000
I - REVENUE	66,829	36,130	140,915
Total	$95,085	$80,085	$160,915
I- EXPENDITURES			
a. Materials & Services	22,699	24,550	22,800
b. Capital Outlay	30,659	55,535	138,115
Total	$53,358	$80,085	$160,915
III-RESERVES			
a. Balance	41,727	$-0-	$-0-
Subtotal	$41,727	-0-	-0-
Total Expenditures and Reserves	$95,085	$80,085	$160,915

URD MAIN STREET FUND - 151
Revenues

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
$ -	$ 28,256	$ 43,955	151 000 411100	BEGINNING FUND BALANCE	-	$ 18,000	$ 20,000
$ 44	$ 244	$ 30	151 000 415100	INTEREST	-	$ 215	$ 215
$ -	$ -	$ -	151 000 415900	MISCELLANEOUS	-	$ -	$ -
$ 2,000	$ 2,000	$ -	151 000 416000	CO-OP FUNDS MS INTERN	-	$ 2,000	$ 2,000
$ 10,000	$ 20,000	$ -	151 000 416100	PROGRAM GRANTS-MAINSTREET	-	$ 10,000	$ 10,000
$ 12,855	$ 5,612	$ 1,000	151 000 416110	MISC. MS PROJECTS INCOME	-	$ -	$ -
$ -	$ -	$ -	151 000 416120	MURAL DONATIONS	-	$ -	$ -
$ -	$ 4,631	$ 100	151 000 417000	STREET BANNER REVENUE	-	$ 500	$ 500
$ -	$ 3,100	$ 4,000	151 000 417100	FACADE REVENUE- NON URD	-	$ 1,000	$ 1,000
$ -	$ 6,242	$ 7,000	151 000 417200	STEAM DONKEY REVENUE	-	$ 2,000	$ 7,000
$ -	$ -	$ -	151 000 417300	FACADE REVENUE-URD	-	$ -	$ -
$ -	$ -	$ -	151 000 417340	MS REVITALIZATION GRANT	-	$ -	$ 100,000
$ -	$ -	$ 4,000	151 000 417350	BICYCLE REVENUE	-	$ -	$ -
$ -	$ -	$ -	151 000 417360	MURAL PROJECT REVENUE	-	$ 200	$ 200
$ 28,000	$ 13,000	$ 10,000	151 000 420000	FUND 150 INTERN TRNSFR	-	$ 10,000	$ 10,000
$ -	$ 12,000	$ 10,000	151 000 421000	FUND 150 MS FACADE TRNSFR	-	$ 10,000	$ 10,000
$ 52,899	**$ 95,085**	**$ 80,085**		**TOTAL URD MAIN STREET REVENUES**		**$ 53,915**	**$ 160,915**

URD MAIN STREET FUND - 151
Expenses

2014/15 Actual	2015/16 Actual	201/17 Budget	Fund-Dept-Acct	Descriptoin	FTE	2017/18 Approved	2017/18 Adopted
				MATERIALS & SERVICES			
$ -	$ 689	$ 2,550	151 601 614100	RARE INTERN SUPPLIES	-	$ 800	$ 800
$ 22,823	$ 22,010	$ 22,000	151 601 623550	RARE STUDENT CONTRACT SERVICES	-	$ 22,000	$ 22,000
$ 22,823	$ 22,699	$ 24,550		TOTAL MATERIALS & SRVCS	-	$ 22,800	$ 22,800
				CAPITAL OUTLAY			
$ -	$ -	$ -	151 601 714100	PROMOTIONAL EXPENDITURE	-	$ -	$ -
$ 503	$ 22,128	$ 24,900	151 601 720000	FACADE PROJECT- URD	-	$ 16,000	$ 16,000
$ -	$ -	$ 9,870	151 601 720100	FACADE PROJECT-NON URD	-	$ 7,000	$ 7,000
$ 500	$ 487	$ 12,350	151 601 721000	STEAM DONKEY PROJECT	-	$ 3,000	$ 10,000
$ 817	$ 5,097	$ 1,240	151 601 722000	STREET BANNER PROJECT	-	$ 2,215	$ 2,215
$ -	$ 1,190	$ 5,000	151 601 723000	BICYCLE FRIENDLY	-	$ -	$ -
$ -	$ -	$ -	151 601 723100	MURAL EXPENDITURES	-	$ 500	$ 500
$ -	$ -	$ -	151 601 723400	MS REVITALIZATION PROJECT	-	$ -	$ 100,000
$ -	$ -	$ -	151 601 723500	MS MURAL PROJECT	-	$ -	$ -
$ -	$ 1,757	$ 2,175	151 601 724000	OTHER PROJECTS	-	$ 2,400	$ 2,400
$ 1,820	$ 30,659	$ 55,535		TOTAL CAPITAL OUTLAY		$ 31,115	$ 138,115
$ 24,643	**$ 53,358**	**$ 80,085**		**TOTAL MAIN STREET EXPENSES**		**$ 53,915**	**$ 160,915**

APPENDIX A

2018 - 2022 CAPITAL IMPROVEMENT PLAN (CIP)

Category	Project Name / description	Page #	PROJECT SUMMARY Priority	Finance rating	Financed by Fund	2018	2019	2020	2021	2022
City Facilities:										
	Energy Upgrades City Buildings	1-1	C	B	025				$25,000	
	Council Chambers Audio System	***1-2***	***B***	***A***	***025***	***$10,000***				
	Community Building Storage Stairs	1-3	B	B	025		$5,000			
	Dunes NRA Office Building Remodel	***1-4***	***A***	***A***	***016***	***$1,200,000***				
	City Hall/Police Station Parking lot	1-5	D	C	025		$40,000			
	Police Station Jail Door	1-6	C	C	025					$30,000
	Police/Fire Station Seismic upgrade	1-7	C	D	025					$600,000
	Police Dept Awning	***1-8***	***B***	***B***	***025***	***$20,000***				
	UDC womens RR flooring replacement	1-9	C	C	025			$5,000		
	UDC wood floors refinish	1-10	C	C	025					$5,000
	4th St. Fire Station Bay Doors	1-11	C	D	025				$40,000	
	Turner Station Addition Design	1-12	C	D	025				$50,000	
	Turner Station Addition	1-13	C	D	025					$400,000
	Turner Station Parking Lot	1-14	B	C	025		$15,000			
	Compton Property Fencing & Repair	***1-15***	***B***	***A***	***Shared***	***$15,000***				
	Rainbow Plaza Restroom	1-16	B	B	025		$94,000			
	Rainbow Plaza Boating Facility Project	***1-17***	***A***	***A***	***025***	***$1,396,000***				
	Parking/shop structure City shops	1-18	B	B	024/ 026/ 029		$100,000			
	City Shop Yard Gate	***1-19***	***D***	***D***	***029***	***$25,000***				
	Riverfront Dock replacement	***1-20***	***B***	***A***	***025***	***$5,000***	***$5,000***	***$5,000***	***$5,000***	
	PW City Shop Repair	***1-21***	***A***	***A***	***002/003/004***	***$8,000***				
	TOTAL					**$2,679,000**	**$259,000**	**$10,000**	**$120,000**	**$1,035,000**
City Operations										
	Fire SCBA Units	1-22	A	C	014			$162,000		
	Police Drug Detection Dog	***1-23***	***A***	***A***	***001***	***$20,000***				
	Springbrook Software Finance Upgrade	***1-24***	***A***	***A***	***025***	***$4,000***	***$0***	***$0***	***$0***	***$0***
	TOTAL					**$24,000**	**$0**	**$162,000**	**$0**	**$0**
Vehicles/Equipment:										
	Patrol Car Replacement	***1-25***	***A***	***A***	***025***	***$40,000***	***$0***	***$0***	***$0***	***$0***
	Trailer mount 6" Diesel Water Pumps (2)	***1-26***	***A***	***A***	***029/027***	***$25,000***				

APPENDIX A

Category	Project Name / description	Page #	Priority	Finance rating	Financed by Fund	2018	2019	2020	2021	2022
Vehicles/Equipment:										
	Elgin Vaccuum attachment & filter	*1-27*	*C*	*B*	*026*	*$9,500*				
	Public Works Vehicles	*1-28*	*C*	*B*	*024/026/029*	*$10,000*	*$10,000*			
	Triple Combo Fire Truck	*1-29*	*B*	*B*	*014*	*$154,000*				
	Fire Command Vehicle	*1-30*	*C*	*B*	*014*	*$48,000*				
	City Hall vehicle	*1-31*	*B*	*B*	*025*	*$15,000*				
	Park Equipment Reserve	1-32	D	A	025					$10,000
	Roadside Tractor/mower	1-33	B	A	026			$70,000		
	Trailer mounted hydro excavator	1-34	C	B	024/026/029		$29,000			
	TOTAL					**$301,500**	**$39,000**	**$70,000**	**$0**	**$10,000**
Streets										
	22nd Street Chip Seal	*1-35*	*A*	*A*	*026*	*$79,000*				
	Riverfront Way:Fir to Water Ave	*1-36*	*B*	*A*	*026*	*$25,000*				
	LED Street Lights/Fir Avenue	*1-37*	*A*	*B*	*026*	*$10,000*				
	West Road Rock Wall net	*1-38*	*A*	*A*	*026*	*$5,000*				
	Winchester Ave / Frontage Road (SCA)	*1-39*	*B*	*C*	*026*	*$100,000*				
	Fir Avenue ODOT Acorn Lighting	*1-40*	*A*	*A*	*026/150*	*$60,000*				
	Storm Catch Basins/Spot Paving	*1-41*	*B*	*D*	*026*	*$10,000*	*$10,000*	*$10,000*		
	Rowe Street Repair	1-42	B	C	026		$23,000			
	Ivy 12th to Juniper	1-43	B	C	026		$25,000			
	Hawthorne 13th to 14th	1-44	B	C	026		$18,500			
	South Hill Drive Top	1-45	B	C	026		$23,000			
	Crestview Drive	1-46	B	C	026		$27,000			
	General sidewalk & ADA improvements	*1-47*	*A*	*B*	*026*	*$10,000*	*$10,000*	*$10,000*	*$10,000*	*$10,000*
	Arthur Drive	1-48	B	C	025				$55,000	
	Hwy 38 ODOT STIP sidewalk project	*1-49*	*A*	*A*	*150/026*	*$242,400*				
	TOTAL					**$541,400**	**$136,500**	**$20,000**	**$65,000**	**$10,000**
Water										
	New Fire Hydrant Installation	*1-50*	*A*	*C*	*003*	*$5,000*	*$5,000*	*$5,000*	*$5,000*	*$5,000*
	Fire Hydrant Replacement	*1-51*	*A*	*C*	*003*	*$5,000*	*$5,000*	*$5,000*	*$5,000*	*$5,000*
	Water Reservior Fencing	*1-52*	*A*	*B*	*029*	*$20,000*				
	Highland/Gardens Water Replace Project	*1-53*	*A*	*A*	*029*	*$35,000*				
	Rowe St Pump Replacement	*1-54*	*B*	*C*	*029*	*$25,000*				
	Meter Retrofit	*1-55*	*C*	*A*	*029/024*	*$6,000*	*$6,000*	*$6,000*		
	22nd St Main line Pressurized Relief Valve	*1-56*	*A*	*C*	*029*	*$31,000*	*$31,000*			
	20th Street Water Line Replacement	1-57	A	C	029			$100,000		
	Water treatment upgrade: UV equip.	*1-58*	*A*	*A*	*029*	*$810,000*				
	Chlorine Conversion	*1-59*	*A*	*B*	*029*	*$276,000*				
	Providence Creek Crossing	1-60	B	C	029			$21,200		

APPE IX A

Category	Project Name / description	Page #	Priority	Finance rating	Financed by Fund	2018	2019	2020	2021	2022
	Winchester Creek Crossing	1-61	B	C	029			$17,500		
	Acquire Master Heights Site	1-62	A	D	029					$100,000
	Master Heights Water Reservior install	1-63	A	D	029					$2,700,000
	Acquire Clear Lake Watershed	1-64	C	D	029			$750,000		
	Telemetry system Water	1-65	C	B	029		$100,000	$100,000	$60,000	
	Phase 2 Water Transmission Line	1-66	C	D	029					$2,300,000
	TOTAL					**$1,213,000**	**$147,000**	**$1,004,700**	**$70,000**	**$5,110,000**
Wastewater	***Manhole Replacement/renovation***	***1-67***	***A***	***A***	***024***	***$25,000***	***$25,000***	***$25,000***		
	3rd Street alley replace sewer line/repair	***1-68***	***B***	***A***	***024***	***$7,500***				
	Replacement of slide gates/levee	***1-69***	***A***	***A***	***024***	***$15,000***				
	Cure In Place WW Main Line Projects	***1-70***	***B***	***B***	***024***	***$120,000***				
	Meter Retrofit	***1-71***	***C***	***A***	***024/029***	***$6,000***	***$6,000***	***$6,000***		
	Chlorine Conversion	***1-72***	***B***	***B***	***024***	***$50,000***				
	18th St/Ivy WW station replacement	1-73	C	B	024				$75,000	
	Reline 1,250' WW line 19/22 on 101	***1-74***	***B***	***A***	***024***	***$100,000***				
	Sewer Main Line at E.RR pump station	1-75	B	D	024		$10,000	$300,000	$300,000	$300,000
	Forest Hills WW station replacement	1-76	B	D	024			$150,000		
	Telemetry system	1-77	C	B	024		$100,000	$100,000	$60,000	
	Elm Avenue paving	***1-78***	***B***	***C***	***024***	***$31,000***				
						$354,500	**$141,000**	**$581,000**	**$435,000**	**$300,000**
Stormwater:	***Repair Elm St. PS***	***1-79***	***A***	***B***	***027***	***$25,000***				
	Winchester Ave stormdrain valve replace	***1-80***	***B***	***B***	***027***	***$15,000***				
	Wetwell debris Removal	***1-81***	***B***	***B***	***027***	***$10,000***				
	Storm Water Levee Repair	***1-82***	***A***	***D***	***027/150***	***$500,000***				
	Elm St. Storm Gravity Drain	1-83	B	D	027		$10,000	$25,000	$25,000	
	Elm St. PS Outfall Pipe replacement	***1-84***	***B***	***D***	***024/027***	***$20,000***				
	Elm St. Pump Station Replacement	1-85	B	D	027					$1,000,000
	Elm St. Pump Repair	***1-86***	***B***	***D***	***027***	***$20,000***				
	12th/Juniper PS impeller replacement	1-87	B	D	027		$10,000			
	16th Street Outfall Infrastructure Repair	1-88	B	C	027		$10,000			
	Redesign Winchester/Hwy 101 Drain Syst	***1-89***	***A***	***C***	***027***	***$7,000***				
	Railroad Pump Station	1-90	B	C	150					$600,000
	Replace Storm Drains under levee	1-91	A	D	027/150		$300,000			

APPENDIX A

Category	Project Name / description	Page #	Priority	Finance rating	Financed by Fund	2018	2019	2020	2021	2022
	Levee Walking Trail	*1-92*	*B*	*C*	*007*		*$200,000*			
	Telemetry system	1-93	C	D	027			$50,000	$86,000	
	TOTAL					**$597,000**	**$530,000**	**$75,000**	**$111,000**	**$1,600,000**
	TOTAL OF 5 YEAR PLAN BY YEAR					**$5,710,400**	**$1,252,500**	**$1,922,700**	**$801,000**	**$8,065,000**

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **CITY BUILDINGS ENERGY UPGRADE**

Total Estimated Costs:	2018	2019	2020	2021	2022
				$25,000	

Project Priority Grade: C

Project Financing Grade: B

Project Description: An energy audit was performed on City buildings and the following list of upgrades are included for the first round of improvements:

1. Upgrade lighting to energy efficient fixtures in City Hall/Community Building/Police Station/Fire Hall.
2. Replace thermostat in Council Chambers with occupancy sensor.
3. Replace electric furnace in Police Station with heat pump.
5. Install motion sensors for lighting systems in offices, workrooms and common areas of all City Buildings.

Project Justification: Projects which will have a return on investment of ten years or less

Proposed Financing: #1. General Capital Funds (025)

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **COUNCIL CHAMBER AUDIO**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$10,000				

Project Priority Grade: B

Project Financing Grade: A

Project Description: **Audio System for Council Chambers.**

1. Includes digital version of automatic mixers, equalizers, compressors, limiters, auto feedback reduction.
2. Includes gooseneck condenser, microphones and audio processor.
3. Depended upon funding, a webcam compatible with the sound system which includes live streaming of meetings online.

Project Justification: Cannot replace corded microphones that are compatible to the current mixer. Would eliminate the current practice of erasing and rerecording meeting on magnetic media tapes. Sound quality is very diminished. A Council Goal is to improve public participation the City government and live streaming meetings for great citizen participation.

Proposed Financing:
#1. Public Convening Space Grant option.
#2. General Capital Fund 025

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **COMMUNITY BUILDING STORAGE STAIRS**

Total Estimated Costs:	2018	2019	2020	2021	2022
		$5,000			

Project Priority Grade: B

Project Financing Grade: B

Project Description: Replace folding stairs that access the attic in the storage room.

Project Justification: The existing stairs may be unsafe and rated for 200 pound weight..

Proposed Financing: #1. General Capital Improvement Fund 025

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **DUNES NRA BUILDING**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$1,200,000				

Project Priority Grade: **A**

Project Financing Grade: **A**

Project Description: **Remodel of Dunes Building.**
U.S.F.S requests additional office space to house additional personnel. Architectural plans include an increase of 8200 sq. ft. of the of the office building and increasing the size of the parking lot. Project completion is scheduled for December 2018. The former projects for the Dune NRA Building are included in the remodel project. Previous projects: Replacement of deteriorated fascia boards on building, repaint exterior siding and replace roofing.

Project Justification: The City desires to meet the needs of the current long time tenant request of additional office space . It is anticipated the tenant will continue to occupy the building in a long-term contract.

Proposed Financing: #1. Construction loan from a local lending institution
#2. Refinance upon completion .

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC WORKS: **CITY HALL/ POLICE STATION PARKING LOT**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$40,000			

Project Priority Grade: D

Project Financing Grade: C

Project Description: **Overlay City Hall / Police Station Parking Lot**

Project Justification: The parking lot located between City Hall and the Police Station has some uneven, rough areas and has flooding issues during heavy rainfall. Catch basins need to be replaced and an overlay would improve the usability of the parking lot.

Proposed Financing:
#1. Grants
#2. General Capital Improvement Fund

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **JAIL FACILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
					$30,000

Project Priority Grade: C

Project Financing Grade: C

Project Description: **Install new jail cell doors.**

Project Justification: The Reedsport Municipal Jail is using cell configuration and doors that were eliminated in most jails in the early 1980s. The jail doors are bars which allow inmates the ability to throw fecal matter or other body fluids at department employees. This creates a high risk, low frequency of exposing department personnel to blood borne pathogens and disease. The jail bars and heavy metal construction of towel hangers presents a high risk, low frequency of in-custody deaths related to hanging suicide.

Proposed Financing: #1 General Fund

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **DOWNTOWN FIRE HALL/ POLICE STATION**

Total Estimated Costs:	2018	2019	2020	2021	2022
					$600,000

Project Priority Grade: C

Project Financing Grade: D

Project Description: **To upgrade and repair the downtown fire hall/police station to seismic standards.**

Project Justification: In the event of a major earthquake chances are very high that the downtown fire/police building would collapse and incapacitate two of the first line fire pumpers at a very critical time.

Proposed Financing: #1. General Capital Improvement Fund
#2. Seek grant funding in addition to Capital Improvement

City of Reedsport
Capital Outlay Projects 2018 / 2022
Project Detail Listing

CITY FACILITIES: **POLICE DEPARTMENT**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$20,000	0			

Project Priority Grade: B

Project Financing Grade: B

Project Description: **Install Awning to west side of Police Department Building**

Project Justification: The cover would aid in maintaining the integrity of evidence and equipment being loaded or unloaded form police units. The police unit is essentially the officers' office, and many pieces of important equipment is transferred back and forth from them. Additionally, evidence is often unloaded from police cars into the building is difficult to keep out of the elements. Another component is the loading and unloading pf prisoners both from and into the jail facility, creating conditions better suited for comfort and safety.

Proposed Financing: #1. General Capital Improvement Fund (025)

City of Reedsport
Capital Improvement Projects 2018 / 2022
Project Detail Listing

CITY FACILITIES: **UMPQUA DISCOVERY CENTER**

Total Estimated Costs:	2018	2019	2020	2021	2022
			$5,000		

Project Priority Grade: C

Project Financing Grade: C

Project Description: **Replace flooring in the "Women" restroom**

Project Justification: Original flooring since 1993 and is showing signs of wear. As a public building and major tourist attraction, this building needs to be kept in good repair.

Proposed Financing: #1. None identified.

City of Reedsport
Capital Outlay Projects 2018 / 2022
Project Detail Listing

CITY FACILITIES: **UMPQUA DISCOVERY CENTER**

Total Estimated Costs:	2018	2019	2020	2021	2022
					$5,000

Project Priority Grade: C

Project Financing Grade: C

Project Description: **Refinish UDC Wood Floors**

Project Justification: Original flooring since 1993 and is showing signs of wear. As a public building and major tourist attraction, this building needs to be kept in good repair.

Proposed Financing: #1. None identified.

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **POLICE/FIRE STATION**

Total Estimated Costs:	2018	2019	2020	2021	2022
				$40,000	

Project Priority Grade: C

Project Financing Grade: D

Project Description: Rebuild Bay Doors at 4th Street Fire Station

Project Justification: The three bay doors are too narrow for the fire trucks to safely enter or emerge. The three doors need to be remodeled into two doors.

Proposed Financing: #1. Fund 025
#2. Undefined grant

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **TURNER FIRE STATION**

Total Estimated Costs:

2018	2019	2020	2021	2022
			$50,000	

Project Priority Grade: C

Project Financing Grade: D

Project Description: **Architect Design for Turner Fire Station Addition**

Project Justification: To have a shovel ready project in the event that a grant is available which would fund the addition to Turner Fire Station.

Proposed Financing: #1. Seek grant funding

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **TURNER FIRE STATION ADDITION**

Total Estimated Costs:	2018	2019	2020	2021	2022
					$400,000

Project Priority Grade: C

Project Financing Grade: D

Project Description: **Additional square footage is needed for a kitchen, showers, classroom, sleeping quarters, two additional truck bays and radio room.**

Project Justification: In the event of a western Douglas County emergency, more room is needed for an emergency operations center. Showers for decontamination for firefighters, kitchen meals for emergency shifts and mutual aid calls, a classroom for training, two bays for additional trucks in the future (tender or ladders trucks) and enough space to set up Douglas County Emergency operation center, a radio room for ham radio, dispatch and other communication.

Proposed Financing: #1. Seek Grant Funding

City of Reedsport
Capital Improvement Program 2018 / 022
Project Detail Listing

CITY FACILITIES: **TURNER FIRE STATION**

Total Estimated Costs:	2018	2019	2020	2021	2022
		$15,000			

Project Priority Grade: B

Project Financing Grade: C

Project Description: Repave parking lot and driveway at Turner Station on Frontage Road. Sub base is weak so the existing pavement is sinking and needs to be brought up to a level grade.

Project Justification: The fire trucks are very heavy when fully loaded with water and will continue to make the existing payment sink unless fabric is laid down and brought up to a level grade.

Proposed Financing: #1. None Identified

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **ALL UTILITIES**

Total Estimated Costs:

2018	2019	2020	2021	2022
$15,000				

Project Priority Grade: A

Project Financing Grade: A

Project Description: **Compton Property Security Fencing and Building Repair**

Project Justification: Security fencing needs to be installed for the site to be utilized for storing City equipment and vehicles. The existing needs a wall repaired, gutters installed, light fixture replacement and an updated electrical and data services.

Proposed Financing: #1. Funds in Streets, Water, Wastewater, General Fund Capital Improvement

City of Reedspor2
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **RESTROOMS AT RAINBOW PLAZA**

Total Estimated Costs:	2018	2019	2020	2021	2022
		$94,000			

Project Priority Grade: B

Project Financing Grade: B

Project Description: Install a building with restroom and showers at Rainbow Plaza.

Project Justification: The long term plan for Rainbow Plaza includes a partial year use for Recreational Vehicle camping; hosting the events of Chainsaw Carving and Tsalila and accommodating overflow parking for the boat launch. A restroom shower facility will benefit all uses of the Rainbow Plaza site.

Proposed Financing: As listed below:

#1. Oregon Parks & Recreation Grant of $75,000
#2. General Capital Improvement Fund 025 $5,000
#3. Water Utility and Wastewater Utility $4,000
#4. Chamber of Commerce donation of $10,000

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: PARKS

Total Estimated Costs:	2018	2019	2020	2021	2022
	$1,396,000				

Project Priority Grade: B

Project Financing Grade: A

Project Description: Rainbow Plaza Boating Facility Replacement Project
Project consists of complete boat launch and dock structure replacement resulting in an expanded launch width. The second stage is complete parking, storm drain facilities, underground utilities and sidewalk construction. The last stage is new ADA restroom facilities and fish cleaning station.

Project Justification: The Rainbow Plaza Boat Launch facility has been identified as a high priority project by the State Marine Board. The current facility is aging and is no longer adequate for boating activities. The new design will increase launching capacity and fix congestion and traffic flow issues. The parking improvements will address Stormwater discharge and add nearly an acre of improved parking area to the current location. The restroom facility will be updated to be ADA compliant and built of cast material capable of withstanding the marine weather. A fish cleaning station will be an addition currently not available. This is an ongoing project that was original identified in 2009.

Proposed Financing: As listed below:
#1. $1,292,000 combination of grants from Oregon State Marine Board, Land and Water Conservation, ODF&W, STEP R & E and Oregon Parks Dept.
#2. General Capital Improvement Fund—Boat Facilities Reserve $70,000
#3. In Kind Work $34,000
#4. Land acquisition (purchased in FY 2013 014)
#5. Grant funds received in FY 2016 2017

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **ALL UTILITIES**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$100,000			

Project Priority Grade: B

Project Financing Grade: B

Project Description: **Public Utilities Parking/ Shop Pole Building**

Project Justification: A need has been identified for an additional shop building at the City Shop Site for the storage of the water, wastewater, stormwater, parks and streets equipment. The additional land has been purchased and at a future time when enough capital has been reserved, the purchase and installation of a pole building would occur.

Proposed Financing: #1. Reserve funds in Streets, Water, Wastewater

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **ALL UTILITIES**

Total Estimated Costs:

2018	2019	2020	2021	2022
$25,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **City Shop Rolling Yard Gate**

Project Justification: City shops have experienced the loss of tools, cones, fuel and other equipment that cost the City hundreds to over a thousand dollars per year. This equipment is either "borrowed" and not returned or stolen. Due to the high volume of work, it is not possible to have the building staffed continuously during the day. Currently, the gates are open and the shop buildings are unattended. This is a security measure that may need to have funds allocated over the course of one or more years, but securing the facility and City assets needs to be a priority. Some work can be self performed to reduce costs.

Proposed Financing: #1. Reserve funds in Streets, Water, Wastewater

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: PARKS

Total Estimated Costs:	2018	2019	2020	2021	2022
	$5,000	$5,000	$5,000	$5,000	

Project Priority Grade: B

Project Financing Grade: A

Project Description: Replacement of Riverfront Dock
Project consists of replacing existing docks located near the Umpqua Discovery Center.

Project Justification: The existing docks are at the end of their lifespan. All hardware and corner brackets are failing and wood is rotted. Docks are unsafe and have become a constant maintenance issue. The docks are actively used by the public. The replacements include: 6 docks 8 x 20 ; 4 docks 8 x 20 and 1 12 x 12 landing.

Proposed Financing:
#1. General Capital Fund 025

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **ALL UTILITIES**

Total Estimated Costs:

2018	2019	2020	2021	2022
$8,000				

Project Priority Grade: A

Project Financing Grade: A

Project Description: **Phase two: City Shop Repair Replace wall exterior siding and repair roof**

Project Justification: The entire roof of the auto repair bay needs to be replace. Siding will be replaced on the all remaining sides of shop buildings with T1-11. Roof is leaking on the identified areas of the roof which will be repaired.

Proposed Financing: #1. Funds in Streets, Water, Wastewater, General Fund Capital Improvement

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY OPERATIONS: FIRE

Total Estimated Costs:	2018	2019	2020	2021	2022
			$162,000		

Project Priority Grade: A

Project Financing Grade: C

Project Description: N.F.P.A. APPROVED SCBA UNITS

Project Justification: NFPA guidelines recommend a SCBA unit for each seat in Fire Trucks. 22 units were purchased in 2005 and all units will be expired by FY 2020 and must be replaced.

Proposed Financing:

1. FEMA Grant
2. Fire Equipment Funds (014.)

City of Reedsport
Capital Outlay Projects 2018 / 2022
Project Detail Listing

CITY OPERATIONS: **POLICE DEPARTMENT**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$20,000				

Project Priority Grade: x

Project Financing Grade: x

Project Description: **Purchase, equip and sustain a Police Drug Detection Dog.**
This project will require initial training of the dog and the handler, as well as ongoing training and certification(s) for each. A vehicle will need to be retrofitted to accommodate the K9 for daily patrol purposes. A kennel and other equipment will to be purchased for the officer's home. Ongoing budgetary obligations will include for grooming and veterinary services.

Project Justification: The uptick in drug trafficking cases creates the need to better detect and deter the possession of illegal drugs in vehicles and other places within the City. In addition, random scent detection searches with the K9 in the schools and public buildings would be available.

Proposed Financing: #1. General Fund Police Departmental Unit (200).

City of Reedsport
Capital Improvement Projects 2018 / 2022
Project Detail Listing

CITY OPERATIONS: **COMPUTER SOFTWARE**

Total Estimated Costs:

2018	2019	2020	2021	2022
$4,000				

Project Priority Grade: A

Project Financing Grade: A

Project Description: **Purchase Springbrook Software Financial Upgrade.**

Project Justification: It has become imperative to upgrade the financial software package to meet software, hardware and consumer requirements. Additional modules of Permits and Fees, Building Permits and GIS will be purchased in addition to the routine software upgrade. The upgrade payment will be spread over a period of five years, beginning in 2013-2014.

Proposed Financing:

#1. General Capital Improvement Fund 025
#2. Water Capital Improvement Fund 029
#3. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: POLICE

Total Estimated Costs:	2018	2019	2020	2021	2022
	$40,000	0	0		0

Project Priority Grade: B

Project Financing Grade: B

Project Description: **Patrol Car Purchase**

Project Justification: This is an ongoing program for Patrol Vehicles Replacement. The availability of used patrol cars for purchase is diminishing as cities are utilizing vehicles for longer periods of time.

Proposed Financing:
1. Grants
2. General Capital Improvement Fund 025

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: **PUBLIC WORKS/UTILITIES**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$25,000				

Project Priority Grade: B

Project Financing Grade: A

Project Description: **Trailer mounted 6" Diesel Water Pump (2 units)**

Project Justification: .City currently has one small 2" trash pump for water flooding. However, there are no large capacity water pumps for high water, rain events or water line breaks, etc. All of which are a regular occurrence. Not only would two units be extremely helpful for public works use, but also for safety during high water events in case one or more pump stations are not functioning. Price includes two units and two hundred feet of 6 inch hose each.

Proposed Financing:

#1. Street Capital Improvement Fund
#2. Water Capital Improvement Fund
#3. Waste water Capital Improvement Fund

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: **STREETS**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$9,500				

Project Priority Grade: C

Project Financing Grade: B

Project Description: **Elgin Vacuum attachment & screen filter replacement**

Project Justification: The Elgin street sweeper is utilized to sweep streets in order to remove leaf and other debris from entering the storm drain system. However, it is noticed regularly that storm drain inlets to become full of debris and need to be regularly cleaned. Typically, this has been performed after the street sweeping duties by then scheduling the Vac-Con. Rather than do this it will be more efficient to install a vacuum attachment to the street sweeper which will allow the operator to clean the inlets immediately rather than at a later date. This will make the sweeping efforts more efficient and remove excess use from the Vac Con.

Proposed Financing: #1. Street Capital Improvement Fund

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: **Public Works**

Total Estimated Costs:	2018	2019	2020	2021	2022
	10,000	$10,000			

Project Priority Grade: C

Project Financing Grade: B

Project Description: **Public Works Vehicles**

Project Justification: City maintenance department fleet is aging and is in need of replacing two of it's trucks. It is hoped that two trucks will be able to be purchased, one of which will need to be a 4 wheel drive.

Proposed Financing: 1. Utility Funds as applicable.

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: **FIRE**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$154,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **Triple Combination Fire Pumper**

Project Justification: Replacement for Engine #4 which is a 1971 Fire Pumper. The pumper is experiencing numerous repairs and is not a reliable vehicle for attending emergencies.

Proposed Financing:

1. FEMA Grant
2. Fire Equipment Funds (014.)

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: **FIRE**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$48,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **Fire Command Vehicle**

Project Justification: The current Fire Command vehicle is a 1999 Chevrolet truck with 147,500 miles. The vehicle is having maintenance problems and a replacement would meet all safety regulations and reduce the maintenance costs.

Proposed Financing:

1. FEMA Grant
2. Fire Equipment Funds (014.)

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES/EQUIPMENT: CITY HALL

Total Estimated Costs:

2018	2019	2020	2021	2022
$15,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **City Hall Car**

Project Justification: The City utilizes a decommissioned police car for its City Hall vehicle. This vehicle is available for staff and City Council members to take to meetings, conferences and trainings. It has started to become unreliable and should be replaced to avoid breaking down and leaving staff or Councilors stranded.

Proposed Financing: #1. SCA Grant/Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: **PARKS**

Total Estimated Costs:	2018	2019	2020	2021	2022
					$10,000

Project Priority Grade: D

Project Financing Grade: A

Project Description: **Replacement Parks Mower**

Project Justification: The Public Works Department use the mowers continuously throughout the late spring through fall. A new mower was purchased in FY 2015/016. Remaining funds will be reserved for future replacement of the mower.

Proposed Financing: #1. General Capital Improvement Fund 025

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: **STREETS**

Total Estimated Costs:	2018	2019	2020	2021	2022
			$70,000		

Project Priority Grade: B

Project Financing Grade: A

Project Description: **Replacement Roadside Tractor / Mower**

Project Justification: The Public Works Department use the tractor with the side mowing implement to maintain roadsides in certain areas and along the levee walls by mowing vegetation. The current equipment was purchased in 1988 and is due for replacement.

Proposed Financing: #1. Street Capital Improvement Fund

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

VEHICLES / EQUIPMENT: **ALL UTILITIES**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$29,000			

Project Priority Grade: C

Project Financing Grade: B

Project Description: **Trailer mounted Hydro Excavator**

Project Justification: During call-outs for the various departments, but more specifically, water and sewer, the Vac Con is used on nearly every occasion. The City has spent over $30k in the last two years on maintenance for the unit as it is utilized nearly every day of the week. The proposed equipment is a trailer mount 300 gallon excavation unit that can be towed behind existing City vehicles. This is more maneuverable, more cost effective, will be under warranty and will reduce maintenance costs for the existing Vac-Con. Most issues with call-outs or small jobs can be handled with this smaller and more compact system. Further, this system requires only one operator rather than two to three. Lastly, this will allow simultaneous work as the City will have the Vac Con, this proposed excavator and the Elgin vacuum attachment.

Proposed Financing:
#1. Street Capital Funds (026)
#2. Water Capital Funds (029)
#3. Wastewater Capital Funds (024)

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
$79,000				

Project Priority Grade: A

Project Financing Grade: A

Project Description: **CHIP SEAL 22nd Street and restripe**

Project Justification: Street is a major collector with high use and is in poor condition. Chip sealing will extend life of the entire street. Restriping will be required as well.

Proposed Financing: #1. Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
$25,000				

Project Priority Grade: B

Project Financing Grade: A

Project Description: **Riverfront Way: Fir to Water Avenue**

Project Justification: Street is in poor condition.

Proposed Financing: #1. Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
$10,000				

Project Priority Grade: A

Project Financing Grade: B

Project Description: **Replace lights along Fir Ave to LED**

Project Justification: LED lighting test was performed via grant from Lincoln Electric PUD on two lights. However, significant cost savings would occur if all lights were converted to LED. PUD may issue credit or subsidize portion of expense.

Proposed Financing: #1. Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018/ 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2021
$5,000				

Project Priority Grade: A

Project Financing Grade: A

Project Description: **Rock wall nets for West Road**

Project Justification: Reedsport West Road continues to have small to medium sized rocks and debris erode from hillsides and fall into street during rain events. This can pose a serious safety and liability concern for the patrons and City. Netting is widely used to stabilize banks and prevent debris from falling into roadways and is a common practice.

Proposed Financing: #1. Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
$100,000				

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Winchester Avenue/Frontage Road**

Project Justification: Funds listed are (all/portion) of a match for SCA grant for paving/chip sealing which is required Striping will also need to be performed per traffic safety committee

Proposed Financing: #1. SCA Grant/Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
$60,000				

Project Priority Grade: A

Project Financing Grade: A

Project Description: **Fir Avenue Portion of US Highway 38 ODOT Acorn Lighting**

Project Justification: Oregon Department of Transportation is scheduled to begin an improvement project for US Highway 38 to US Highway 101 in 2018. The City has the opportunity to install additional light fixtures and container plantings along Fir Avenue to US Highway 101.

Proposed Financing:
#1. Street Capital Improvement Fund 026
#2. Urban Renewal Fund 150

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$10,000	$10,000	$10,000		

Project Priority Grade: B

Project Financing Grade: D

Project Description: **Catch Basins and spot Paving**

Project Justification: Streets and drainage areas in disrepair. Part of yearly street and storm drain maintenance.

Proposed Financing: #1. Street Utility Fund

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$23,000			

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Rowe Street**

Project Justification: In late 2015, a sinkhole formed on Rowe street as a result of a collapsed 50 year old concrete sewer line. City crews replaced the line as well as repaired multiple sewer line connection points in street. As a result, a substantial area of the upper portion of the street is in need of repaving.

Proposed Financing: #1. Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$25,000			

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Ivy 12th to Juniper.**

Project Justification: Street is in poor condition .

Proposed Financing: #1. Street Capital Improvement Fund

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$18,500			

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Hawthorne Street 13th block to 14th block.**

Project Justification: Street is in poor condition .

Proposed Financing: #1. Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$23,000			

Project Priority Grade: B

Project Financing Grade: C

Project Description: **South Hill Drive Top.**

Project Justification: Street is in poor condition .

Proposed Financing: #1. Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$27,000			

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Crestview Drive.**

Project Justification: Portions of the street are in poor condition and need improvements.

Proposed Financing: #1. Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
$10,000	$10,000	$10,000	$10,000	$10,000

Project Priority Grade: A

Project Financing Grade: B

Project Description: **ADA Upgrades**

Project Justification: As required by state law the City is to constantly work on improving American's with Disabilities Act (ADA) accessibility for public faculties including sidewalks as part of the City's maintenance program.

Proposed Financing: #1. SCA Grant/Street Capital Improvement Fund 026

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
			$55,000	

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Arthur Drive Overlay.**

Project Justification: Street is in poor condition . Additional work on street must be completed prior to overlay.

Proposed Financing: #1. Street Capital Improvement Fund

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STREETS**

Total Estimated Costs:

2018	2019	2020	2021	2022
$242,400				

Project Priority Grade: A

Project Financing Grade: A

Project Description: **Fir Avenue Portion of US Highway 38 ODOT Sidewalk Project**

Project Justification: Oregon Department of Transportation is scheduled to begin an improvement project for US Highway 38 to US Highway 101 in 2018. The City has been setting aside funds from Street Revenue and Urban Renewal District to pay for the City's obligation. Sidewalks, curbs and planters will be installed as well as electrical infrastructure. Additional match funding is accumulating in the Urban Renewal Fund for this project.

Proposed Financing:
#1. Street Capital Improvement Fund 026
#2. Urban Renewal District Fund 150

City of Reedsport
Capital Improvement Projects 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER** **UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$5,000	$5,000	$5,000	$5,000	$5,000

Project Priority Grade: **A**

Project Financing Grade: **C**

Project Description: **Purchase install one additional fire hydrant annually.**

Project Justification: The City has areas which do not have a sufficient number of fire hydrants to provide adequate fire coverage. The addition of one new hydrant annually will improve the public safety.

Proposed Financing: #1. Water Utility Fund 003

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$5,000	$5,000	$5,000	$5,000	$5,000

Project Priority Grade: **A**

Project Financing Grade: **C**

Project Description: **Fire Hydrant Annual Replacement**

Project Justification: The fire hydrant system has 38 old fire hydrants which do not have steamer ports. They have two 2.5" ports and no 4" steamer port. This reduces the water flow and drops the City's ISO insurance rating and the ability to fight large fires. An annual replacement of three hydrants per year would help to bring the system into a lower ISO rating. In some areas, the water main lines must be replaced and increased in size to accommodate the higher water flows for the hydrants.

Proposed Financing: **#1.** Water Utility Fund 003

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$20,000				

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Install Security Fencing - Reserviors**

Project Justification: Per the November 2016 State of Oregon watershed review, the City is required to secure reservoirs from unauthorized access with chain link and barbed wire fencing. Site pricing is as follows:

Bolon Island $8,000
Crestview $5,580
Rowe Street $5,640

The project must be completed with three years. It is staff's recommendation to comply within the next fiscal year.

Proposed Financing: #1. Water Capital Improvement Fund 029

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER**

Total Estimated Costs:

2018	2019	2020	2021	2022
$35,000				

Project Priority Grade: A

Project Financing Grade: A

Project Description: **Highlands/Gardens Waterline Replacement Project Paving**

Project Justification: The water lines in the Highland/Gardens Area nstalled in the late 1940's have been replaced by the Water Department. The remaining portion of the project is the removal of 2 to 3 inches of CDF slurry and replace with AC paving over the water trench.. This will be the final state of the project.. This project is scheduled for the summer of 2017.

Proposed Financing: #1. Water Capital Fund 029

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$25,000				

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Pump Replacement at Rowe Street Pump Station.**
The pumps at Rowe Street water station need to be replaced with a variable speed type motor. The current pump is old and showing signs of wear. It runs continuously at high speed as per the design.

Project Justification: The City spends approximately $2400 per year in electricity for the Rowe Street Pump Station.

Proposed Financing: #1. Water Capital Improvement Fund 029

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY /WASTEWATER UTILITY**

Total Estimated Costs	2018	2019	2020	2021	2022
	$6,000	$6,000	$6,000		

Project Priority Grade: **C**

Project Financing Grade: **A**

Project Description: **Retrofit Water Meters Continuation**

Phase 3 is proposed for retrofitting the City of Reedsport existing water meters over the next 3 threes.
Project is proposed for retrofitting existing water meters with MXU radio read technology.
First year project was meters in Gardiner and in FY 2016-17 Winchester Bay meters will be retrofitted.
Water and Sewer will share the cost as both utilities collect revenue from readings from the meters.

Project Justification: Savings in staff time and vehicle usage for meter reading each month.

Proposed Financing: #1. Water Capital Improvement Fund (029)
#2. Waste water Capital Improvement Fund (024)

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$31,000	$31,000			

Project Priority Grade: A

Project Financing Grade: C

Project Description: **22nd Street Main Line Pressurized Water Relief Valve Installation.**
. There is not a way to close the pressurized water system during an emergency within the city. The installation of a PRV will enable the City to operate on the reservoir system during an emergency.

Project Justification: In identifying resiliency issues, the ability to isolate the mainline and water system during normal maintenance or emergency could be a critical factor.

Proposed Financing: #1. Water Capital Fund 029

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
		$100,000		

Project Priority Grade: A

Project Financing Grade: C

Project Description: **20th Street Water line replacement**

Project Justification: 20th Street waterline age and multiple breaks indicate that the infrastructure is beyond it's serviceable life. The waterline will serve as a backbone for the mainline service replacements along all side streets and assist with pressure regulation in the area.

Proposed Financing: #1. Water Capital Fund 029

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$810,000				

Project Priority Grade: **A**

Project Financing Grade: **A**

Project Description: **Installation of Ultra Violet at Water Treatment Plant.**

Project Justification: The Ozone generator was installed in the mid 1990's. It will not be adequate to meet new regulations. UV equipment would be the best choice to meet the new regulations. This project is scheduled to start in the spring of 2017. It is anticipated that the change from ozone to Ultraviolet treatment will also reduce operating and maintenance costs. The chlorine conversion project has been incorporated into one project. Costs above includes engineering and permits for both projects.

Proposed Financing: #1. Capital Water Improvement Fund 029

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs	2018	2019	2020	2021	2022
	$276,000				

Project Priority Grade: **A**

Project Financing Grade: **B**

Project Description: Chlorine Conversion
Convert the disinfection process at the Ozone Plant from chlorine gas to pelletized chlorine product. This project has become part of the Ultra Violet water plant conversion. Cost shown above does not include engineering or permits. Those costs are incorporated into the water plant upgrade.

Project Justification: Changing the process from chlorine gas to a pelletized form is estimated to reduce product cost, eliminate the high monthly tank rental cost and make the disinfecting a safer method to staff and surrounding area.

Proposed Financing: #1. Water Capital Improvement Fund (029)

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
			$21,200		

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Providence Creek Crossing.**
Replace existing exposed 16 inch AC waterline with 16 inch Ductile iron waterline.

Project Justification: Existing pipe is installed on a bridge structure, exposed to the weather and could be subject to vandalism. The existing pipe material degrades over time when exposed to the elements. The broken line could be difficult to repair and damage from a broken pipe could be significant.

Proposed Financing: #1. Capital Water Improvement Fund 029

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
		$17,500		

Project Priority Grade: **B**

Project Financing Grade: **C**

Project Description: **Winchester Creek Crossing.**
Install valve, blow off assembly and standpipe on the southerly side of Winchester Creek, converting existing blow off assembly on northerly side of creek to a standpipe.

Project Justification: Winchester Bay, Reedsport and all other connections to the water system are served by a single waterline under Winchester Creek. The existing line is concrete encased steel pipe nearing the end of its design life. Repairing a failed line under the creek could take a considerable amount of time and the entire water system would be without water. The proposed system would provide a temporary minimal supply until the repair was completed.

Proposed Financing: #1. Capital Water Improvement Fund 029

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
				$100,000

Project Priority Grade: A

Project Financing Grade: D

Project Description: **Land Acquisition: Acquire Master Heights Reservoir Site**

Project Justification: This site is necessary for the construction of the Master Heights. Reservoir.

Proposed Financing:
#1. Capital Water Improvement Fund 029
#2. Grants
#3. Donation of Land

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
				$2,700,000

Project Priority Grade: A

Project Financing Grade: D

Project Description: **Master Heights Water Reservoir**

Project Justification: The placement of a reservoir at Master Heights is identified in the Water Master Plan. This reservoir would provide water storage for the uptown area and Winchester Bay in the event of a major waterline break or problems at the ozone plant. Currently these areas have no water during major breaks. This is a critical problem for the Lower Umpqua Hospital and the Highland School.

Proposed Financing:
#1. Capital Water Improvement Fund 029
#2. Grants
#3. Revenue Bonds

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
		$750,000		

Project Priority Grade: **C**

Project Financing Grade: **D**

Project Description: **Land Acquisition: Acquire the Clear Lake Watershed**

Project Justification: For the purposes of protecting the City's water source, the City would like ownership of the property surrounding Clear Lake.

Proposed Financing:
#1. Capital Water Improvement Fund 029 reserved amount of $210,000.
#2. Grants
#3. Land Exchange

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC FACILITIES **WATER UTILITY**

Total Estimated Costs

2018	2019	2020	2021	2022
	$100,000	$100,000	$60,000	

Project Priority Grade: **C**

Project Financing Grade: **B**

Project Description: Telemetry Alarm System
Telemetry is an automated communication process installed at locations e.g. pump stations, collection sites. Measurements and data can be collected from flow levels, pumping conditions, operation of pumps and equipment and transmitted to receiving equipment such as a computer at another location for the monitoring of the operations.

Water, Wastewater and Stormwater will share the cost of the server, software and hardware for the initial setup. City Hall will host the server and monitoring computer equipment for all three utility systems. The project will be installed in three to four phases due to the cost.

Project Justification: Activities from pump stations and reservoirs has the opportunity to be remotely monitored at a central location or via cell phone without the physical presence of staff. Activities such as motor run times, flow rates, equipment activity, electrical consumption are among the list that can be monitored. This will increase utility efficiency and reduce staff time checking pump stations.

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
					$2,300,000

Project Priority Grade: **C**

Project Financing Grade: **D**

Project Description: **Water Transmission Main Replacement, Phase II**

Project Justification: The transite transmission line needing to be replaced is a section of line between Reedsport and Surfwood Campground. Numerous water line breaks have been occurring in this line due to its location in unstable swamp. The line will be relocated in the Hwy 101 road shoulder.

Proposed Financing:
#1. Capital Water Improvement Fund 029
#2. Revenue Bonds

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$25,000	$25,000	$25,000		

Project Priority Grade: A

Project Financing Grade: A

Project Description: **Sewage Manhole Renovation and Replacement Project.**

Project Justification: The wastewater infrastructure system has seventeen identified manholes which continue to deteriorate and sink downward. Some of them can be renovated and others need to be replaced. Estimated cost includes 10% contractor Mobilization, 20% Engineering and 30% contingency. Only 2 manholes will be addressed in the budget.

Proposed Financing: #1. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018/ 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$7,500				

Project Priority Grade: B

Project Financing Grade: A

Project Description: **Replace sewer line and rebuild alleyway**

Project Justification: The sewer line has filed in the alleyway behind the Sugar Shack off of 3rd Street. The line has been repaired over the years, but continues to fail.

Proposed Financing: #1. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTE WATER UTILITY**

Total Estimated Costs	2018	2019	2020	2021	2022
	$15,000				

Project Priority Grade: A

Project Financing Grade: A

Project Description: Replacement of Slide Gates
Replace the sewer slide gates located at:

- 1400 Block on Winchester
- 1600 Block on Highway 101

Project Justification: The levee slide gates have not been replaced since the install of the levee system. They do not closing properly and will not provide protection during high water events as originally designed. The slide gates require individual specific design and manufacturing.
Proposed Financing: #1. Waste Water Capital Improvement Fund (024)

City of Reedsport
Capital Improvement Program 2018/ 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$120,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **900 feet of Cure-in-place Main Sewer line**

Project Justification: Project consists of 3 cure in place sewer lining components . Price as quoted by vendors.

1. Ranch Road: 500' section between man hole(MH) #34 to #35. Repair would prevent failure of line.
2. Fir & Winchester, 5th & 6th St: 400' section between MH# 1-4-7 to MH# 1-4-8. Reduce I&I in a contaminated area.

Proposed Financing: #1. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WATER UTILITY /WASTEWATER UTILITY**

Total Estimated Costs	2018	2019	2020	2021	2022
	$6,000	$6,000	$6,000		

Project Priority Grade: **C**

Project Financing Grade: **A**

Project Description: **Retrofit Water Meters Continuation**
Phase 3 is proposed for retrofitting the City of Reedsport existing water meters over the next 3 threes.
Project is proposed for retrofitting existing water meters with MXU radio read technology.
First year project was meters in Gardiner and in FY 2016-17 Winchester Bay meters will be retrofitted.
Water and Sewer will share the cost as both utilities collect revenue from readings from the meters.

Project Justification: Savings in staff time and vehicle usage for meter reading each month.

Proposed Financing: #1. Water Capital Improvement Fund (029)
#2. Waste water Capital Improvement Fund (024)

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs	2018	2019	2020	2021	2022
	$50,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **CHLORINE CONVERSION**
Convert the disinfection process at the treatment plant from chlorine gas to pelletized chlorine product.

Project Justification: Changing the process from chlorine gas to a pelletized form is estimated to reduce product cost, eliminate the high monthly tank rental cost and make the disinfecting a safer method to staff and surrounding area.

Proposed Financing: #1. Waste water Capital Improvement Fund (024)

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
			$75,000	

Project Priority Grade: C

Project Financing Grade: B

Project Description: **18th Street & Ivy Sewage Pump Station Replacement.**

Project Justification: December 31, 2005, the Ivy Stations was completely submerged due to flooding in the Schofield Creek. Power to the station is on a power pole had to be shut down and could only be reached by boat. Both of the pumps in the station had to be rebuilt as did the electrical controls. The valves in the wet well under the station are corroded open and cannot be closed. There is a constricted overflow valve to the creek which needs to be removed. The station was built in 1973 and the replacement parts are difficult to obtain and expensive.

Proposed Financing: #1. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$100,000				

Project Priority Grade: B

Project Financing Grade: A

Project Description: **Reline 1,250 feet of 8" Sewage line on 22nd Street & Hwy 101.**

Project Justification: Beginning where the 8" sewage line crosses Hwy 101 and continuing northward past Bedrock's for approximately 1,250 feet, the sewage line contains a number of cracks and holes, which increases the I & I problem for the treatment plant.

Proposed Financing: #1. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$10,000	$300,000	$300,000	$300,000

Project Priority Grade: B

Project Financing Grade: D

Project Description: **Sewer Main at East Railroad Pump Station**

Project Justification: Increase the size of the 15" sewer main beginning at the E. Railroad/Riverfront Way pump station. Separate the project into 4 stages at 1,500 ft per year. First year would included $10,000 estimated for engineering costs. Existing sewer line will discharge in times of heavy flows which causes the sewer system to overflow which has a public health danger.

Proposed Financing: #1. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
		$150,000		

Project Priority Grade: B

Project Financing Grade: D

Project Description: **Rehabilitate Forest Hills Sewage Pump Station.**

Project Justification: Station was built in 1980 and is in need of renovation. The roof needs repaired, electrical components need efficient pumps and motors need to replace the old pumps and motors, valves, pipes and supports need to be rehabilitated.

Proposed Financing: #1. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTE WATER UTILITY**

Total Estimated Costs

2018	2019	2020	2021	2022
	$100,000	$100,000	$61,000	

Project Priority Grade: **C**

Project Financing Grade: **B**

Project Description: Telemetry Alarm System
Telemetry is an automated communication process installed at locations e.g. pump stations, collection sites. Measurements and data can be collected from flow levels, pumping conditions, operation of pumps and equipment and transmitted to receiving equipment such as a computer at another location for the monitoring of the operations.

Water, Wastewater and Stormwater will share the cost of the server, software and hardware for the initial setup. City Hall will host the server and monitoring computer equipment for all three utility systems. The project will be installed in three to four phases due to the cost.

Project Justification: Activities from pump stations and reservoirs has the opportunity to be remotely monitored at a central location or via cell phone without the physical presence of staff. Activities such as motor run times, flow rates, equipment activity, electrical consumption are among the list that can be monitored. This will increase utility efficiency and reduce staff time checking pump stations.
Wastewater has 10 pump stations and the wastewater plant which would utilize the telemetry system.

City of Reedsport
Capital Improvement Program 2018/ 2022
Project Detail Listing

PUBLIC UTILITIES: **WASTEWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$31,000				

Project Priority Grade: B

Project Financing Grade: A

Project Description: **Resurface Sewer Main/Laterial Elm Ave, 100 block to 200 block**

Project Justification: Project is complete except for resurfacing of project area.
Original Project description: Project will increase the carrying capacity of sewer to accommodate Douglas County land fill leachate. Project would improve a poorly designed segment of main sewer line which is difficult to access by equipment.. Project would also provide new lateral connections to nine services, reducing I & I to wastewater treatment plant.

Proposed Financing: #1. Wastewater Capital Improvement Fund 024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$25,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **Repair Elm Street Storm Water Pump Station**

Project Justification: Project consists of rebuilding the cross bracing, catwalk, stairs, outflow pipe support structure and replacing the debris screens. Repairing the debris screen and outflow pipe were identified in the Levee Certification Report as being deficient. The other repairs are a safety concern due to rotted materials. This project is not recommended as the pump station needs to be replaced.

Proposed Financing: #1. Stormwater Capital Fund 027

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$15,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **REPLACE WINCHESTER AVENUE STORM DRAIN VALVE**
A new shut off is required as the existing valve does not operate properly in addition to possible piping and outfall redesign/ installation. This project may require engineering support and may need to be funded over the course of two or more years. (Cost shown is first year funding to be set aside prior to engineering review).

Project Justification: Existing storm drain outfall, valve and inlets were not designed properly and during high water/rain events, do not allow for water to flow out and regularly backs up from Schofield which then floods the intersection at Winchester and HWY 101.

Proposed Financing: #1. Stormwater Capital Improvement Fund 027

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORM WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$10,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **Wetwell Debris Removal**

Project Justification: It has been several years since the stormwater pumpstation wetwells have been cleaned from silt and debris. All but 7th street will need to be scraped and the debris removed so adequate depth and capacity exists in each wet well. Costs shown are based on last contract with inflation added.

Proposed Financing:
#1. Capital Storm Water Improvement Fund 027
#2. Revenue Bonds
#3. Grants

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$500,000				

Project Priority Grade: A

Project Financing Grade: D

Project Description: **Phase 2 of 2 Engineering Phases for Storm waster Levee Preliminary Certification Analysis**
Estimate is $500,000 to $1,000,000

Project Justification: Phase 2: Engineering Analysis. Technical studies needed from result of Phase 1. Geotechnical, Hydraulic, erosion protection, closure and structure component analysis, interior analysis, vegetation planning, environment issues

Proposed Financing: #1. Stormwater Utility Capital Fund 027
#2. Urban Renewal Fund 150
#3. Unknown sources for Grants, Loans

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
		$10,000	$25,000	$25,000	

Project Priority Grade: B

Project Financing Grade: D

Project Description: **Elm Street Gravity Drain**
New gravity drain will need to be installed under Elm to handle excess water. This will also need connection to ODOT infrastructure at manhole. This will require engineering support from one of the City's contracted engineers. This project may need to be funded over the course of two or more years.

Project Justification: Elm Avenue in the downtown area has pools of standing water during the winter months after heavy rainfall events.

Proposed Financing: #1. Stormwater Capital Improvement Fund 027

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$20,000				

Project Priority Grade: B

Project Financing Grade: D

Project Description: **ELM STREET PUMP STATION OUTFALL PIPE**
Outfall pipe from pump station house is in disrepair and leaking. This is critical to the proper operation of the stormwater outflow as well as operation of the stormwater pump itself.

Project Justification:
Elm Ave station handles the most amount of storm water of the 4 stations in the City and needs to be upgraded. Cost also includes two required check valves, installed.

Proposed Financing: #1. Stormwater Capital Improvement Fund 027/024

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
					$1,000,000

Project Priority Grade: B

Project Financing Grade: D

Project Description: **Elm Street Storm Water Pump Station Replacement**

Project Justification: The replacement of the Elm Street Storm water pump station will update the pumps and building at the current Elm Street Stormwater Pump Station helping to eliminate flooding in the Elm Street area.

Proposed Financing: #1. Funding from Reedsport Urban Renewal District
#2. Storm Drain Capital Fund 027
#3. Grant Funding unknown

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
$20,000				

Project Priority Grade: B

Project Financing Grade: **B**

Project Description: **Repair Elm Street Storm Water Pump Repair**

Project Justification: Both the 75hp and 20hp require general repair including replacement of bearings and seals. In addition, the ratchet requires inspection and adjustment. Backflow preventer is also required in the main outfall pipe to prevent water backing into the 20hp backup pump. This will greatly reduce the "water hammer" effect in the pumphouse.

Proposed Financing: #1. Stormwater Capital Fund 027

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

	2018	2019	2020	2021	2022
Total Estimated Costs:		$10,000			

Project Priority Grade: B

Project Financing Grade: D

Project Description: 12TH AND JUNIPER PUMP STATION IMPELLER REPLACEMENT
Siphon/Impeller collar which is typically underwater in the wetwell, has degraded and has been patched by City staff. However, for the impeller and stormwater to be correctly drawn into the pump, the collar needs to be completely replaced. This may be performed by City staff. Romtec is of the opinion that due to the age of the system, the part may be extremely difficult to find. That said, it may be necessary to remove the collar, clean and weld multiple patches. However, field observations are than the metal is badly corroded and thin.

Project Justification: Pump Station which may fail.

Proposed Financing: #1. Stormwater Capital Improvement Fund 027

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$10,000			

Project Priority Grade: B

Project Financing Grade: **B**

Project Description: **Repair 16t Street Outfall Infrastructure**

Project Justification: Project consists of replacing the outfall pipes and supports from pump house to landing. The pipe supports are failing.

Proposed Financing: #1. Stormwater Capital Fund 027

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
	$7,000				

Project Priority Grade: B

Project Financing Grade: B

Project Description: **Redesign Winchester/ US Highway 101 Storm drain system**

Project justification: The existing storm drain outfall, valve and inlets were not properly designed and during high water/rain events the water cannot flow out. This results in water backing up from Schofield waterway which then floods the intersection of Winchester and US Hwy 101. Design for a storm drain solution is required to prevent standing water from accumulating. This proposed cost is for the engineering design only.

Proposed Financing: #1. Stormwater Capital Fund 027

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

Total Estimated Costs:	2018	2019	2020	2021	2022
				$600,000	

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Railroad Storm Water Pump Station**

Project Justification: The installation of the Railroad Storm water pump station will drain the area the East Railroad Street.

Proposed Financing: #1. 100 % Funding from Reedsport Urban Renewal District

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORM WATER UTILITY**

Total Estimated Costs:

2018	2019	2020	2021	2022
	$300,000			

Project Priority Grade: A

Project Financing Grade: D

Project Description: **Replace stormwater lines under levee.**

Project Justification: The stormwater lines under the levee have been in place since 1969 and are badly deteriorated. Replacement of the storm lines are part of the requirements for levee certification by the US Army Corp of Engineers.

Proposed Financing:

#1. Capital Storm Water Improvement Fund 027
#2. Revenue Bonds
#3. Grants

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

PUBLIC UTILITIES: **STORMWATER UTILITY**

	2018	2019	2020	2021	2022
Total Estimated Costs:		$200,000			

Project Priority Grade: B

Project Financing Grade: C

Project Description: **Levee Walking Trail Surface**

Project Justification: As part of the Levee certification, the top surface of the levee needs to have a surface applied to make a walking trail.

Proposed Financing: #1. Grant Funding would be desired
#2. Matching Funds could be used from Bicycle/Footpath Fund 007.

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **STORM WATER UTILITY**

Total Estimated Costs

2018	2019	2020	2021	2022
		$50,000	$86,000	

Project Priority Grade: **C**

Project Financing Grade: **D**

Project Description: **Telemetry Alarm System**
Telemetry is an automated communication process installed at locations e.g. pump stations, collection sites. Measurements and data can be collected from flow levels, pumping conditions, operation of pumps and equipment and transmitted to receiving equipment such as a computer at another location for the monitoring of the operations.

Water, Wastewater and Stormwater will share the cost of the server, software and hardware for the initial setup. City Hall will host the server and monitoring computer equipment for all three utility systems. The project will be installed in three to four phases due to the cost.

Project Justification: Activities from pump stations and reservoirs has the opportunity to be remotely monitored at a central location or via cell phone without the physical presence of staff. Activities such as motor run times, flow rates, equipment activity, electrical consumption are among the list that can be monitored. This will increase utility efficiency and reduce staff time checking pump stations.
Stormwater has 4 pump stations which would utilize the telemetry system. Stormwater station have audible alarms only so have the greatest need for an alarm system.

City of Reedsport
Capital Improvement Program 2018 / 2022
Project Detail Listing

CITY FACILITIES: **STORM WATER UTILITY**

Proposed Financing:
#1. Stormwater Capital Improvement Fund 027
#2. Grants